



Annual Report

2019-2020



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 $\frac{10}{12} = \frac{9}{12} = \frac{3}{4}$



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Norbert Carpenter, Acting Director

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Annual Report – 2019-2020 School Year

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A message from the Public Schools Branch Board Chair

November 4, 2020

Honorable Brad Trivers, Minister
Education and Lifelong Learning
Holman Centre, Suite 101
250 Water Street
Summerside PE C1N 1B6

Dear Minister Trivers:

On behalf of the Public Schools Branch, I am submitting the Annual Report for the 2019-2020 school year.

This report reflects the work completed by the Public Schools Branch for the school year ending June 30, 2020 and the audited financial statements for the fiscal period ending March 31, 2020.

I wish to thank the staff of the Public Schools Branch for their continued efforts to provide for the educational needs of our students. I also want to thank our many educational partners for their ongoing support of the education system.

Sincerely,



Bethany MacLeod
Board Chair

About the Public Schools Branch

The Public Schools Branch (PSB) represents all 56 of the Island's English language public schools and serves more than 19,000 students from kindergarten through Grade 12.

Governed by a Board of Directors, the PSB is administered by branch-based staff operating from various sites across the province, including its primary offices in Stratford and Summerside. The Branch's responsibilities are outlined in Section 20 (2) of the *Education Act* (see Appendix A).

The PSB's approximately 4,000 employees work together to ensure school learning environments:

- support the unique needs, strengths, interests and learning styles of our students;
- foster personal development, respect and social responsibility; and
- inspire a passion for lifelong learning that prepares students for the opportunities and challenges ahead.

The PSB is committed to ensuring a safe and caring learning environment in which every student can grow and thrive.



Board of Directors

Board Chair

Bethany MacLeod

Board Director

Mary Jane Ready

Board Director

Norman Beck

Confidential Secretary

Sheri Gauthier

Leadership Team

As of June 30, 2020

Director

Parker Grimmer

Assistant Director

Erin Johnston

Director, Corporate Services

Becky Chaisson

**Director, Human Resources, Corporate Planning and Policy, and
Principal Support**

Kelly Drummond

Director, Student Services

Terri MacAdam

Director, Transportation, Risk Management and Records Information Management

Dave Gillis

Administrator Support Leaders

Tracy Beaulieu
Norbert Carpenter
Dylan Mullaly

English as an Additional Language (EAL) Program Administrator

Janet Perry-Payne

Financial Services Coordinator

Blake Crockett

IT/Data Consultant

Sean Cain

Manager of Human Resources

Paula Annear

Manager of Policy and Planning and FOIPP Coordinator

Karen Redmond

Manager of Student Services

Alison Campbell

Transportation Supervisor

Dale Sabeau

Strategic Action Plan

The current Strategic Action Plan outlines the key strategic priority areas for 2018-2021. Four strategic pillars guide the actions outlined in the plan: student success, wellness, communication and resources. The plan was developed through an extensive engagement and consultation process with branch-based staff, teachers, administrators and the Board of Directors and formally accepted through resolution by the Board of Directors at their Board of Directors public meeting on June 13, 2018.

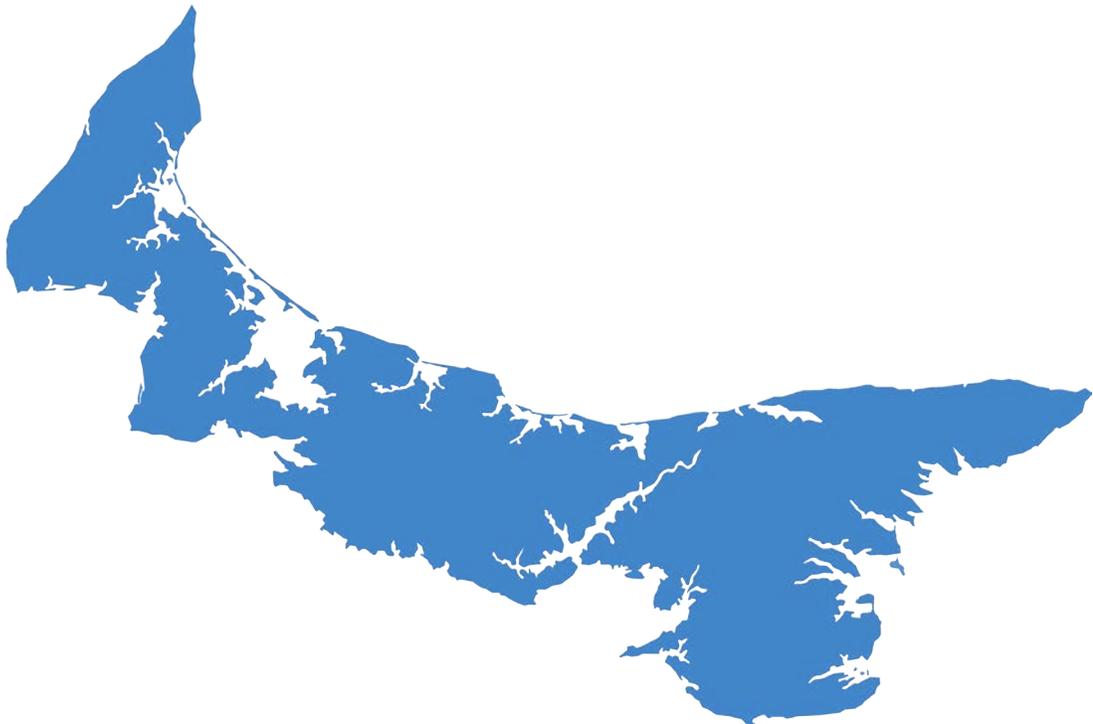
Pillar #1 EDUCATIONAL SUCCESS	Pillar #2 WELLNESS	Pillar #3 COMMUNICATION	Pillar #4 RESOURCES
COMMITMENTS			
<p>We are committed to:</p> <ol style="list-style-type: none"> 1. Creating safe, caring and productive learning/working environments. 2. Utilizing evidence-based practices in the delivery of services by staff to students. 3. Providing all learners (student, teachers and staff) with appropriate opportunities to achieve their potential through programming, training and experiences. 	<p>We are committed to:</p> <ol style="list-style-type: none"> 1. Working collaboratively with educational stakeholders to create a positive and supportive culture. 2. Valuing and recognizing the unique strengths and contributions of staff and students. 3. Supporting and promoting wellness initiatives in our schools and workplaces. 	<p>We are committed to:</p> <ol style="list-style-type: none"> 1. Timely, efficient and effective two-way communication with educational stakeholders. 2. Ensuring our policies and procedures communicate a clear and common direction for the Public Schools Branch. 3. Aligning and communicating system goals with a shared focus and vision. 	<p>We are committed to:</p> <ol style="list-style-type: none"> 1. Aligning resources with clearly identified priorities that meet the needs of students and staff. 2. Utilizing resources in a responsible and fair manner. 3. Exploring innovative ways of deploying our resources to address and meet system needs.



