



ANNUAL REPORT

2020-2021

Prepared by:

Norbert Carpenter, Director

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Annual Report – 2020-2021 School Year

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October 31, 2021

Honourable Natalie Jameson, Minister
Education and Lifelong Learning
Holman Centre, Suite 101
250 Water Street
Summerside PE C1N 1B6

Dear Minister Jameson:

On behalf of the Public Schools Branch, I am submitting the Annual Report for the 2020-2021 school year.

This report reflects the work completed by the Public Schools Branch for the school year ending June 30, 2021 and the audited financial statements for the fiscal period ending March 31, 2021.

I wish to thank the staff of the Public Schools Branch for their continued efforts to provide for the educational needs of our students. I also want to thank our many educational partners for their ongoing support of the education system.

Sincerely,

Bethany MacLeod
Board Chair

A Message from the Director of the PSB

Dear PSB Community,

The 2020-21 school year was one of the most challenging years to have ever faced our education system. In Prince Edward Island, we were extremely lucky to be able to provide in-person learning to our students throughout the year, with the exception of only a limited number of days being offered remotely.

Our ability to adapt to ever-changing circumstances was thanks to the dedicated staff across the Public Schools Branch. Whether they work directly with students or behind the scenes, it was clear that every employee in our school community is essential to the success of our system and, more importantly, our students.

The last year showed us that Prince Edward Island schools are not immune to the challenges seen in society at large. However, we know that education and empathy-building are the best ways to promote change that fosters awareness, understanding and acceptance of all facets of diversity. As a learning institution, the PSB is committed to using its strengths to educate its many stakeholders and mediate situations when they occur.

We know that a meaningful education is best provided in a school community in which people can learn and work in an atmosphere of respect, trust and acceptance. Every member of the school community, including but not limited to students, staff and parents/guardians has a shared responsibility for creating a safe environment and a positive school climate.

If the last year has taught us anything, it's that together we can navigate unpredictable and challenging circumstances. I look forward to working with our entire school community to prepare our students to be successful global citizens that are sure to create positive and innovative change for our future.

Norbert Carpenter
Director of the Public Schools Branch

About the Public Schools Branch

The Public Schools Branch (PSB) represents all 56 of the Island's English language public schools and serves more than 19,000 students from kindergarten through Grade 12.

Governed by a Board of Directors, the PSB is administered by branch-based staff operating from various sites across the province, including its primary offices in Stratford and Summerside. The Branch's responsibilities are outlined in Section 20 (2) of the *Education Act* (see Appendix A).

The PSB's approximately 4,000 employees work together to ensure school learning environments:

- support the unique needs, strengths, interests and learning styles of our students;
- foster personal development, respect and social responsibility; and
- inspire a passion for lifelong learning that prepares students for the opportunities and challenges ahead.

The PSB is committed to ensuring a safe and caring learning environment in which every student can grow and thrive.

Board of Directors

Board Chair

Bethany MacLeod

Board Director

Mary Jane Ready

Board Director

Norman Beck

Confidential Secretary

Sheri Gauthier

Leadership Team

As of June 30, 2021

Director

Norbert Carpenter

Assistant Director

Erin Johnston

Director, Corporate Services

Becky Chaisson

Director, Human Resources, Corporate Planning and Policy, and Principal Support

Kelly Drummond

Director, Student Services

Terri MacAdam

Director, Transportation, Risk Management and Records Information Management

Dave Gillis

Administrator Support Leaders

Tracy Beaulieu

Dylan Mullaly

English as an Additional Language (EAL) Program Administrator

Janet Perry-Payne

Financial Services Coordinator

Blake Crockett

IT/Data Consultant

Sean Cain

Logistics and Routing Specialist

Mike Franklin

Manager of Human Resources

Paula Annear

Manager of Policy and Planning and FOIPP Coordinator

Karen Redmond

Manager of Student Services

Alison Campbell

Sandra Jay

Operations Specialist

Jeremy Lawlor

Property Services Supervisor - East

Regan MacLellan

Property Services Supervisor - West

Andrew McCardle

Property Support Services Supervisor

Dale Sabean

Safety and Training Specialist

Ian Nantes

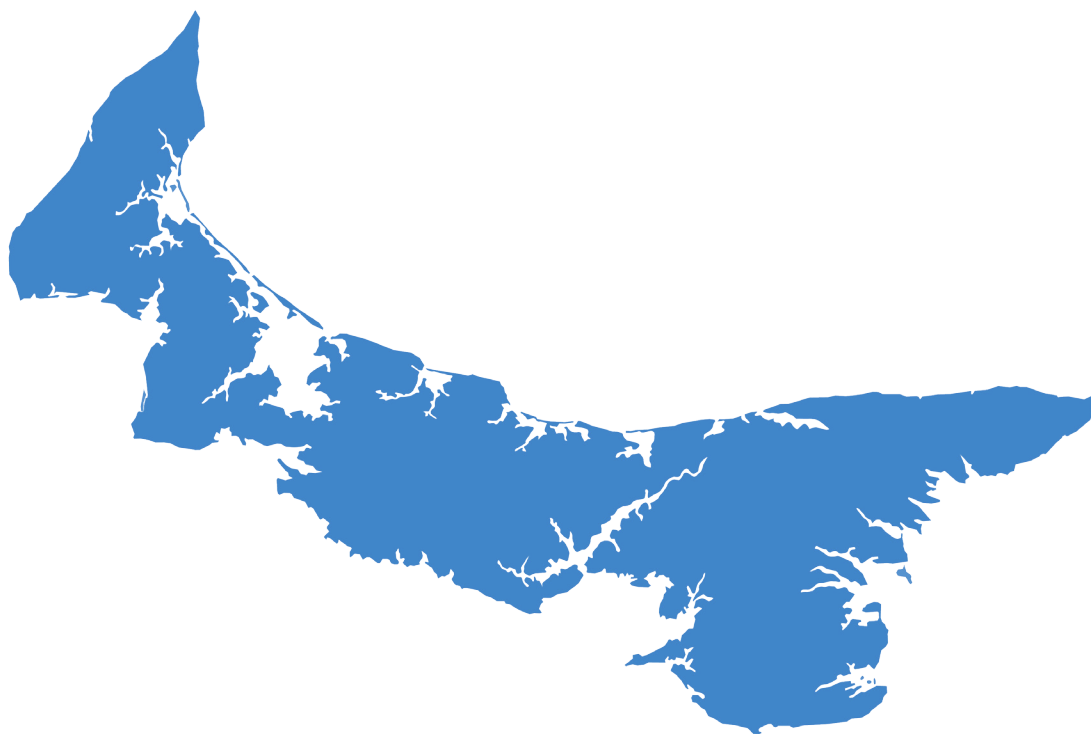
Senior Communications Officer

Sparrow McGowan

The PSB has 56 schools which are organized into nine Families of Schools based on their geographical location and their relationship with one or more of our 10 senior high schools.

Student Enrolment

The official student enrolment for the 2020-2021 school year was 19,543 as of September 30, 2020. Kindergarten enrollment decreased slightly from 1403 in 2019-2020 to 1325 in 2020-2021. Grade 11 had the largest population with 1746 students.



Bluefield Family of Schools

Bluefield Senior High School
East Wiltshire Intermediate School
Central Queens Elementary School
Eliot River Elementary School
Englewood School
Gulf Shore Consolidated School
Westwood Primary School

Charlottetown Family of Schools

Charlottetown Rural Senior High School
Colonel Gray Senior High School
Birchwood Intermediate School
Donagh Regional School
Glen Stewart Primary School
L. M. Montgomery Elementary School
Parkdale Elementary School
Prince Street Elementary School
Queen Charlotte Intermediate School
Sherwood Elementary School
Spring Park Elementary School
St. Jean Elementary School
Stonepark Intermediate School
Stratford Elementary School
West Kent Elementary School
West Royalty Elementary School

Kensington Family of Schools

Kensington Intermediate Senior High School
Queen Elizabeth Elementary School

Kinkora Family of Schools

Kinkora Regional High School
Amherst Cove Consolidated School
Somerset Consolidated School

Montague Family of Schools

Montague Regional High School
Belfast Consolidated School
Cardigan Consolidated School
Georgetown Elementary School
Montague Consolidated School
Montague Intermediate School
Southern Kings Consolidated School
Vernon River Consolidated School

Morell Family of Schools

Morell Regional High School
Morell Consolidated School
Mt. Stewart Consolidated School

Souris Family of Schools

Souris Regional School

Three Oaks Family of Schools

Three Oaks Senior High School
Athena Consolidated School
Elm Street Elementary School
Greenfield Elementary School
Miscouche Consolidated School
Parkside Elementary School
Summerside Intermediate School

Westisle Family of Schools

Westisle Composite High School
Alberton Elementary School
Bloomfield Elementary School
Ellerslie Elementary School
Hernewood Intermediate School
M. E. Callaghan Intermediate School
O'Leary Elementary School
St. Louis Elementary School
Tignish Elementary School

Strategic Action Plan

The current Strategic Action Plan was created to provide key strategic priority areas for 2018-2021. Four strategic pillars were chosen to guide the actions outlined in the plan: student success, wellness, communication and resources. The plan was developed through an extensive engagement and consultation process with branch-based staff, teachers, administrators and the Board of Directors and formally accepted through resolution by the Board of Directors at their Board of Directors public meeting on June 13, 2018. Given the impact and disruption of COVID-19, the PSB has decided to extend the current Strategic Plan to 2022. The full plan can be found on the PSB website.

