

Public Schools Branch
First Annual Public Schools Branch Board Meeting
December 13, 2017

Minutes

The Board of Directors for the Public Schools Branch met on Tuesday, December 13, 2017 at Ellerslie Elementary School to conduct the First annual meeting of the Public Schools Branch.

Present: Susan Willis, Board Chair
Harvey MacEwen
Dale Sabean

Also in Attendance:

Parker Grimmer, Director of Public Schools Branch
John Cummings, Director of Corporate Services
Terri MacAdam, Director of Student Services
Karen Redmond, Manager of Policy and Planning
Dave Gillis, Leader of Corporate Services
Becky Chaisson, Financial Services Coordinator
Sheri Gauthier, Confidential Board Secretary

The meeting was called to order by the Chair at 7:08 p.m.

1. APPROVAL OF AGENDA

12/13/01 **It was moved by Harvey MacEwen and seconded by Dale Sabean that the agenda be accepted as presented. Motion carried.**

2. MINUTES OF THE FOURTH ANNUAL SCHOOL BOARD MEETING FOR THE FORMER ENGLISH LANGUAGE SCHOOL BOARD – DECEMBER 20, 2016

12/13/02 **It was moved by Harvey MacEwen and seconded by Dale Sabean that the minutes of the Fourth Annual School Board Meeting for The Former English Language School Board held on December 20, 2016 be adopted as presented. Motion carried.**

There was no business arising from the minutes.

3. FINANCIAL STATEMENTS

John Cummings, Director of Corporate Services and Becky Chaisson, Financial Services Coordinator provided a brief overview of the Audited Financial Statements for the period of April 1, 2016 to March 31, 2017.

12/13/03 **It was moved by Harvey MacEwen and seconded by Dale Sabean that the audited financial statements of the Public Schools Branch for fiscal year April 1, 2016 to March 31, 2017 be approved as presented. Motion carried.**

3.1 APPOINTMENT OF THE AUDITOR

John Cummings, Director of Corporate Services put forth a motion to appoint Grant Thornton as the auditor for the 2016-2017 fiscal year.

12/13/04

It was moved by Harvey MacEwen and seconded by Dale Sabean that Grant Thornton be appointed as Auditor for the Public Schools Branch for the 2016-2017 fiscal year. Motion carried.

Harvey MacEwen commended staff of Finance and Corporate Services on excellent work and a quick turn around with the audit.

4. Highlights from the Annual Report
4.1 Director of Public Schools Branch

Director Grimmer provided an overview and shared highlights from the Annual Report. Director Grimmer showed his appreciation for PSB staff involved with developing the Annual Report.

It was moved by Harvey MacEwen and seconded by Dale Sabean that the 2016-2017 Annual Report be approved as presented. Motion carried.

5. Comments from the Board Chair

The Board Chair provided comments on the year in review and expressed thanks to staff at the Public Schools Branch for their assistance during this time. The Board Chair thanked the administration and students for hosting the Board and enjoyed the performance put on by students of Ellerslie Elementary.

6. Adjournment

The meeting adjourned at 7:30 p.m.