

Public Schools Branch
Fourth Annual Public Schools Branch Board Meeting
December 10, 2020

Minutes

The Board of Directors for the Public Schools Branch met on Thursday, December 10, 2020 virtually via Webex to conduct the fourth annual meeting of the Public Schools Branch.

Present: Bethany MacLeod, Board Chair
 Norman Beck

Also in Attendance:

Norbert Carpenter, Acting Director of Public Schools Branch
Erin Johnston, Assistant Director
Becky Chaisson, Director of Corporate Services
Dave Gillis, Director of Transportation, Risk Management and RIM
Karen Redmond, Manager of Policy and Planning
Kelly Drummond, Director of Human Resources, Corporate Planning and Principal Support
Terri MacAdam, Director of Student Services
Janet Perry-Payne, EAL Program Administrator
Sheri Gauthier, Confidential Board Secretary
Sparrow McGowan, Senior Communications Officer

The meeting was called to order by the Chair at 3:10 p.m.

1. Approval of Agenda

12/10/01 **It was moved by Norman Beck and seconded by Bethany MacLeod that the agenda be accepted as presented. Motion carried.**

2. Minutes of the Third Annual Public Schools Branch Board Meeting – December 16, 2019

12/10/02 **It was moved by Norman Beck and seconded by Bethany MacLeod that the minutes of the Third Annual Public Schools Branch Board Meeting on December 16, 2019 be adopted as presented. Motion carried.**

3. Highlights from the 2019-2020 Annual Report
3.1 Highlights and Approval of the Public Schools Branch 2019-2020 Annual Report

Norbert Carpenter, Acting Director provided an overview and shared highlights from the 2019-2020 Public Schools Branch Annual Report.

Acting Director Carpenter showed his appreciation for all PSB staff involved with developing the Annual Report and recognized those involved in developing the document.

12/10/03 **It was moved by Norman Beck and seconded by Bethany MacLeod that the 2019-2020 Public Schools Branch Annual Report be adopted as presented. Motion carried.**

4. Annual Report Financial Statements Approval

Becky Chaisson, Director of Corporate Services, provided an overview of the Audited Financial Statements for the period of April 1, 2019 to March 31, 2020.

12/10/04 **It was moved by Norman Beck and seconded by Bethany MacLeod that the audited financial statements of the Public Schools Branch for fiscal year April 1, 2019 to March 31, 2020 be approved as presented. Motion carried.**

4.1 Appointment of the Auditor for 2020-2021 Fiscal Year

12/10/05 **It was moved by Norman Beck and seconded by Bethany MacLeod that Grant Thornton LLP be appointed as Auditor for the Public Schools Branch for the 2020-2021 fiscal year at a remuneration determined by the management of the Public Schools Branch. Motion carried.**

5. Comments from the Board Chair

Chair MacLeod showed her appreciation and gratitude for all Public Schools Branch staff. 2020 is a year that will not be forgotten.

6. Adjournment

The meeting adjourned at 3:32 p.m.