Pillar #1 EDUCATIONAL SUCCESS	Pillar #2 WELLNESS	Pillar #3 COMMUNICATION	Pillar #4 RESOURCES
COMMITMENTS			
<p>We are committed to:</p> <ol style="list-style-type: none"> 1. Creating safe, caring and productive learning/working environments. 2. Utilizing evidence-based practices in the delivery of services by staff to students. 3. Providing all learners (student, teachers and staff) with appropriate opportunities to achieve their potential through programming, training and experiences. 	<p>We are committed to:</p> <ol style="list-style-type: none"> 1. Working collaboratively with educational stakeholders to create a positive and supportive culture. 2. Valuing and recognizing the unique strengths and contributions of staff and students. 3. Supporting and promoting wellness initiatives in our schools and workplaces. 	<p>We are committed to:</p> <ol style="list-style-type: none"> 1. Timely, efficient and effective two-way communication with educational stakeholders. 2. Ensuring our policies and procedures communicate a clear and common direction for the Public Schools Branch. 3. Aligning and communicating system goals with a shared focus and vision. 	<p>We are committed to:</p> <ol style="list-style-type: none"> 1. Aligning resources with clearly identified priorities that meet the needs of students and staff. 2. Utilizing resources in a responsible and fair manner. 3. Exploring innovative ways of deploying our resources to address and meet system needs.

Partners in Education

Department of Education and Lifelong Learning

The Department of Education and Lifelong Learning (DELL) develops and delivers high quality programs and curriculum in English and French to Island children from birth to Grade 12. The PSB works closely with the Department of Education and Lifelong Learning (DELL) which provides the Branch with funding for infrastructure, personnel and learning resources, to enable the Branch to fulfill its mandate.

District Advisory Councils

District Advisory Councils (DACs) help shape an education system that is focused on and meets the needs of learners. They advise the Minister of Education and Lifelong Learning on education issues; identify education priorities within their own district; engage school communities in discussions; and foster collaboration among school councils, home and school associations and the community. DACs consider a balance between local issues brought forward by council members and topics on which the DELL and PSB are seeking advice.

Home and School Associations/Parent Councils

Home and school associations and parent councils provide a critical link between schools and parents and play a key role in reaching out to the broader community. They serve in an advisory role to principals regarding various school matters and help to build awareness among parents. All 56 PSB schools have an active home and school association or parent council that follows a set of guiding principles: to obtain the best for each child in the school; to foster cooperation between parents and teachers, so that every child may grow to their full potential; to be informed, constructive partners with educators; and to promote high standards of well-being in each child's life.

See Appendix C for a list of home and school associations and parent councils and their presidents.

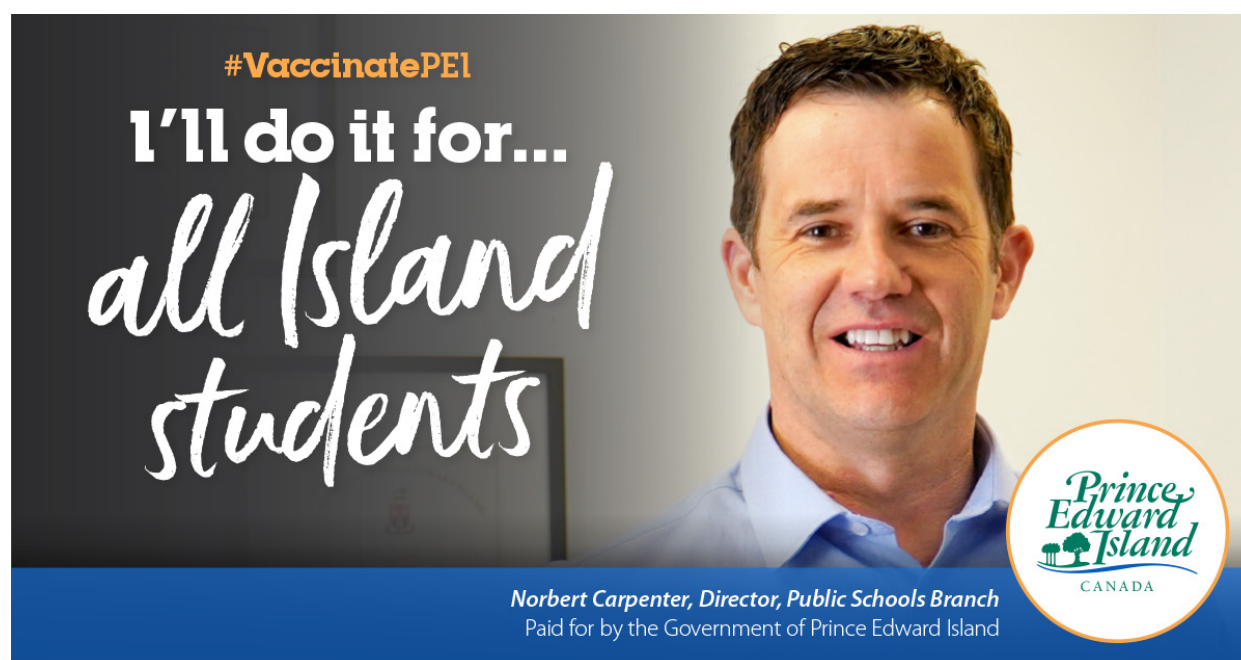
COVID-19

In the summer of 2020, six principals collaborated to develop PSB's COVID-19 Operational Guidelines for the 2020-2021 school year. The guidelines were approved by the Chief Public Health Office. Principals at all PSB schools then worked with their administrative teams to develop school-specific plans. These were in turn reviewed and approved by both the PSB and CPHO, enabling a return to in-person learning for the 2020-2021 school year.

Throughout the year, schools adapted to evolving circumstances, including self-isolation requirements, circuit breakers and changing COVID-19 guidance.

With the approval and rollout of COVID-19 vaccines, the PSB worked with CPHO to support the vaccination of staff and eligible students. COVID-19 vaccination clinics were held in schools for Grades 7, 8 and 9 students throughout the month of June.

While the year was extremely challenging, the school system and all members of the school community demonstrated an exceptional capacity for resilience and adaptability, as well as a widespread desire to support one another through difficult circumstances.



Diversity, Equity and Inclusion

In May 2021, the PSB issued a Request for Proposals for the provision of Diversity, Equity and Inclusion (DEI) consulting services. The consultant, who would commence work in the 2021-2022 school year, will provide a full range of learning solutions across our school system, including:

- An assessment of the PSB's diversity, equity and inclusion maturity. The assessment will be across eight key activators that will support the use of best practices, allowing for further development, improvement and implementation.
- A pilot program in five schools at the intermediate and high school levels. The pilot will entail educating staff and students, supporting a positive school culture and the development

of a committee consisting of students, parents and staff to advise at the school level. Through the pilot, the consultant will develop a matrix that allows for timely and appropriate response to highlighted concerns that are contrary to the foundations of diversity, equity and inclusion. This toolbox will support staff across the system in developing their cultural awareness and skills in responding to discrimination.

- Diversity, equity and inclusion training for PSB staff.
- Third-party mediation to facilitate conversations and work through conflict.
- Diversity, equity and inclusion resource development, in collaboration with community groups.

PREPaRE training

All school principals participated in PREPaRE training. PREPaRE training is designed to help schools improve and strengthen their school safety and crisis management plans and emergency response. School counsellors also participated, focusing on training for mental health.

The PREPaRE model, and its name, represent an emphasis on the following hierarchical and sequential set of

activities, which should be followed by a school crisis response team:

- **P**revent and prepare for crises
- **R**eaffirm physical health and welfare, and perceptions of safety and security
- **E**valuate psychological trauma risk
- **P**rovide interventions
- **a**nd
- **R**espond to mental health needs
- **E**xamine the effectiveness of crisis preparedness

PowerSchool

In the winter of 2021, an implementation team began planning and preparing for the change from Trevlac/SAS to PowerSchool.

The new system, which is planned for launch in fall 2021, marks a complete overall of the student information system.



School Bus Driver Recruitment and Training Program

The PSB has faced shortages in the availability of substitute school bus drivers for a number of years. The pandemic further amplified this challenge, with forced restrictions causing the temporary closure of JVI, the province's only licensed school bus driver training school, as well as the Department of Highway Safety, which is required to conduct formal road testing for licensing.

Through partnership with the Department of Highway Safety and others, the PSB developed and delivered a certified school bus driver training program, the first of its kind in Atlantic Canada. The first cohort of graduates completed training in February 2021.

Job fairs were also conducted throughout the province to recruit new drivers. By the end of the year, the PSB was able to recruit, train and hire 55 new drivers. With

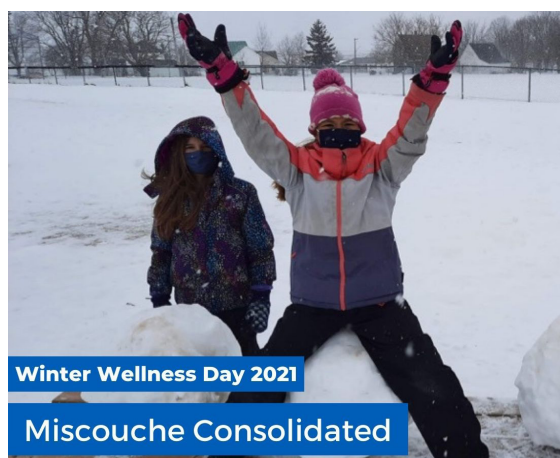
more than two-thirds of school bus drivers eligible for retirement in the next five years, it is expected that these efforts will continue to be necessary and potentially amplified.



