Public Schools Branch INTERIM OPERATIONAL POLICY

This policy is in effect until June 30, 2020 unless it is revoked or replaced prior to that date.

| EMPLOYEE CONFLICT OF INTEREST | |
|---|-------------------|
| Policy Section | Policy Number |
| Human Resources | 506 |
| Pages | Approved Date |
| 1 | February 20, 2019 |
| Reviewed Date | Effective Date |
| | February 20, 2019 |
| Replaces: ESB Policy Statement AECA Conflict of Interest June 8, 2005 | |
| WSB Policy 25 Employee Conflict of Interest | |

1.0 POLICY STATEMENT

- 1.1 The Public Schools Branch believes that employee conduct must be consistent with current legal requirements and accepted standards of behaviour which call for a high level of ethical conduct.
- 1.2 Furthermore, the Public Schools Branch expects that there will be no conflict between an employee's personal/private interests and the Public Schools Branch's primary interest in service to children and the community. The objective of this policy is to ensure that employees avoid conflicts of interest, and act in the public interest at all times in the performance of their duties and functions.
- 1.3 To this end, the Director of the Public Schools Branch (or designate) will prepare, implement and monitor administrative procedures such that employee behaviour is consistent with the requirements of this policy.

2.0 CROSS REFERENCE

2.1 Operational Procedure 506.1 – Employee Conflict of Interest