

Public Schools Branch

OPERATIONAL POLICY

FACILITY MAINTENANCE	
<i>Policy Section</i> Finance and Facilities	<i>Policy Number</i> 204
<i>Pages</i> 1	<i>Approved Date</i> September 19, 2016
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<i>Replaces: ELSB Operational Policy 204, April 19, 2016</i>	

1.0 PURPOSE

- 1.1 The Public Schools Branch recognizes the importance of regular maintenance of the facilities and equipment used by the Public Schools Branch to meet safety, health and environmental standards.

2.0 POLICY STATEMENT

- 2.1 It is the policy of the Public Schools Branch to:
- 2.1.1 Maintain the facilities and equipment used by the Public Schools Branch in a manner that adheres to safety, health and environmental standards in accordance with applicable laws and codes;
 - 2.1.2 Maintain the facilities and equipment that support the delivery of programs and services to students;
 - 2.1.3 Adopt practices that support the life-cycle of facilities and equipment to benefit students, staff, the environment and the taxpayer;
 - 2.1.4 Facilitate effective decision making by gathering necessary and sufficient information on maintenance activities in a timely manner.

3.0 PARAMETERS

- 3.1 The Public Schools Branch will adopt maintenance practices and methods which enable improvements to the quality and value of facilities and equipment used by the Public Schools Branch within the allocated resources.
- 3.2 The Public Schools Branch will ensure that employees attain the appropriate level of skills and knowledge required to perform their designated tasks.

4.0 CROSS REFERENCES

- 4.1 Operational Guideline 204.1 Facility Maintenance Guideline
- 4.2 Operational Procedure 202.1 Playgrounds and Playground Equipment on School Property
- 4.3 Education Act
- 4.4 Treasury Board Requirements
- 4.5 Occupational Health and Safety Legislation
- 4.6 National Building Code
- 4.7 CSA Guidelines