

Public Schools Branch  
Eighth Board of Directors Annual General Meeting  
Tuesday, December 17, 2024

Minutes

The Public Schools Branch Board of Trustees hosted their eighth annual general meeting virtually on Tuesday, December 17, 2024 via Webex Virtual Platform.

Present: Heather Mullen, Board Chair  
Stephanie Arnold, Vice-Chair  
Beverley Ann Boulter, Trustee  
Rachel McCarthy, Trustee  
Amanda Blakeney, Trustee  
Wade Czank, Trustee  
Beckie Keezer, Trustee  
Jaclyn Massey, Trustee  
Jacob Jadis, Trustee  
Dominique Lecours, Assistant Director of Public Schools Branch

Regrets: Jocelyne Ludgate, Trustee  
Tracy Beaulieu, Director of Public Schools Branch

Also, in Attendance:

Natasha Monaghan, Executive Administrator to Director  
Heather Palmer, Executive Administrator to Assistant Director  
Matt MacLeod, Senior Communications Officer  
Dale Sabeau, Consultant  
Blake Crockett, Director of Finance

**1. CALL TO ORDER**

The meeting was called to order at 7:31p.m. Chair Mullen welcomed all in attendance and thanked everyone for attending.

**2. APPROVAL OF AGENDA**

12/17/01

**It was moved by Rachel McCarthy and seconded by Amanda Blakeney that the agenda be approved as presented. Motion carried.**

**3. APPROVAL OF MEETING MINUTES OF THE DECEMBER 5, 2023 SEVENTH ANNUAL PUBLIC SCHOOLS BRANCH BOARD MEETING**

12/17/02

**It was moved by Beverley Boulter and seconded by Amanda Blakeney that the minutes of the December 5, 2023 Seventh Annual Public Schools Branch Board Meeting be adopted as presented. Motion carried.**

**4. HIGHLIGHTS FROM ANNUAL REPORT**

(The complete Public Schools Branch 2023-2024 Annual Report will be filed with the official minutes.)

**4.1 Highlights and Approval of the Public Schools Branch 2023-2024 Annual Report.**

Assistant Director Dominique Lecours provided an overview and shared highlights from the 2023-2024 Public Schools Branch Annual Report.

12/17/03

**It was moved by Beckie Keezer and seconded by Jaclyn Massey that the Public Schools Branch 2023-2024 Annual Report be adopted as presented. Motion carried.**

**4.2 Annual Report Financial Statements Approval**

Blake Crockett, Director of Finance, provided an overview of the Audited Financial Statements for the period of April 1, 2023 to March 31, 2024.

12/17/04

**It was moved by Stephanie Arnold and seconded by Jacob Jadis that the audited financial statements of the Public Schools Branch for the fiscal year April 1, 2023 to March 31, 2024 be approved as presented. Motion carried.**

**5. Appointment of the Auditor for 2024-2025 Fiscal Year**

12/17/05

**It was moved by Wade Czank and seconded by Beverley Boulter that Grant Thornton LLP be appointed as Auditor for the Public Schools Branch for the fiscal year 2024-2025 fiscal year at a remuneration determined by the management of the Public Schools Branch. Motion carried.**

**6. Comments from the Board Chair**

Chair Mullen thanked all staff, in all the different roles, who are working hard every day for the future of our students.

**7. Adjournment**

The meeting adjourned at 7:48 p.m.



Chair Signature