Winter Wellness Day

PEI's first ever Winter Wellness Day was held on January 29, 2021. Winter Wellness Day came into effect on December 4, 2020, with the passing of the *Winter Wellness Day Act*. The Act requires all schools in the public school system to observe the last Friday of January as Winter Wellness Day.

Students are required to participate in 20 minutes of moderate to vigorous physical activity in addition to the usual curriculum requirements. Physical activities were adapted, as appropriate, so that all students, including those with special education needs, could participate.



Stratford High School

The Province's Capital Budget for 2020-2021 committed \$54 million to construct a net-zero high school for Stratford. Parents and educators are collaborating on the project, which aims to create a modern, state of the art high school to support student achievement. The Stratford High School Planning Committee met for the first time in January 2021.

This group is working to complete the pre-design phase by late Fall 2021 and construction is anticipated to begin in 2023, with the new Stratford High School open in the fall of 2025. The new Stratford High School will meet the needs of a growing community and support safe student learning for years to come.

Major Capital Projects

West Royalty Elementary School

The PEI capital budget included an investment for an addition to West Royalty Elementary School. This addition will include additional classrooms, a multipurpose room and breakout spaces. Work commenced in Spring 2021 with a completion date of Spring 2022.

Sherwood Elementary School

The PEI capital budget included an investment for the replacement of Sherwood Elementary School. Planning will include design considerations to make the facility more efficient (i.e. a net-zero ready facility) with a completion date of

2025. The planning committee has been working with the architects through the design stage of the project.

Eliot River Elementary and Montague Consolidated

Based on the results of comprehensive assessments at Eliot River Elementary and Montague Consolidated, planning for major renovation work was undertaken and the work began in the spring of 2021. The renovation work, which includes upgrades to the buildings and their systems and addition of space, will be completed over the next three years.

Nuwelcom

The PSB is committed to ensuring that language isn't a barrier for accessing important PSB information. In the 2020-2021 school year, the PSB started working with Nuwelcom, a made-in-PEI app that translates public information from government sources, including from the PSB.

Many of the PSB's public announcements are shared via the app's notification messages. At last check, they offered message translation in 12 languages and are adding new languages as a need is identified.

Electrification of Bus Fleet

In November 2020, the province committed to replacing all of its public school buses with electric buses. The first of these electric buses were introduced in March 2021. While the initial 12 buses have deservedly received positive reviews, the transition to electric comes

with additional challenges, perhaps the most significant being infrastructure conversion, i.e. how we get them charged. An additional 35 electric buses are scheduled to be tendered and received during the 2021-22 school year.

French Immersion Recruitment

More than half of the Public Schools Branch's 56 English schools offer an immersion program, including early immersion, mid immersion and late immersion, as well as Core French programs. The PSB is accordingly tasked with recruiting teachers for kindergarten to Grade 12, as well as a range of specialist support positions that require French language skills.

While recruitment for these positions has been ongoing, the PSB launched a dedicated French immersion recruitment campaign in the spring of 2021. These efforts will continue in the subsequent

academic year, as the PSB works to highlight the benefits of French-language teaching at the PSB, as well as life in Prince Edward Island.



Red Light Violations

School bus safety, in particular motorists travelling through flashing red school bus lights, continues to be a challenge. With additional emphasis on reporting in the 2020-21 school year, there were 194 reported incidents of motorists travelling through flashing red school bus lights. This is up from 152 in the previous year.

PSB's efforts to address this issue include a focus on ensuring buses and equipment are outfitted with industry leading operational safety features and implementing procedures intended to prevent and deter such incidents. In addition, procedures focus on three chronological areas:

- Before, which primarily includes

education to ensure that students, drivers, and the travelling public are aware of expectations for a safe stop;

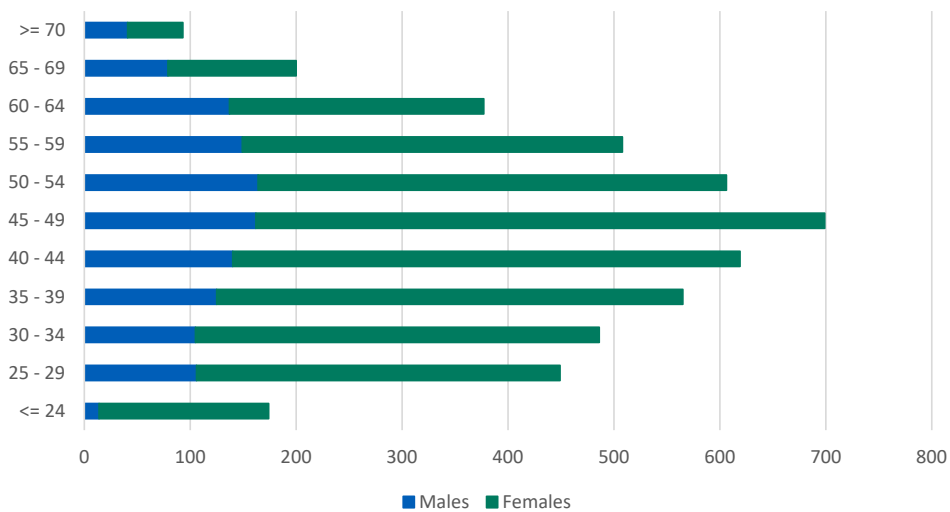
- During, which includes ensuring that drivers and students are using equipment properly, implementing safety procedures appropriately, and that stops are in safe locations; and
- After, which includes ensuring that all reports are filed, authorities are involved, and follow-thru is completed, including drivers testifying in a court of law.

The PSB continues to work with our stakeholders and the travelling public to build awareness and ensure safe travel for PSB students.