The PSB has 56 schools which are organized into nine Families of Schools based on their geographical location and their relationship with one or more of our 10 senior high schools.

Student Enrolment

The official student enrolment for the 2019-2020 school year was 19,690 as of September 30, 2019, representing 312 more students than the previous year. Kindergarten enrollment increased slightly from 1386 in 2018-2019 to 1403 in 2019-2020. Grade 10 had the largest population with 1826 students. Enrolment reports from schools indicate that overall enrolment grew further during the year with additional students entering the school system.



Bluefield Family of Schools

Bluefield Senior High School
East Wiltshire Intermediate School
Central Queens Elementary School
Eliot River Elementary School
Englewood School
Gulf Shore Consolidated School
Westwood Primary School

Charlottetown Family of Schools

Charlottetown Rural Senior High School
Colonel Gray Senior High School
Birchwood Intermediate School
Donagh Regional School
Glen Stewart Primary School
L. M. Montgomery Elementary School
Parkdale Elementary School
Prince Street Elementary School
Queen Charlotte Intermediate School
Sherwood Elementary School
Spring Park Elementary School
St. Jean Elementary School
Stonepark Intermediate School
Stratford Elementary School
West Kent Elementary School
West Royalty Elementary School

Kensington Family of Schools

Kensington Intermediate Senior High School
Queen Elizabeth Elementary School

Kinkora Family of Schools

Kinkora Regional High School
Amherst Cove Consolidated School
Somerset Consolidated School

Montague Family of Schools

Montague Regional High School
Belfast Consolidated School
Cardigan Consolidated School
Georgetown Elementary School
Montague Consolidated School
Montague Intermediate School
Southern Kings Consolidated School
Vernon River Consolidated School

Morell Family of Schools

Morell Regional High School
Morell Consolidated School
Mt. Stewart Consolidated School

Souris Family of Schools

Souris Regional School

Three Oaks Family of Schools

Three Oaks Senior High School
Athena Consolidated School
Elm Street Elementary School
Greenfield Elementary School
Miscouche Consolidated School
Parkside Elementary School
Summerside Intermediate School

Westisle Family of Schools

Westisle Composite High School
Alberton Elementary School
Bloomfield Elementary School
Ellerslie Elementary School
Hernewood Intermediate School
M. E. Callaghan Intermediate School
O'Leary Elementary School
St. Louis Elementary School
Tignish Elementary School

Department of Education and Lifelong Learning

The Department of Education and Lifelong Learning (DELL) develops and delivers high quality programs and curriculum in English and French to Island children from birth to Grade 12. The PSB works closely with the Department of Education and Lifelong Learning (DELL) which provides the Branch with funding for infrastructure, personnel and learning resources, to enable the Branch to fulfill its mandate.

District Advisory Councils

District Advisory Councils (DACs) help shape an education system that is focused on and meets the needs of learners. They advise the Minister of Education and Lifelong Learning on education issues; identify education priorities within their own district; engage school communities in discussions; and foster collaboration among school councils, home and school associations and the community. DACs consider a balance between local issues brought forward by council members and topics on which the DELL and PSB are seeking advice.

