

Public Schools Branch
Fifteenth Public Board of Directors Meeting
March 5, 2018

Minutes

The Board of Directors for the Public Schools Branch met on Monday, March 5, 2018 at Stratford Town Hall, Southport Room.

Present: Susan Willis, Board Chair
Harvey MacEwen

Also in Attendance:

Parker Grimmer, Director of Public Schools Branch
John Cummings, Director of Corporate Services
Blake Crockett, Financial Services Supervisor
Karen Redmond, Manager of Policy and Planning
Sheri Gauthier, Confidential Board Secretary

CALL TO ORDER AND WELCOME

The meeting was called to order at 2:00 p.m. The Board Chair welcomed those in attendance. The Board Chair noted that board member, Dale Sabeau, is unable to join us today, but we do have quorum as a board with those in attendance.

APPROVAL OF AGENDA

03/18/01 **It was moved by Harvey MacEwen and seconded by Susan Willis that the agenda be approved as presented. Motion carried.**

MONTAGUE CONSOLIDATED SCHOOL PRESENTATION

John Cummings noted that the software that is currently being used is no longer suitable for what is required at this time. After issuing an RFP, Georef Systems Ltd. will be contracted to provide the new Student Transportation Management and Route Planning Software called BusPlanner. The cost for the software and implementation is \$89,858 plus tax.

03/18/02 **It was moved by Harvey MacEwen and seconded by Susan Willis that the Board of Directors approve the Public Schools Branch to enter into a contract with Georef Systems Ltd. This includes the purchase and implementation of a new Student Transportation Management and Route Planning Software (called BusPlanner) at a cost of \$89,858 plus tax. The contract will also incorporate software support starting in year two at a cost of \$13,950 plus tax and \$14,229 in year three plus tax. Motion carried.**

Harvey MacEwen asked Mr. Cummings if old information from the current system will be downloaded to integrate to the new software. Mr. Cummings noted that this will be a smooth transition and all students and map information will be extracted from the old system and uploaded to the new Georef System. The plan is for this system to be fully operational for September 2018.

The meeting adjourned at 2:09 p.m.