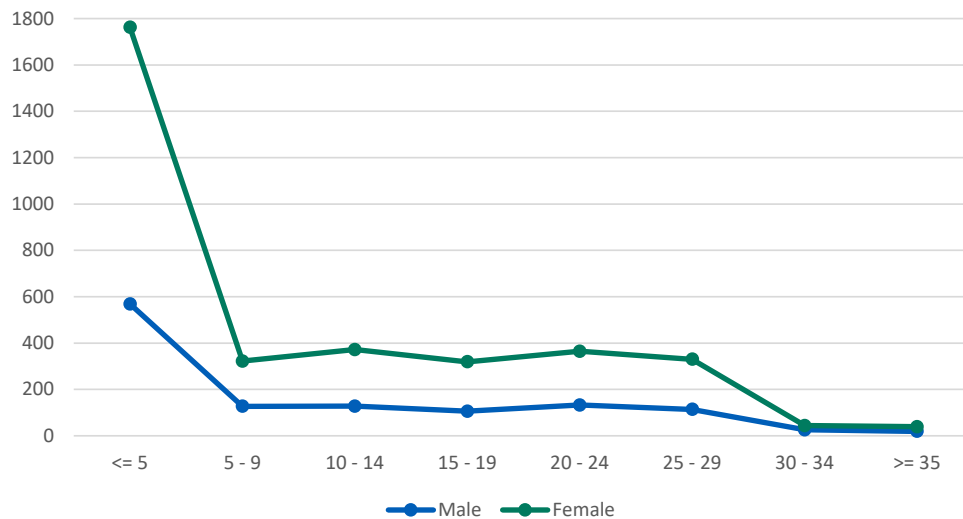
Staffing Overview

Age Profile

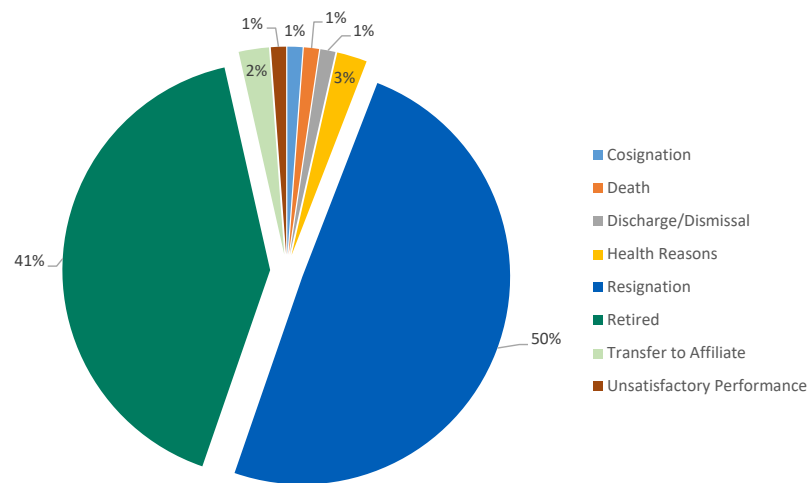
Average age: (F) 45; (M) 48



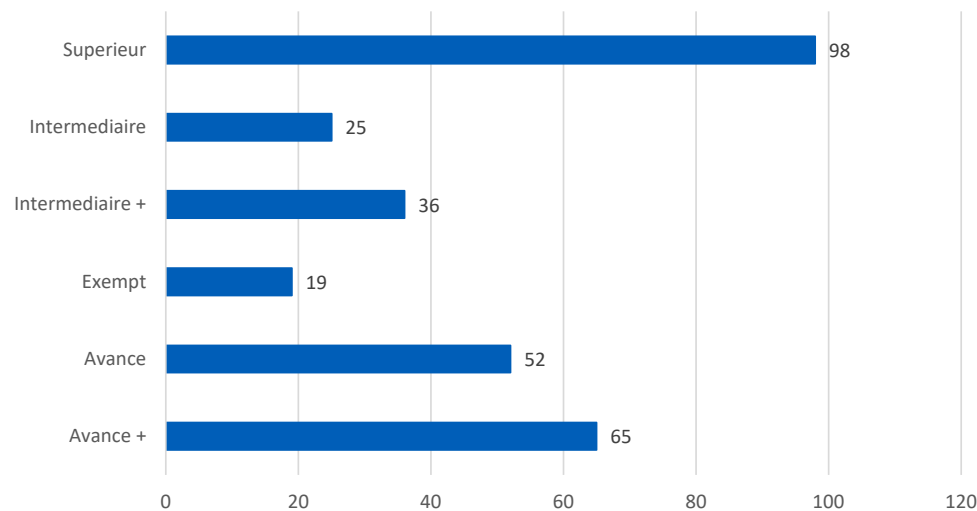
Years of Service



Turnover Rates



French Language Employees Assessed



Financial Statements



Grant Thornton

Financial Statements

Public Schools Branch

March 31, 2021

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Management's Responsibility For Financial Reporting

March 31, 2021

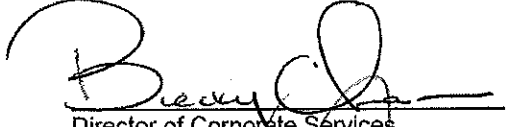
The financial statements have been prepared by management in accordance with Canadian public sector accounting standards, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements. A summary of the significant accounting policies are described in Note 2 to the financial statements.

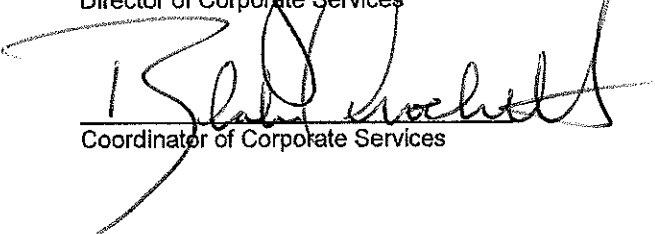
Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements.

The Board of Directors is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control, and exercises these responsibilities through the Board. The Board reviews internal financial statements on a quarterly basis and external audited financial statements yearly. The Board also discusses any significant financial reporting or internal control matters prior to their approval of the financial statements.

The external auditors, Grant Thornton LLP, conduct an independent examination, in accordance with Canadian auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of the Public Schools Branch and meet when required. The accompanying Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the financial statements.

On behalf of the Public Schools Branch


Director of Corporate Services


Coordinator of Corporate Services

Independent auditors' report

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2nd Floor, Royal Bank Building
220 Water Street, PO Box 1660
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To the Board of Directors of the Public Schools Branch

Opinion

We have audited the financial statements of the Public Schools Branch ("the Entity"), which comprise the statement of financial position as at March 31, 2021, and the statements of operations, change in net debt and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly in all material respects, the financial position of the Public Schools Branch as at March 31, 2021, and its results of operations, its changes in its net assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Summerside, Prince Edward Island
June 28, 2021

The logo for Grant Thornton LLP, featuring the company name in a stylized, cursive script.

Chartered Professional Accountants

Audit | Tax | Advisory
@ Grant Thornton LLP. A Canadian Member of Grant Thornton International Ltd.

Public Schools Branch

Statements of operations and changes in net financial assets

Year Ended March 31	2021		2020	
Revenue		%		%
Transfers from the Department of Education				
Salaries and benefits	\$ 225,684,131	91.5	\$ 212,244,814	90.8
Maintenance and operation	12,313,998	5.0	11,892,421	5.1
Transportation	3,021,298	1.2	3,878,103	1.6
Instructional supplies	2,343,096	0.9	2,305,997	1.0
Administration	1,644,498	0.7	1,576,500	0.7
Renovations and equipment	1,152,600	0.5	1,094,798	0.5
Special program funding and recoveries	110,463	0.1	272,249	0.1
Other revenue (Note 3)	124,611	0.1	428,136	0.2
	<u>246,394,695</u>	<u>100.0</u>	<u>233,693,018</u>	<u>100.0</u>
Expenses (Note 4)				
Salaries and benefits	13 224,798,813	91.2	211,945,529	90.7
Maintenance and operation	14 12,299,793	4.8	12,942,742	5.6
Transportation	15 3,593,578	1.5	4,197,494	1.8
Instructional	16 2,878,211	1.2	2,376,460	1.0
Administration	17 1,465,640	0.6	1,464,242	0.6
Renovations and equipment	18 1,345,331	0.7	765,460	0.3
	<u>246,381,366</u>	<u>100.0</u>	<u>233,691,927</u>	<u>100.0</u>
Excess revenues (expenses)	\$ <u>13,329</u>		\$ <u>1,091</u>	
Net financial assets, beginning of period	\$ 4,941		\$ 3,850	
Excess revenues (expenses)	<u>13,329</u>		<u>1,091</u>	
Net financial assets, end of period	\$ <u>18,270</u>		\$ <u>4,941</u>	

See accompanying notes to the financial statements.

Public Schools Branch Statement of financial position

March 31 2021 2020

Financial assets

Cash	\$ 9,885,210	\$ 5,239,193
Receivables		
Department of Education	6,887,756	8,389,112
Trade and other	1,148,296	1,234,111
Department of Education - post-employment benefits	56,537,624	52,257,211
Department of Education - deferred salary plan	1,579,263	1,422,207
Restricted cash	350,000	100,000
Trust funds (Note 5)	270,662	266,020
	<u>76,658,811</u>	<u>68,907,854</u>

Financial liabilities

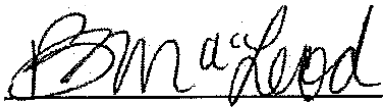
Payables and accruals		
General	3,780,619	2,522,211
Salaries and benefits	5,468,638	6,356,788
Department of Education	1,302,309	1,913,168
Deferred revenue (Note 6)	7,351,426	4,065,308
Post-employment benefits (Note 7)	56,537,624	52,257,211
Deferred salary program	1,579,263	1,422,207
Deferred revenue	350,000	100,000
Trust funds (Note 5)	270,662	266,020
	<u>76,640,541</u>	<u>68,902,913</u>

Net assets \$ 18,270 \$ 4,941

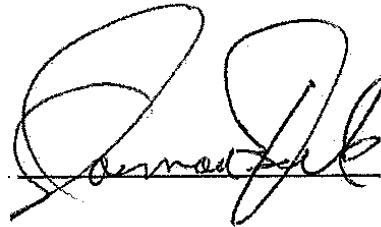
Contingency (Note 9)

Impacts of COVID-19 (Note 10)

On behalf of the Board



Chairperson



Trustee

See accompanying notes to the financial statements.

Public Schools Branch Statement of cash flows

Year Ended March 31

2021

2020

(Decrease) increase in cash and cash equivalents

Operating activities

Excess expenses	\$ 13,329	\$ 1,091
Change in non-cash working capital:		
Receivables	(2,660,709)	(3,283,863)
Payables	4,011,921	2,341,802
Deferred revenue	3,536,118	1,197,117
Net increase in cash and cash equivalents	4,900,659	256,147
Cash and cash equivalents,		
Beginning of period	5,605,213	5,349,066
End of period	\$ 10,505,872	\$ 5,605,213

Components of cash and cash equivalents:

Unrestricted cash and cash equivalents	\$ 9,885,210	\$ 5,239,193
Restricted cash and cash equivalents	620,662	366,020
	\$ 10,505,872	\$ 5,605,213

See accompanying notes to the financial statements.

Public Schools Branch

Notes to the financial statements

March 31, 2021

1. Nature of operations

The Branch has the responsibility to provide primary and secondary education requirements for English speaking students in Prince Edward Island. The Entity is funded by the Department of Education and Lifelong Learning (the Department).

2. Summary of significant accounting policies

Basis of accounting

The Entity prepares its financial statements in accordance with Canadian Public Sector Accounting Standards.

Revenue recognition

The Entity follows the deferral method of accounting for grants for special projects. Grants restricted for special projects are recognized as revenue in the year in which the related expenses are incurred. The unexpended portion of grants received for specific purchases is deferred and used for the related future purchases. Unrestricted amounts are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Government transfers are recognized as revenues when the transfer is authorized and any eligibility criteria are met. To the extent that transfer stipulations give rise to an obligation that meets the definition of a liability, transfers are recognized as deferred revenue.

Retirement allowances

The Public Schools Branch records an annual expense based on the change in the actuarially determined obligation for retirement allowance benefits, net of payments during the year. Funds to settle the obligation which are a liability of the Entity will be reimbursed by the Department at the time of payment. Therefore, a receivable from the Department is recorded for the entire retirement allowance amount.

Retirement allowances are provided to employees on death or retirement if the employee has 10 years of continuous service (5 years for excluded member). The retirement allowance is for so many days per year of service with maximums which vary based on union affiliation.