Home and School Associations/Parent Councils

Home and school associations and parent councils provide a critical link between schools and parents and play a key role in reaching out to the broader community. They serve in an advisory role to principals regarding various school matters and help to build awareness among parents. All 56 PSB schools have an active home and school association or parent council that follows a set of guiding principles: to obtain the best for each child in the school; to foster cooperation between parents and teachers, so that every child may grow to their full potential; to be informed, constructive partners with educators; and to promote high standards of well-being in each child's life.

See Appendix C for a list of home and school associations and parent councils and their presidents.

COVID-19 and the associated global pandemic had one of the most significant impacts of our lifetime on our education system. When schools closed to in-person learning in March 2020, the entire school community was called upon to adapt to new and evolving circumstances.

Between March and June 2020, PSB worked collaboratively with DELL and the Chief Public Health Office to determine what aspects of learning and school life could be maintained for the remainder of the 2019-2020 school year.

In just a short period of time, teachers and students migrated to online learning platforms and the PSB undertook a number of steps to ensure students had access to learning and needed supports. Thanks to the entire education community, we were able to deliver quality education during exceptionally challenging times.



Construction Updates

Sherwood Elementary School: The PEI capital budget included an investment for the replacement of Sherwood Elementary School. Planning will include design considerations to make the facility more efficient (i.e. a net-zero ready facility).

Stratford Elementary addition: Construction of an addition at Stratford Elementary was completed, with the official opening held on October 22, 2019. The addition includes 13 classrooms, a music room, an activity room, four breakout rooms, two guidance offices, teacher planning rooms and washrooms.

LM Montgomery Elementary addition: Construction of an addition at LM Montgomery Elementary was completed, with the official opening held on December 12, 2019. This addition included 10 classrooms, an activity room, three breakout rooms, a teacher planning room, washrooms, system rooms, storage space and a custodial room.

Eliot River Elementary and Montague Consolidated: Based on the results of comprehensive assessments at Eliot River Elementary and Montague Consolidated, planning for major renovation work was undertaken. The renovation work, which includes upgrades to the buildings and their systems, will be completed over the next three years, starting in June 2021.

Stratford High School: The PEI capital budget for 2019-20 included a commitment to the construction of a new Stratford High School. A Stratford High School Development Committee considered the educational and learning needs of students for the new school and made recommendations to the Stratford High School Construction Committee on the space plan for the new school.

Safe & Caring Learning Environments

The Safe & Caring Learning Environments policy and procedures continue to provide a foundation on which the PSB bases its expectations for creating and maintaining a safe, caring, respectful and inclusive

climate for learning and working. Training has been ongoing and is supplemented by accompanying resources.

Stratford Elementary

Stratford Elementary has now become a grades 3-6 school, the first of its kind in PEI, thanks to its new addition. Glen Stewart Primary School, located next door, has become a K-2 school. With Grade 3 students moved over to the elementary school, there is now more space for students and staff at Glen Stewart.



Language 4 Vous

With the closure of schools in March 2020, much time was spent working with our EAL/FAL families to ensure understanding of COVID-19 health protocols. EAL/FAL teachers worked diligently with students online, as well as by email, phone and visits to student homes (following COVID protocols). A key highlight was the creation of a series

of fun and engaging 30-minute videos to support EAL/FAL learning. Ten videos in total were produced and aired on Eastlink television between April and June. Titled Language 4 Vous, the videos focused on language acquisition for both English and French language learners.

Charity Christmas Dinner



Montague Intermediate's Christmas Dinner traditions continued in 2019. Every year, supplies are donated by the community. Attendees pay \$5 for dinner and all proceeds are donated to the Southern Kings & Queens Foodbank in Montague.

Inspire Award

The Inspire Award recognizes members of the PSB community for inspirational acts that help make our schools great places to work and learn. In 2019-2020, over 430 Inspire Awards were given out across the PSB. Nominees, who can be an employee, student, volunteer, parent or community member, received a small recognition package and a note of thanks for their contribution to the PSB community.



Students Sing Their Way to Top 10

Students in Gulf Shore Consolidated's Shark Attack after-school program were among the top 10 finalists in CBC's Canadian Music Class Challenge. Singing the song Snowbird by Gene MacLellan, the students were nominated in the Junior

Vocal category and joined more than 50,000 students from across the country in participating in the annual challenge.

Vaping Resources for Schools

Vaping products have now surpassed tobacco as the most common nicotine-containing products used by Canadian and PEI youth. PSB worked with DELL, Health PEI, CSLF, PEI Home and School, and the PEI Lung Association to create a Vaping Resources for Schools toolkit that focuses on what schools can do to address student use of

e-cigarettes and other vaping products. The resources include links to reliable websites, infographics, fact sheets and other information that can be used when speaking with youth about vaping.

