

Public Schools Branch
Fifth Annual Public Schools Branch Board Meeting
March 28, 2022

Minutes

The Board of Directors for the Public Schools Branch met on Monday, March 28, 2022 virtually via Webex to conduct the fifth annual meeting of the Public Schools Branch.

Present: Bethany MacLeod, Board Chair
 Norman Beck
 Mary Jane Ready

Also in Attendance:

Norbert Carpenter, Director of Public Schools Branch
Karen Redmond, Manager of Policy and Planning
Sheri Gauthier, Confidential Board Secretary
Dave Gillis, Director of Transportation & Risk Management
Janet Perry-Payne, Director of EAL/FAL Programs
Craig Clark, Student Services Mental Health Lead
Becky Chaisson, Director of Corporate Services
Angie MacCaull, Human Resources Manager
Kelly Drummond, Director of Human Resources, Corporate Planning and
Principal Support
Diane Arsenault, French Consultant
Blake Crockett, Financial Services Coordinator

The meeting was called to order by Chair MacLeod at 6:34 p.m.

1. Approval of Agenda

03/28/01

It was moved by Norman Beck and seconded by Mary Jane Ready that the agenda be adopted as presented. Motion carried.

2. Minutes of the Fourth Annual Public Schools Branch Board Meeting – December 10, 2020

03/28/02

It was moved by Mary Jane Ready and seconded by Norman Beck that the minutes of the Fourth Annual Public Schools Branch Board Meeting on December 10, 2020 be adopted as presented. Motion carried.

3. Highlights from the 2020-2021 Annual Report

3.1 Highlights and Approval of the Public Schools Branch 2020-2021 Annual Report

Norbert Carpenter, Director provided an overview and shared highlights from the 2020-2021 Public Schools Branch Annual Report.

03/28/03 **It was moved by Norman Beck and seconded by Mary Jane Ready that the 2020-2021 Public Schools Branch Annual Report be adopted as presented. Motion carried.**

4. Annual Report Financial Statements Approval

Blake Crockett, Financial Services Coordinator, provided an overview of the Audited Financial Statements for the period of April 1, 2020 to March 31, 2021.

03/28/04 **It was moved by Norman Beck and seconded by Mary Jane Ready that the audited financial statements of the Public Schools Branch for fiscal year April 1, 2020 to March 31, 2021 be approved as presented. Motion carried.**

4.1 Appointment of the Auditor for 2021-2022 Fiscal Year

03/28/05 **It was moved by Norman Beck and seconded Mary Jane Ready that Grant Thornton LLP be appointed as Auditor for the Public Schools Branch for the 2021-2022 fiscal year at a remuneration determined by the management of the Public Schools Branch. Motion carried.**

5. Comments from the Board Chair

Chair MacLeod showed her appreciation and gratitude for all Public Schools Branch staff and commended them on all of their hard work.

6. Adjournment

The meeting adjourned at 7:02 p.m.