Vacation pay

Vacation entitlements are expensed as earned.

Cash and cash equivalents

Cash and cash equivalents include cash on hand and balances with banks, net of bank overdraft.

Public Schools Branch

Notes to the financial statements

March 31, 2021

2. Summary of significant accounting policies (cont'd)

Pension plans

Instructional employees of the Entity are members of the Teacher Superannuation Pension Plan of the Province of Prince Edward Island. The expense of the Entity is limited to current year contributions as any shortfall in funding of the pension plan is the responsibility of the Province of Prince Edward Island. Amounts paid to this plan during the year were \$12,611,884 (2020 - \$12,109,771).

Non-instructional employees are members of the Prince Edward Island Education Sector Pension Plan with both defined benefit/defined contribution components. The expense of the Entity is limited to a matching contribution equal to the employee's portion.

Certain non-instructional employees of the Entity are members of the Civil Service Superannuation Pension Plan of the Province of Prince Edward Island. The expense of the Entity is limited to current year contributions as any shortfall in funding of the pension plan is the responsibility of the Province of Prince Edward Island. Amounts paid to this plan during the year were \$2,936,579 (2020 - \$2,626,277)

Workers' compensation claims

The Public Schools Branch is a registered employer with the Worker's Compensation Entity of Prince Edward Island for instructional and non-instructional staff. The Entity records an annual expense based on payroll assessments in accordance with the Workers' Compensation Act.

Deferred salary plan

Teachers employed with the Public Schools Branch can participate in a program that allows them to defer a portion of their annual salary and take a paid leave of absence. The deferral results in a liability to the teachers, which is satisfied during the paid leave of absence. Funds to settle the obligation, which are a liability of the Board, will be reimbursed by the Department, and therefore there is an offsetting receivable due from the Department.

Measurement uncertainty and the use of estimates

Canadian public sector accounting standards require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the year.

Measurement uncertainty that may be material to these financial statements exists for the liability for employee future benefits of \$56,478,888 (2020 - \$52,257,211) because actual experience may differ significantly from actuarial assumptions.

Public Schools Branch

Notes to the financial statements

March 31, 2021

2. Summary of significant accounting policies (cont'd)

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the periods in which they become known. While best estimates are used for reporting items to subject to measurement uncertainty, it is reasonably possible that changes in future conditions, occurring within one fiscal year, could require material changes in the amounts recognized or disclosed.

3. Other revenue	<u>2021</u>	<u>2020</u>
Recoverable salaries	\$ 83,594	\$ 258,801
Miscellaneous	1,833	45,560
Rentals	12,136	52,898
School overage reimbursements	27,048	70,877
	<u>\$ 124,611</u>	<u>\$ 428,136</u>

4. Expenses by department

The following is a summary of the expenses reported on the statement of operations by department excluding employee benefits:

	<u>2021</u>	<u>2020</u>
Instructional	\$ 189,138,605	\$ 178,564,633
Administration	1,465,640	1,464,242
Transportation	3,593,578	4,197,494
Maintenance and operations	13,645,124	13,708,203
Employee benefits	38,538,419	35,757,355
	<u>\$ 246,381,366</u>	<u>\$ 233,691,927</u>

5. Trust funds

Trust funds are comprised of contributions from various sources that are administered by the Entity. The interest that is earned on the contributions may be disbursed for specified educational purposes. Investments are recorded at cost and are comprised of GIC's. Cost approximates fair market value.

Public Schools Branch Notes to the financial statements

March 31, 2021

6. Deferred revenue	<u>2021</u>	<u>2020</u>
Funds designated for:		
Capital funding	\$ 675,000	\$ 525,000
Special program funding	3,028,419	1,178,419
Staff professional development	11,178	11,178
Maintenance work	3,528,400	2,259,618
Student leadership and school development	108,429	91,093
	<u>\$ 7,351,426</u>	<u>\$ 4,065,308</u>

7. Post-employment benefits

An analysis of the components of, and changes in, post-employment benefits liabilities is as follows:

	<u>2021</u>	<u>2020</u>
Retirement allowance		
Balance, April 1, 2020 (2020 - April 1, 2019)	\$ 51,272,940	\$ 48,152,112
Amortization of actuarial gain	675,363	840,032
Current service cost	3,912,288	3,501,343
Interest accrued	1,355,345	1,492,999
Less: payments made	<u>(1,868,950)</u>	<u>(2,713,546)</u>
Balance, March 31, 2021 (2020 – March 31, 2020)	55,346,986	51,272,940
Vacation pay	<u>1,190,638</u>	<u>984,271</u>
	<u>56,537,624</u>	<u>52,257,211</u>
Unamortized actuarial adjustment	<u>\$ 2,855,236</u>	<u>\$ (2,031,820)</u>

Public Schools Branch

Notes to the financial statements

March 31, 2021

7. Post-employment benefits (cont'd)

The retirement allowance balances are based on an independent actuarial valuation dated April 1, 2020, provided to the Pension and Benefits Division of the Province of Prince Edward Island Civil Service Commission. The report was amended for a change in the discount rate to be used in the valuation of the liability, the amendment was dated April 1, 2021. The Province of Prince Edward Island projects the total liability in the years between the tri-annual actuarial valuations. The amendment was dated April 1, 2021 is reflected in the 2021 projection prepared by the Province of Prince Edward Island.

The economic assumptions used in determining the actuarial value of accrued retirement allowances were developed by reference to expected long term market conditions. Significant actuarial assumptions used in the valuations and projections are:

Discount rate	2.67% per annum
Expected inflation rate	2.05% per annum
Expected average remaining service life	13 years

8. Grant allocations figures

The Entity's activities are funded by the Department. The annual grant allocation from the Department provides details as to the funding allocations for each operational area with the exception of salaries. The grant for salaries is for an approved number of full time employees for the Entity. Funding for the approved number of positions is provided by The Department but the actual dollar value of the approved positions is not included in the identified grant. Since a dollar value was not provided for salaries, the grant associated with this expenditure has been excluded from the financial statements, the following figures are the operational budget allocations provided by the Department compared to the actual results for 2021:

	Grant allocation by category March 31, 2021	Actual expenditures by category March 31, 2021
Administration	\$ 1,644,500	\$ 1,464,594
Renovations and equipment	1,152,600	1,676,461
Program	2,343,100	2,878,211
Maintenance and operations	12,975,500	11,968,663
Transportation	3,587,300	3,593,578
Professional development	100,100	-

Public Schools Branch

Notes to the financial statements

March 31, 2021

9. Contingency

The Branch has elected to self-insure itself related to collision coverage. During the year, no events were reported in accordance with the policies of the collision contingency fund.

The Branch has received funding from the Department to fund expenditures which qualify for the collision contingency fund. These funds are being deferred on the balance sheet and unspent funds are reported as restricted cash.

10. Impacts of COVID-19

Since January 31, 2020, the spread of COVID-19 has severely impacted many local economies around the globe. In many countries, including Canada, businesses and organizations are being forced to cease or limit operations for long or indefinite periods of time. Measures taken to contain the spread of the virus, including travel bans, quarantines, social distancing, and closures of non-essential services have triggered significant disruptions to businesses and organizations worldwide, resulting in an economic slowdown. The duration and impact of the COVID-19 pandemic remains unclear at this time.

The outbreak of COVID-19 and related global responses have caused material disruptions to organizations around the world, leading to an economic slowdown. The Branch's schools reopened in September of 2020 and are running as planned with COVID-19 protocols in place. There were additional costs incurred in the year due to public health measures and school reopening plans which has resulted in additional funding. COVID-19 has not had a material impact on the valuation of the Company's assets and liabilities as of March 31, 2021.

The duration and impact of the COVID-19 pandemic, as well as the effectiveness of government and central bank responses, remains unclear at this time. It is not possible to reliably estimate the duration and severity of these consequences, as well as their impact on the financial impact on the financial position and results of the Branch for future periods.

Public Schools Branch

Schedule of salaries and benefits expenses

Year Ended March 31	2021	2020
Branch administration support	\$ 1,767,844	\$ 1,663,898
Branch management	1,675,273	1,630,067
Instructional	142,145,177	134,840,456
Maintenance and operation	10,041,534	9,030,951
School administration support	3,895,158	3,506,853
Educational assistants and youth service workers	19,593,749	18,410,086
Transportation	7,141,655	7,105,863
Benefits	32,642,203	29,922,981
	218,902,593	206,111,155
Retirement allowance	5,896,220	5,834,374
	\$ 224,798,813	\$ 211,945,529

Note:

Branch administration support includes board office, clerical and secretarial staff.

Branch management includes director of Public Schools Branch; directors and leaders of student services, human resources, corporate services; coordinators for financial services, property services and transportation and property and transportation management and supervisors.

Instructional salaries include consultants, principals, vice-principals, department heads, and teachers.

Maintenance and operations salaries include building, janitorial and maintenance staff.

School administration support includes school secretarial staff.

Transportation salaries include bus driver staff.

Benefits include the employer's share of Canada pension and employment insurance, group insurance, workers' compensation premiums, pension and teacher superannuation premiums.