2020 High School Graduation

While graduation ceremonies were affected by COVID-19 restrictions, students were still able to celebrate their success. All PSB high schools held their graduations during the week of June 22-26, with some larger graduations held over multiple days:

- Kensington Intermediate Senior High - June 22
- Charlottetown Rural Senior High - June 22 and 23
- Colonel Gray Senior High - June 23
- Souris Regional - June 23
- Three Oaks Senior High - June 23
- Westisle Composite High - June 23
- Montague Regional High - June 23, 24 and 25
- Bluefield Senior High - June 24
- Morell Regional High - June 24
- Kinkora Regional High - June 26

Virtual Spirit Week

BLUEFIELD HIGH SCHOOL

Grad Week 2020
June 8 - 12

SHARE YOUR PHOTOS ON YOUR INSTA STORIES DAILY AND TAG @BLUEFIELDBOBCATS

MEMORY MONDAY

- Wear your grad shirt or blue and white
- Share your favourite Bluefield memory on Instagram

TROPICAL TUESDAY

- Dress up in your tropical clothes
- Share a pic of a place you can't wait to travel to on Instagram

WELL DRESSED WEDNESDAY

Share a picture of you participating in the virtual Safe Grad Event with DJ Hype

TURN-BACK-TIME THURSDAY

Share your kindergarten graduation picture next to your high school graduation picture

FUTURE FRIDAY

- Share your plans for next year and beyond
- Wear clothes for your post-secondary program

Bluefield Senior High School's Student Council made student and staff morale a priority when schools closed in the spring of 2020. The student leaders ran two Virtual Spirit Weeks, a virtual trivia and a series of virtual grad events.



Director's Office

The Director is the Chief Operating Officer of the Public Schools Branch and is accountable to the Board of Directors. The Director is responsible for overseeing the operations and management of the school system in the areas of finance, transportation, property services, human resources, student support services and policy. The Director is also responsible for providing advice to and collaborating with the Department of Education and Lifelong Learning on common initiatives and goals, as well as engaging with the education community and various stakeholders.

School Visits

In Fall 2019, the Director and Assistant Director visited every school in the Public Schools Branch, meeting with administrators and staff to discuss the challenges and opportunities they were facing.

English/French as an Additional Language (EAL/FAL)

Almost 600 new English and French language learners entered the school system in 2019-2020 bringing the total number of EAL/FAL students within the PSB to 2,130. These new EAL/FAL learners came from 53 countries and registered in 52 PSB schools. While the majority registered in Charlottetown and the greater Charlottetown area, there was a significant increase in registrations in Summerside and the West area of the province.

Corporate Services

During the 2019-2020 fiscal year, the Corporate Services department of the Public Schools Branch provided a range of support services to the branch office and PSB's 56 schools.

- Property Services supported the renovations to Stratford Elementary School and LM Montgomery Elementary School and other capital repair projects that were being completed at schools throughout the Branch. The Property Services team oversaw maintenance at all 56 schools representing over 3.6 million square feet of space with a replacement value in excess of \$625 million.
- Financial Services managed all accounting, procurement and financial reporting for the Public Schools Branch. During the 2019-2020 fiscal year, the Branch had revenues of \$222,450,453 and expenses of \$222,448,895 for a small operating deficit of \$1,558.
- Transportation Services designed 663 bus routes to transport approximately 17,000 PSB students to almost 14,000 bus stops. They supported 256 permanent school bus drivers, as well as another 40 substitute drivers, to ensure the transportation needs of all PSB students were met.
- Payroll Services worked to ensure approximately 4,000 employees (permanent and

substitute) were paid throughout the organization. Payroll-related expenses represent, in excess of, 90 per cent of the Public Schools Branch's expenditures.

- The Information Technology Section of Corporate Services is responsible for providing support for the multiple software systems used by staff throughout the Branch. It is also responsible for various reporting requirements of the Branch and supporting the procurement and repair of technology-related infrastructure.
- The Occupational Health and Safety division is responsible for ensuring that proper safe work procedures are in place for staff, and that students and staff have a safe environment in which to work and learn.

Human Resources

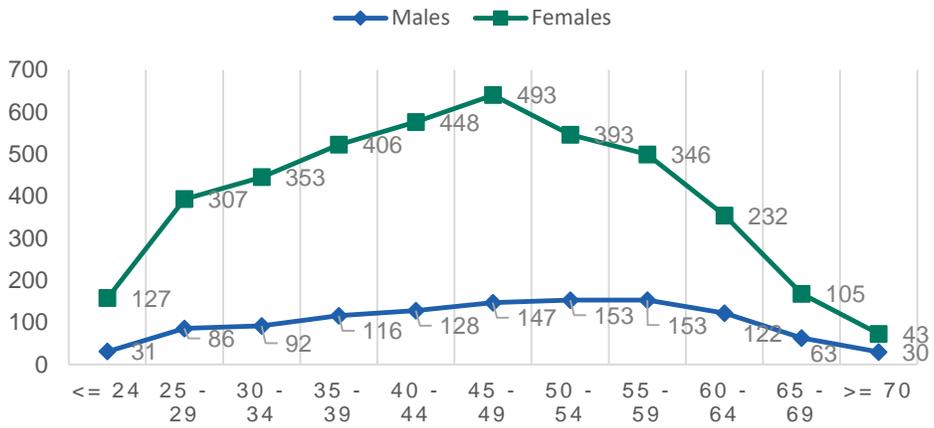
As a result of an HR Review conducted in 2019, the Human Resources Department was reorganized. The Director is now responsible for HR, Corporate Planning and Policy and Principal Support. The HR complement was also increased with the addition of a Labour Relations Officer and the realignment of the Administrative Support Leaders from DELL to PSB. These additions allow better support for school staffing, mentoring and administrator development, and for labour relations demands.