Public Schools Branch

Schedule of maintenance and operation expenses

Year Ended March 31	2021	2020
Building repairs	\$ 1,819,018	\$ 1,679,513
Electricity	2,700,927	3,098,218
Fire and safety	30,378	32,164
Fuel - heating	3,462,863	4,654,708
Ground maintenance	181,102	146,453
Insurance	741,389	617,824
Miscellaneous	54,856	34,463
Property taxes	38,533	35,600
Rentals	239,493	244,841
Service contracts and professional services	212,332	235,579
Service vehicles	104,269	107,514
Sewer and water	363,400	331,604
Snow removal	760,948	821,004
Supplies	1,279,710	498,391
Travel	7,772	12,450
Waste disposal	302,803	392,416
	\$ 12,299,793	\$ 12,942,742

Public Schools Branch

Schedule of transportation expenses

Year Ended March 31	2021	2020
Bus parts and repairs	\$ 2,043,806	\$ 2,100,835
Communications	52,582	71,638
Contracted services	81,869	113,602
Extra-curricular transportation	48	(142)
Fuel	1,085,406	1,615,837
Insurance	245,006	200,965
Professional services	18,538	5,025
Snow removal	40,731	72,073
Supplies	7,029	7,719
Travel	18,563	9,942
	<u>\$ 3,593,578</u>	<u>\$ 4,197,494</u>

Public Schools Branch

Schedule of instructional expenses

Year Ended March 31	2021	2020
Academic supplies	\$ 502,496	\$ 509,069
Art	29,781	33,477
Computer literacy	657	504
Curriculum programs	912,590	562,732
Duplicating supplies	359,746	442,775
English and language arts	8,342	11,925
French	11,053	13,592
Guidance and resource	2,314	1,502
Home economics and family living	93,278	48,413
Industrial arts	39,667	32,068
Library and resource centres	174,467	156,788
Mathematics	19,566	11,345
Music	171,757	81,090
Physical education	110,041	91,098
Science	45,488	47,935
Student services	84,252	117,020
Vocational education	312,716	215,127
	<u>\$ 2,878,211</u>	<u>\$ 2,376,460</u>

Public Schools Branch

Schedule of administration expenses

Year Ended March 31	2021	2020
Advertising	\$ 8,255	\$ 8,215
Courier services	24,267	28,372
Equal chances for learning	1,917	10,054
Graduation	26,269	27,778
Insurance	492,196	410,301
Miscellaneous	36,520	36,389
Office supplies	66,046	76,442
Postal services	15,490	21,945
Professional development	27,129	85,523
Professional services	47,473	54,154
Public, staff and student relations	76,953	84,248
Telephone	434,906	297,907
Travel	193,635	309,731
Trustees remuneration	13,822	11,744
Trustees travel and other	762	1,439
	<u>\$ 1,465,640</u>	<u>\$ 1,464,242</u>

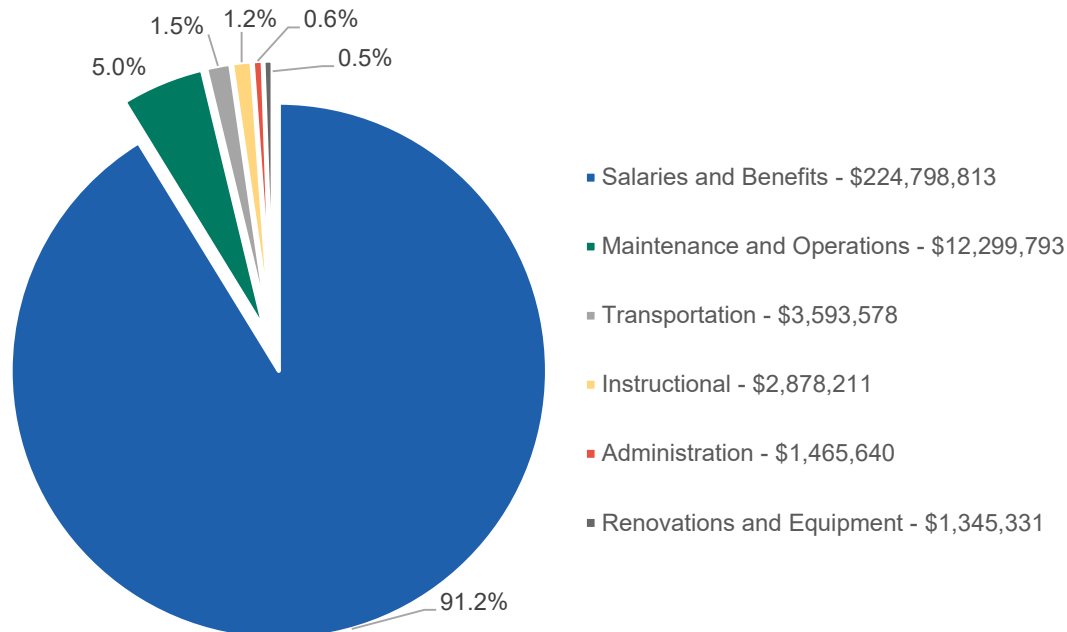
Public Schools Branch

Schedule of renovations and equipment expenses

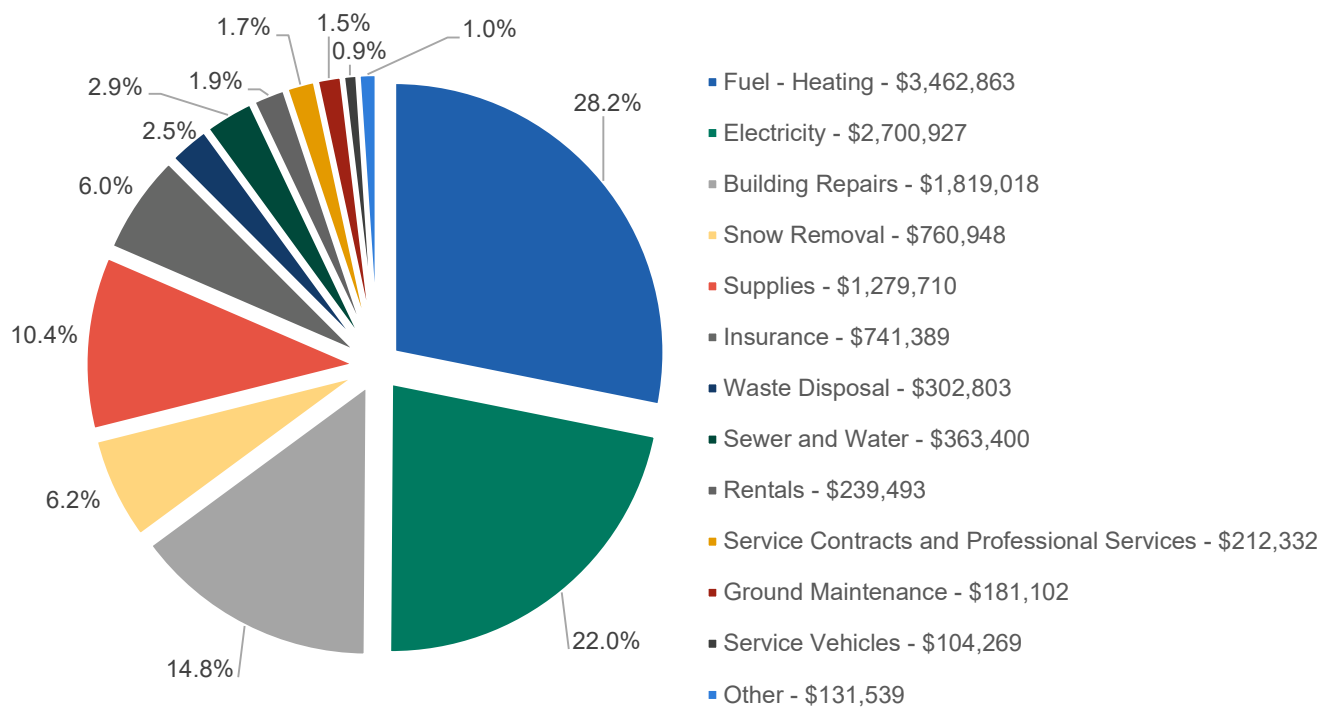
Year Ended March 31	2021	2020
Audio-visual equipment	\$ 192,684	\$ 100,852
Classroom furniture and equipment	358,521	143,506
Computer equipment	280,315	241,576
Maintenance equipment	141,121	72,474
Miscellaneous equipment	199,636	114,419
Musical instruments	60,950	21,520
Office furniture and equipment	86,564	29,244
Playground	25,540	41,869
	<u>\$ 1,345,331</u>	<u>\$ 765,460</u>

Financial Charts

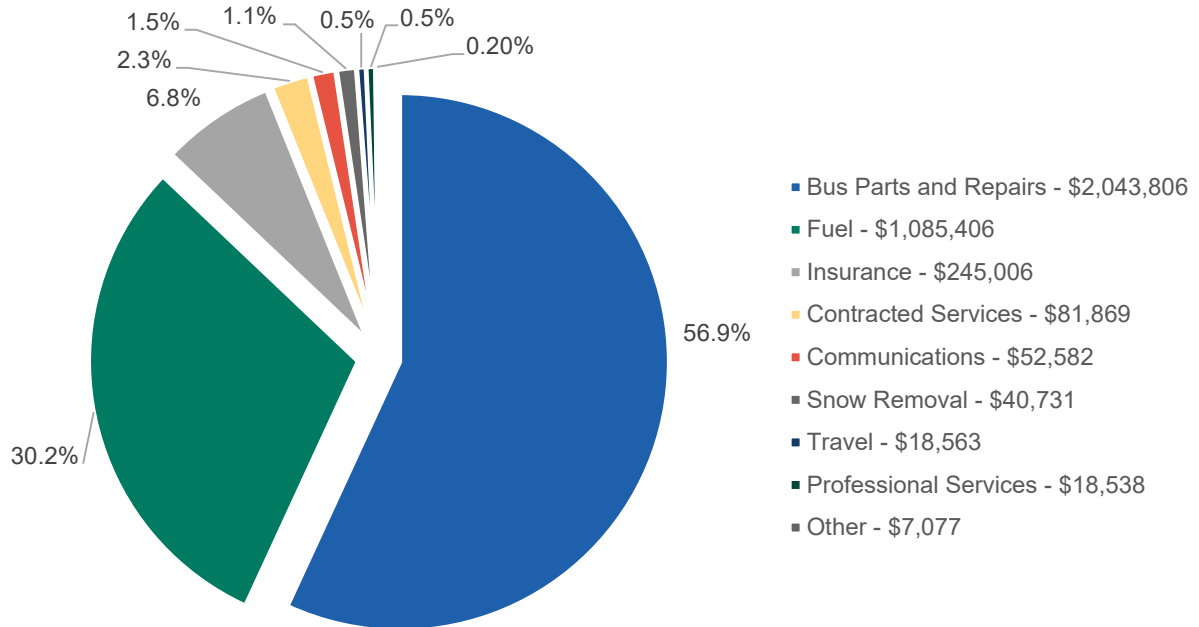
Operating Expenses



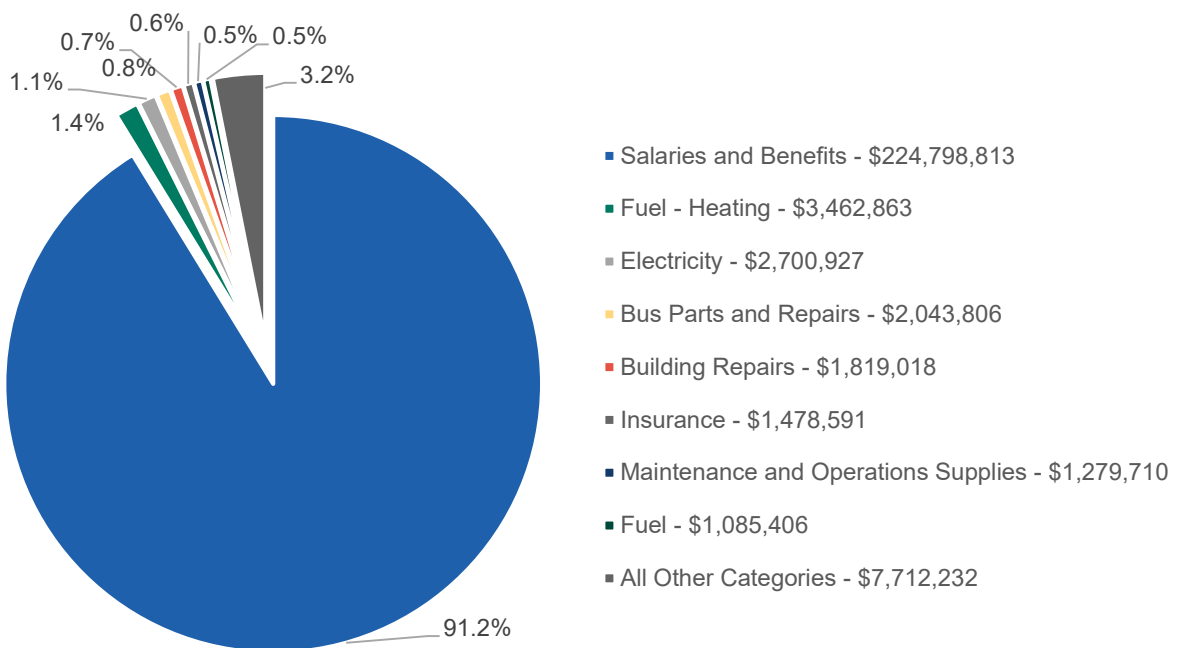
Maintenance and Operations



Transportation



Largest Expense Categories



Public Schools Branch Responsibilities

(Legislation: *Education Act*, Section 20 (2))

An education authority has the following responsibilities:

- a) to deliver the courses of study and education programs prescribed, approved or authorized pursuant to this Act to meet the needs of all students enrolled in a school operated by the education authority and to enable their success;
- b) to be accountable and provide assurances to students, parents, the community and the Minister for performance of duties and responsibilities conferred on the education authority by this Act and the regulations;
- c) ensure that each student enrolled at a school operated by the education authority and each staff member employed by the education authority is provided with a welcoming, caring, respectful and safe learning environment that respects diversity and a sense of belonging;
- d) to provide a continuum of specialized supports and services to students that is consistent with the principles of inclusive education;
- e) to collaborate with municipalities, the other education authority and community based service agencies in order to effectively address the needs of all students and manage the use of public resources;
- f) to collaborate with post-secondary institutions and the community to enable smooth transitions for students from secondary to post-secondary education;
- g) to establish and maintain governance and organizational structures that promote student well-being and success;
- h) to ensure effective management of the education authority's resources;
- i) to recruit the Director and entrust the day-to-day management of the education authority to the staff through the Director;
- j) to comply with all applicable Acts and regulations;
- k) to establish appropriate dispute resolution processes;
- l) to carry out any other responsibility that is prescribed by regulation.

Policies and Procedures

POLICIES

505 Respectful Workplace	October 7, 2020	Replaced 505 Harassment in the Workplace
ESD EE Rental of Transportation	June 26, 2009	Rescinded October 7, 2020
WSB 14 Trespass to Property	March 26, 1998	Rescinded October 7, 2020
WSB 17 Student Access	NA	Rescinded October 7, 2020
WSB 22 Security Cameras	June 2005	Rescinded October 7, 2020
WSB 33 School Fundraising	November 17, 2010	Rescinded October 7, 2020

PROCEDURES

508.1 Telework	March 24, 2021	New
508.1 Telework	May 5, 2021	Replaced March 24, 2021
607.7 Non-medical Masks	September 2, 2020	New
607.1 Non-medical Masks	November 30, 2020	Replaced September 2020
607.1 Non-medical Masks	December 7, 2020	Replaced November 30, 2020
607.1 Non-medical Masks	January 6, 2021	Replaced December 7, 2020
ESD JLIA-R Supervision of Students	May 15, 2003	Rescinded October 27, 2020
ESD EEBD-R Bus Parking Requests	April 15, 2004	Rescinded October 27, 2020
ESD EE-R Rental of Transportation Vehicles	June 27, 2008	Rescinded October 27, 2020

Fifteen (15) access to information files opened.

Appendix C

School Enrolments

PEI Enrolment, K-12, Public Schools Branch, by School and Grade, September 2020

School Code	School Name	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
131	Alberton Elementary	13	21	15	18	16	13	17							113
231	Amherst Cove	11	6	13	10	20	21	13	18	14					126
221	Athena Consolidated	21	25	30	26	28	29	26	42	34	37				298
440	Belfast Consolidated	11	16	15	12	13	18	14	10	10	10				129
320	Birchwood Intermediate								180	171	199				550
132	Bloomfield Elementary	48	35	40	32	37	35	35							262
314	Bluefield											240	242	255	738
441	Cardigan Consolidated	15	16	13	12	13	14	12							95
341	Central Queens Elementary	24	26	35	30	45	35	42							237
310	Charlottetown Rural											320	380	353	1053
311	Colonel Gray											265	300	304	869
344	Donagh Regional	33	28	33	35	27	30	29							215
324	East Wiltshire Intermediate								210	211	189				610
342	Eliot River Elementary					165	137	159							461
134	Ellerslie Elementary	17	38	28	19	33	41	24							200
232	Elm St. School	49	47	43	48	63	57	75							382
345	Englewood	22	21	19	23	16	24	20	11	19	13				188
445	Georgetown Consolidated	5	7	8	9	7	3	8	6	4					57
340	Glen Stewart Primary	127	163	150											440
237	Greenfield Elementary	54	55	65	38	55	46	49							362
348	Gulf Shore Consolidated	27	23	21	28	22	18	28	31	31	28				257
122	Hernewood								92	81	88				261
211	Kensington Int/Snr High								65	59	47	51	55	54	331
212	Kinkora High										20	37	39	44	140
343	L.M. Montgomery Elementary	69	69	53	53	72	62	75							453
123	M.E. Callaghan								57	64	76				197
222	Miscouche Consolidated	15	26	25	21	23	24	22	24	24	20				224
446	Montague Consolidated	61	54	64	53	66	56	56							410
420	Montague Intermediate								79	78	112				269
410	Montague Regional High											125	165	126	416
447	Morell Consolidated	23	19	15	23	18	26	16	24	17					181
411	Morell Regional High										48	38	44	37	167
448	Mt. Stewart Consolidated	17	23	23	23	23	14	25	17	29					194
133	O'Leary Elementary	17	14	15	12	15	18	16							107
346	Parkdale Elementary	21	23	18	25	30	20	26							163
236	Parkside Elementary	41	55	40	55	41	39	57							328
347	Prince St. Elementary	22	25	28	25	32	29	32							193

PEI Enrolment, K-12, Public Schools Branch, by School and Grade, September 2019 (cont.)