Highlights from 2019-2020 include:

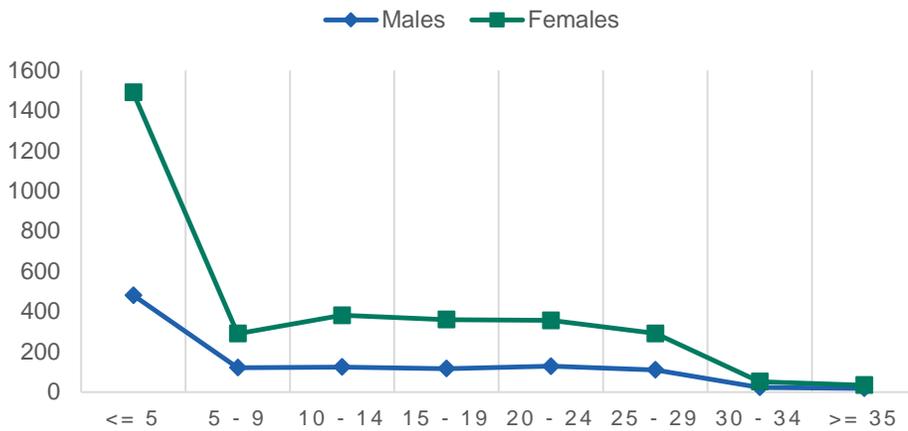
- 29 bus drivers were hired, with Skills PEI providing financial support for interested drivers to attain the qualifications via the J.V.I. Provincial Transportation and Safety Academy.
- HR participated in two job fairs, which resulted in successful recruiting for substitute educational assistants, bus drivers and administrative assistants.
- Conciliation and arbitration for the CUPE 1145, 1770 and 1775 collective agreement occurred. (Ratification occurred during the 2020/2021 school year.)
- Labour relations:
 - 11 CUPE employees filed grievances and all were settled or withdrawn.
 - PEITF filed three grievances of which two were settled and one is still under discussion.
 - UPSE filed one grievance that was withdrawn.

With a new strategy and process in place, HR was able to meet the staffing timelines outlined in the Teachers Memorandum which in turn allowed principals to finish their regular staffing prior to June 30. This was achieved in spite of the additional pressures from COVID-19.

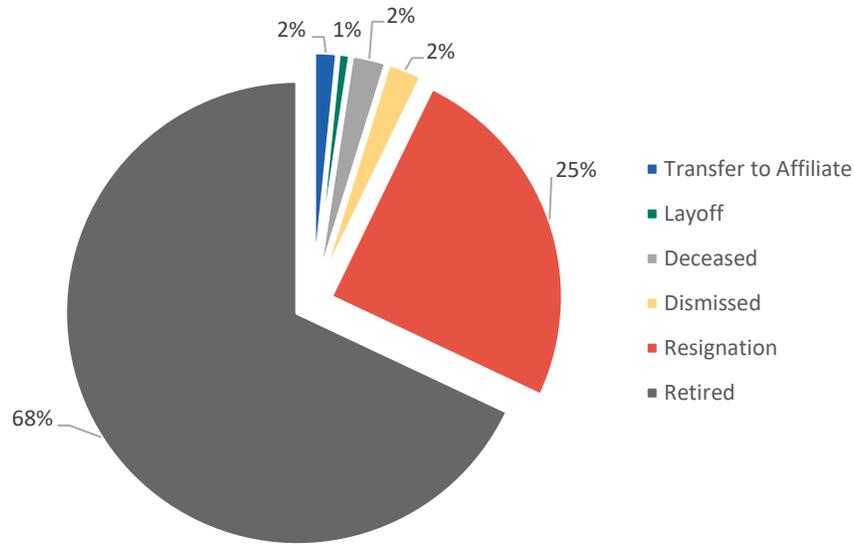
Age Profile - Public Schools Branch Average age: (F) 45; (M) 48



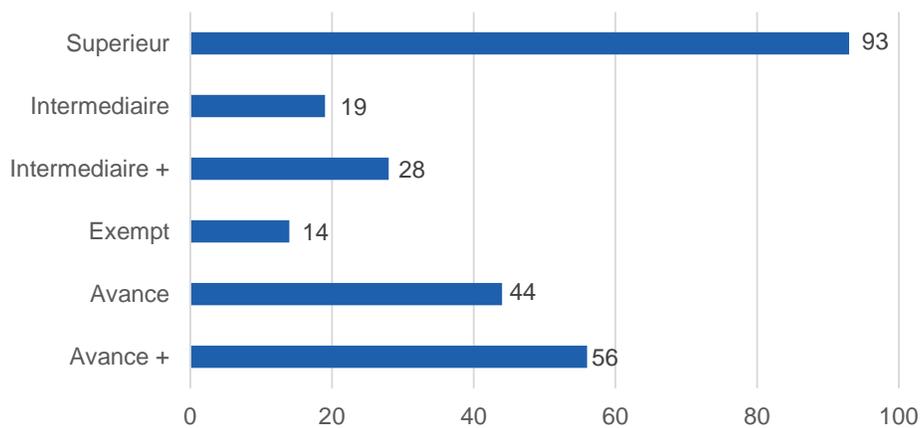
Length of Service Profile - Public Schools Branch



Turnover Rates



French Language Employees (Assessed) - Public Schools Branch



Student Services

The 2019 – 2020 year was one of staff growth, collaboration and professional planning for members of the Student Services team.