School code	School Name	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
321	Queen Charlotte								199	219	202				620
233	Queen Elizabeth Elementary	47	50	55	38	48	47	48							333
349	Sherwood Elementary	62	72	78	67	66	85	82							512
234	Somerset	22	15	16	23	17	13	17	17	18					158
412	Souris Regional	38	28	39	27	43	29	39	44	47	43	51	49	43	520
451	Southern Kings Consolidated	18	23	26	26	26	20	19	15	21					194
351	Spring Park Elementary	43	56	67	63	62	75	78							444
354	St. Jean Elementary	13	19	12	14	13	11	21							103
135	St. Louis Elementary	17	14	17	15	15	22	12							112
323	Stonepark Intermediate								252	251	215				718
358	Stratford Elementary				133	171	164	153							621
220	Summerside Intermediate								190	152	162				504
215	Three Oaks Senior High											251	296	229	776
130	Tignish Elementary	30	27	30	19	20	28	27							181
455	Vernon River Consolidated	26	14	23	18	23	18	20	22	14	14				192
355	West Kent Elementary	57	46	46	43	46	40	40							318
356	West Royalty Elementary	68	62	73	70	70	81	84							508
113	Westisle Composite											176	176	177	529
350	Westwood Primary	121	141	128	134										524
	All PSB	1325	1402	1419	1320	1500	1442	1516	1605	1568	1523	1554	1746	1622	19543

PEI Enrolment, K-12, Public Schools Branch, by Age, September 2020

Age	Grade													Grand Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
4	284													284
5	1025	309												1334
6	16	1079	316											1411
7		13	1089	296										1398
8		1	14	1015	345									1375
9				9	1137	328								1474
10					17	1101	352							1470
11					1	13	1153	366						1533
12							11	1222	366					1599
13								17	1180	318				1515
14									22	1182	291	2		1497
15										22	1188	341	2	1553
16										1	54	1319	160	1534
17											19	67	1309	1395
18											3	14	138	155
19												3	13	16
Total	1325	1402	1419	1320	1500	1442	1516	1605	1568	1523	1555	1746	1622	19543

School Principals

School	Principal
Alberton Elementary (Westisle Family)	Shanna Perry
Amherst Cove Consolidated (Kinkora Family)	Randy Gallant
Athena Consolidated (Three Oaks Family)	Jerry McAulay
Belfast Consolidated (Montague Family)	John Munro
Birchwood Intermediate (Charlottetown Family)	Rob MacAdam
Bloomfield Elementary (Westisle Family)	Andrew Stewart
Bluefield Senior High (Bluefield Family)	Stephen Wenn
Cardigan Consolidated (Montague Family)	Lisa Myers-Roche
Central Queens Consolidated (Bluefield Family)	Tara Deglan-Gallant
Charlottetown Rural Senior High (Charlottetown Family)	Dale McIsaac
Colonel Gray Senior High (Charlottetown Family)	Dominique Lecours
Donagh Regional (Charlottetown Family)	Jason Kielly
East Wiltshire Intermediate (Bluefield Family)	Jaime Cole
Eliot River Elementary (Bluefield Family)	Terra Doucette
Ellerslie Elementary (Westisle Family)	Jason Cormier
Elm Street Elementary (Three Oaks Family)	Jacqueline Reeves
Englewood School (Bluefield Family)	Randy Reardon
Georgetown Elementary (Montague Family)	Sheryll O'Hanley
Glen Stewart Primary (Charlottetown Family)	Vanessa Dunn (Acting)
Greenfield Elementary (Three Oaks Family)	David Costello (Acting)
Gulf Shore Consolidated (Bluefield Family)	Maria Lavoie
Hernewood Intermediate (Westisle Family)	Patti Sweet
Kensington Intermediate Senior High (Kensington Family)	Donald Mulligan
Kinkora Regional (Kinkora Family)	Ryan McAleer
LM Montgomery Elementary (Charlottetown Family)	Patti Davidson
ME Callaghan Intermediate (Westisle Family)	Mary Lee Doucette
Miscouche Consolidated (Three Oaks Family)	Scott MacDonald
Montague Consolidated (Montague Family)	Betty MacDonald
Montague Intermediate (Montague Family)	Luanne Inman
Montague Regional High (Montague Family)	Robyn MacDonald
Morell Consolidated (Morell Family)	Michaela Oliver
Morell Regional High (Morell Family)	J. B. Crawford

Mount Stewart Consolidated (Morell Family)	Mary Kendrick
O'Leary Elementary (Westisle Family)	Susan Trail
Parkdale Elementary (Charlottetown Family)	Lynn Hufnagel
Parkside Elementary (Three Oaks Family)	Nick Martin
Prince Street Elementary (Charlottetown Family)	Natasha Bromley
Queen Charlotte Intermediate (Charlottetown Family)	K.J. White
Queen Elizabeth Elementary (Kensington Family)	Rodney MacArthur
Sherwood Elementary (Charlottetown Family)	Francyne Doiron (Acting)
Somerset Elementary (Kinkora Family)	Derik Arsenault
Souris Regional (Souris Family)	Anna MacKenzie
Southern Kings Consolidated (Montague Family)	John Van Dyke
Spring Park Elementary (Charlottetown Family)	Terry MacIsaac
St. Jean Elementary (Charlottetown Family)	Maureen Cassivi
St. Louis Elementary (Westisle Family)	Marsha Costello
Stonepark Intermediate (Charlottetown Family)	George Trevor
Stratford Elementary (Charlottetown Family)	Janet Cameron
Summerside Intermediate (Three Oaks Family)	Doug Doyle
Three Oaks Senior High (Three Oaks Family)	Jeff Clow
Tignish Elementary (Westisle Family)	Mike Ellsworth
Vernon River Consolidated (Montague Family)	Shylo Burke (Acting)
West Kent Elementary (Charlottetown Family)	Tracy Ellsworth
West Royalty Elementary (Charlottetown Family)	Marilyn MacLean
Westisle Composite (Westisle Family)	Heidi Morgan
Westwood Primary (Bluefield Family)	Sherry Flynn

Home & School Association and Parent Council Presidents

As of October 31, 2021

School	President
Alberton Elementary School	Kelly Gallant Butler
Amherst Cove Consolidated School	Mary MacDonald Pickering (contact)
Athena Consolidated School	Sally Bernard & Jennifer Lynch
Belfast Consolidated School	Sylvie De Sousa
Birchwood Intermediate School	Paula Pollard
Bloomfield Elementary School	JJ MacNeill
Bluefield High School	Catherine Enman
Cardigan Consolidated School	Twila Palmer
Central Queens Elementary School	Rayanne Frizzell
Charlottetown Rural High School	Patricia Callaghan
Colonel Gray Senior High School	David Schult & Heather Mullen
Donagh Regional School	Katie Beck
East Wiltshire Intermediate School	Andrea Kelly
Eliot River Elementary School	Kelly MacDonald
Ellerslie Elementary School	Erin Veale
Elm Street Elementary School	Naomi Harvey
Englewood School	Rose MacFarlane
Georgetown Elementary School	Jeanna Kernazitskas
Glen Stewart Elementary School	Andrea Richard & Sita Guild
Greenfield Elementary School	Sara Buckley
Gulf Shore Consolidated School	Jen Covello
Hernewood Junior High School	Dionne Tuplin
Kensington Intermediate Senior High	Angi McIver
Kinkora Regional High School	Tracey Nichol
L.M. Montgomery Elementary School	Cara Dempsey & Gail Edgett
M.E. Callaghan Intermediate School	Carrie Ann Dunbar
Miscouche Consolidated School	Erynn Cormier
Montague Consolidated School	Paula O'Brien
Montague Intermediate School	Lindsay Hume

Montague Regional High School	Chrissy Czank
Morell Consolidated School	Vacant
Morell Regional High	Vacant
Mount Stewart Consolidated School	Samantha Shaw-Veniot
O'Leary Elementary School	Pam Van Horn
Parkdale Elementary	Jana Newsome
Parkside Elementary School	Vacant
Prince Street Elementary School	Karma McCallum
Queen Charlotte Intermediate School	Lynn Anne Hogan and Coreen Pickering
Queen Elizabeth Elementary School	Amy Bysterveldt
Sherwood Elementary School	Vacant
Somerset Consolidated	Vacant
Souris Regional School	Krista Bell-Sheppard
Southern Kings Consolidated School	Vacant
Spring Park Elementary School	Michelle Dunlop & Patricia Abbott
St. Jean Elementary School	Raeanne Arsenault
St. Louis Elementary School	Giselle Dalton
Stonepark Intermediate School	Jodi Zver
Stratford Elementary	Vacant
Summerside Intermediate School	Vacant
Three Oaks Senior High School	Teena Callaghan
Tignish Elementary School	Miranda MacLeod
Vernon River Consolidated School	Nancy Taylor
West Kent Elementary School	Vanessa Ford
West Royalty Elementary School	Kelly Herget
Westisle Composite High School	Angela Campbell
Westwood Primary School	Angela Campbell

Public Schools Branch

Telephone

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Summerside: (902) 888-8400
Toll Free: 1-800-280-7965

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Summerside: (902) 888-8449

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Stratford, PE C1B 2V8

Summerside Office:
250 Water Street, Suite 201
Summerside, PE C1N 1B6

Mailing Address:

PO Box 8600
Charlottetown, PE C1A 8V7

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