School Psychology continued to be an area of focus. The school psychology team consists of 11.6 team members. With diligence and private testing, the team is on target to reduce the wait list for psychological assessment to a one-year wait. The waitlist is presently at 1.75 years with many tests being conducted on those referred in 2019-20 with the interruption of COVID-19 the testing is only slightly behind.

The Student Services Counseling Consultants positions were increased by .6 to bring the compliment to five counseling consultants. School counseling positions were also increased. All but one school now has a least a .5 counseling position.

Student Services continues to collaborate with other professional entities through membership on the Student Well Being and Bridge teams, Restorative Justice Committee, and Poverty Reduction Committee. COVID-19 did bring about a lot of collaboration with outside agencies and many government sectors to enhance services to children.

Resource teachers have received professional development in evidence-based interventions. This work is done collaboratively with the school psychologists, speech language pathologists, occupational therapists, inclusive education consultants and autism consultants. From March to June, many online modules were developed for resource teachers and educational assistants to continue with PD from home.

Student Services' overall focus has been on delivery services in the best interest of the child.



Financial Statements



Financial Statements

Public Schools Branch

March 31, 2020

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Management's Responsibility For Financial Reporting

March 31, 2020

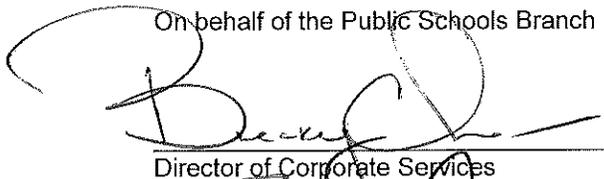
The financial statements have been prepared by management in accordance with Canadian public sector accounting standards, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements. A summary of the significant accounting policies are described in Note 2 to the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements.

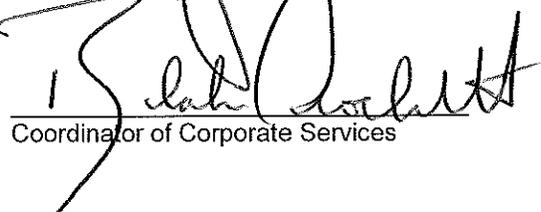
The Board of Directors is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control, and exercises these responsibilities through the Board. The Board reviews internal financial statements on a quarterly basis and external audited financial statements yearly. The Board also discusses any significant financial reporting or internal control matters prior to their approval of the financial statements.

The external auditors, Grant Thornton LLP, conduct an independent examination, in accordance with Canadian auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of the Public Schools Branch and meet when required. The accompanying Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the financial statements.

On behalf of the Public Schools Branch



Director of Corporate Services



Coordinator of Corporate Services

Independent auditors' report

Grant Thornton LLP
2nd Floor, Royal Bank Building
220 Water Street, PO Box 1660
Summerside, PE
C1N 2V5
T +1 902 436 9155
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To the Board of Directors of the Public Schools Branch

Opinion

We have audited the financial statements of the Public Schools Branch ("the Entity"), which comprise the statement of financial position as at March 31, 2020, and the statements of operations, change in net debt and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly in all material respects, the financial position of the Public Schools Branch as at March 31, 2020, and its results of operations, its changes in its net debt, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Summerside, Prince Edward Island
July 24, 2020

Chartered Professional Accountants

Public Schools Branch Statements of operations and changes in net financial assets

Year Ended March 31	2020		2019	
Revenue		%		%
Transfers from the Department of Education				
Salaries and benefits	\$ 212,244,814	90.8	\$ 201,109,875	90.4
Maintenance and operation	11,892,421	5.1	12,111,300	5.4
Transportation	3,878,103	1.6	3,151,900	1.4
Instructional supplies	2,305,997	1.0	2,288,698	1.1
Administration	1,576,500	0.7	1,751,047	0.8
Renovations and equipment	1,094,798	0.5	1,177,600	0.5
Special program funding and recoveries	272,249	0.1	385,816	0.2
Other revenue (Note 3)	428,136	0.2	474,217	0.2
	<u>233,693,018</u>	<u>100.0</u>	<u>222,450,453</u>	<u>100.0</u>
Expenses (Note 4)				
Salaries and benefits	211,945,529	90.7	200,379,712	90.0
Maintenance and operation	12,942,742	5.6	13,152,143	5.9
Transportation	4,197,494	1.8	4,053,143	1.8
Instructional	2,376,460	1.0	2,291,670	1.1
Administration	1,464,242	0.6	1,548,206	0.7
Renovations and equipment	765,460	0.3	1,024,021	0.5
	<u>233,691,927</u>	<u>100.0</u>	<u>222,448,895</u>	<u>100.0</u>
Excess revenues (expenses)	\$ <u>1,091</u>		\$ <u>1,558</u>	
Net financial assets, beginning of period	\$ 3,850		\$ 2,292	
Excess revenues (expenses)	<u>1,091</u>		<u>1,558</u>	
Net financial assets, end of period	\$ <u>4,941</u>		\$ <u>3,850</u>	

See accompanying notes to the financial statements.

Public Schools Branch Statement of financial position

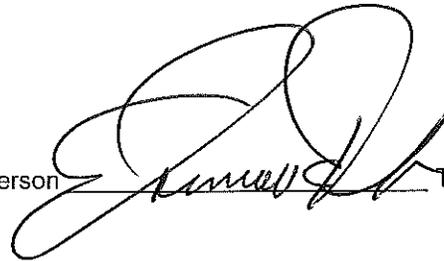
March 31	2020	2019
Financial assets		
Cash	\$ 5,239,193	\$ 4,985,433
Receivables		
Department of Education	8,389,112	8,919,241
Trade and other	1,234,111	955,668
Department of Education - post-employment benefits	52,257,211	48,946,793
Department of Education - deferred salary plan	1,422,207	1,197,076
Restricted cash	100,000	100,000
Trust funds (Note 5)	266,020	263,633
	<u>68,907,854</u>	<u>65,367,844</u>
Financial liabilities		
Payables and accruals		
General	2,522,211	3,449,587
Salaries and benefits	6,356,788	7,541,603
Department of Education	1,913,168	997,111
Deferred revenue (Note 6)	4,065,308	2,868,191
Post-employment benefits (Note 7)	52,257,211	48,946,793
Deferred salary program	1,422,207	1,197,076
Deferred revenue	100,000	100,000
Trust funds (Note 5)	266,020	263,633
	<u>68,902,913</u>	<u>65,363,994</u>
Net assets	\$ <u>4,941</u>	\$ <u>3,850</u>

Contingency (Note 9)

On behalf of the Board



Chairperson



Trustee

See accompanying notes to the financial statements.

Public Schools Branch Statement of cash flows

Year Ended March 31	2020	2019
(Decrease) increase in cash and cash equivalents		
Operating activities		
Excess expenses	\$ <u>1,091</u>	\$ <u>1,558</u>
Change in non-cash working capital:		
Receivables	(3,283,863)	(2,628,064)
Payables	2,341,802	3,030,403
Deferred revenue	<u>1,197,117</u>	<u>465,440</u>
Net decrease in cash and cash equivalents	256,147	869,337
Cash and cash equivalents,		
Beginning of period	<u>5,349,066</u>	<u>4,479,729</u>
End of period	<u>\$ 5,605,213</u>	<u>\$ 5,349,066</u>
Components of cash and cash equivalents:		
Unrestricted cash and cash equivalents	\$ <u>5,239,193</u>	\$ 4,985,433
Restricted cash and cash equivalents	<u>366,020</u>	<u>363,633</u>
	<u>\$ 5,605,213</u>	<u>\$ 5,349,066</u>

See accompanying notes to the financial statements.

Public Schools Branch

Notes to the financial statements

March 31, 2020

1. Nature of operations

The Branch has the responsibility to provide primary and secondary education requirements for English speaking students in Prince Edward Island. The Entity is funded by the Department of Education, Early Learning and Culture of Prince Edward Island (the Department).

2. Summary of significant accounting policies

Basis of accounting

The Entity prepares its financial statements in accordance with Canadian Public Sector Accounting Standards.

Revenue recognition

The Entity follows the deferral method of accounting for grants for special projects. Grants restricted for special projects are recognized as revenue in the year in which the related expenses are incurred. The unexpended portion of grants received for specific purchases is deferred and used for the related future purchases. Unrestricted amounts are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Government transfers are recognized as revenues when the transfer is authorized and any eligibility criteria are met. To the extent that transfer stipulations give rise to an obligation that meets the definition of a liability, transfers are recognized as deferred revenue.

Retirement allowances

The Public Schools Branch records an annual expense based on the change in the actuarially determined obligation for retirement allowance benefits, net of payments during the year. Funds to settle the obligation which are a liability of the Entity will be reimbursed by the Department at the time of payment. Therefore, a receivable from the Department is recorded for the entire retirement allowance amount.

Retirement allowances are provided to employees on death or retirement if the employee has 10 years of continuous service (5 years for excluded member). The retirement allowance is for so many days per year of service with maximums which vary based on union affiliation.

Vacation pay

Vacation entitlements are expensed as earned.

Cash and cash equivalents

Cash and cash equivalents include cash on hand and balances with banks, net of bank overdraft.

Public Schools Branch

Notes to the financial statements

March 31, 2020

2. Summary of significant accounting policies (cont'd)

Pension plans

Instructional employees of the Entity are members of the Teacher Superannuation Pension Plan of the Province of Prince Edward Island. The expense of the Entity is limited to current year contributions as any shortfall in funding of the pension plan is the responsibility of the Province of Prince Edward Island. Amounts paid to this plan during the year were \$12,109,771 (2019 - \$11,327,360).

Non-instructional employees are members of the Prince Edward Island Education Sector Pension Plan with both defined benefit/defined contribution components. The expense of the Entity is limited to a matching contribution equal to the employee's portion.

Certain non-instructional employees of the Entity are members of the Civil Service Superannuation Pension Plan of the Province of Prince Edward Island. The expense of the Entity is limited to current year contributions as any shortfall in funding of the pension plan is the responsibility of the Province of Prince Edward Island. Amounts paid to this plan during the year were \$2,626,277 (2019 - \$2,536,904)

Workers' compensation claims

The Public Schools Branch is a registered employer with the Worker's Compensation Entity of Prince Edward Island for instructional and non-instructional staff. The Entity records an annual expense based on payroll assessments in accordance with the Workers' Compensation Act.

Deferred salary plan

Teachers employed with the Public Schools Branch can participate in a program that allows them to defer a portion of their annual salary and take a paid leave of absence. The deferral results in a liability to the teachers, which is satisfied during the paid leave of absence. Funds to settle the obligation, which are a liability of the Board, will be reimbursed by the Department, and therefore there is an offsetting receivable due from the Department.

Measurement uncertainty and the use of estimates

Canadian public sector accounting standards require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the year.

Measurement uncertainty that may be material to these financial statements exists for the liability for employee future benefits of \$52,257,211 (2019 - \$48,946,793) because actual experience may differ significantly from actuarial assumptions.

Public Schools Branch Notes to the financial statements

March 31, 2020

2. Summary of significant accounting policies (cont'd)

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the periods in which they become known. While best estimates are used for reporting items to subject to measurement uncertainty, it is reasonably possible that changes in future conditions, occurring within one fiscal year, could require material changes in the amounts recognized or disclosed.

3. Other revenue	<u>2020</u>	<u>2019</u>
Recoverable salaries	\$ 258,801	\$ 309,198
Miscellaneous	45,560	38,999
Rentals	52,898	63,150
School overage reimbursements	<u>70,877</u>	<u>62,870</u>
	<u>\$ 428,136</u>	<u>\$ 474,217</u>

4. Expenses by department

The following is a summary of the expenses reported on the statement of operations by department excluding employee benefits:

	<u>2020</u>	<u>2019</u>
Instructional	\$ 178,564,633	\$ 147,415,104
Administration	1,464,242	7,964,822
Transportation	4,197,494	10,885,102
Maintenance and operations	13,708,203	22,900,043
Employee benefits	<u>35,757,355</u>	<u>33,283,824</u>
	<u>\$ 233,691,927</u>	<u>\$ 222,448,895</u>

5. Trust funds

Trust funds are comprised of contributions from various sources that are administered by the Entity. The interest that is earned on the contributions may be disbursed for specified educational purposes. Investments are recorded at cost and are comprised of GIC's. Cost approximates fair market value.

Public Schools Branch Notes to the financial statements

March 31, 2020

6. Deferred revenue	<u>2020</u>	<u>2019</u>
Funds designated for:		
Capital funding	\$ 525,000	\$ 175,000
Special program funding	1,178,419	2,029,092
Staff professional development	11,178	78,002
Maintenance work	2,259,618	574,919
Student leadership and school development	<u>91,093</u>	<u>11,178</u>
	<u>\$ 4,065,308</u>	<u>\$ 2,868,191</u>

7. Post-employment benefits

An analysis of the components of, and changes in, post-employment benefits liabilities is as follows:

	<u>2020</u>	<u>2019</u>
Retirement allowance		
Balance, April 1, 2019 (2019 - April 1, 2018)	\$ 48,152,112	\$ 45,163,191
Amortization of actuarial gain	840,032	678,925
Current service cost	3,501,343	3,149,047
Interest accrued	1,492,999	1,524,011
Less: payments made	<u>(2,713,546)</u>	<u>(2,363,062)</u>
Balance, March 31, 2020 (2019 – March 31, 2019)	51,272,940	48,152,112
Vacation pay	<u>984,271</u>	<u>794,681</u>
	<u>52,257,211</u>	<u>48,946,793</u>
Unamortized actuarial adjustment	<u>\$ (2,031,820)</u>	<u>\$ (1,314,686)</u>

Public Schools Branch Notes to the financial statements

March 31, 2020

7. Post-employment benefits (cont'd)

The retirement allowance balances are based on an independent actuarial valuation dated April 1, 2017, provided to the Pension and Benefits Division of the Province of Prince Edward Island Civil Service Commission. The report was subsequently amended for a change in the discount rate to be used in the valuation of the liability the amendment was dated April 1, 2020. The Province of Prince Edward Island projects the total liability in the years between the tri-annual actuarial valuations. The amendment dated April 1, 2020 is reflected in the 2020 projection prepared by the Province of Prince Edward Island.

The economic assumptions used in determining the actuarial value of accrued retirement allowances were developed by reference to expected long term market conditions. Significant actuarial assumptions used in the valuations and projections are:

Discount rate	2.99% per annum
Expected inflation rate	2.25% per annum
Expected average remaining service life	13 years

8. Grant allocations figures

The Entity's activities are funded by the Department. The annual grant allocation from the Department provides details as to the funding allocations for each operational area with the exception of salaries. The grant for salaries is for an approved number of full time employees for the Entity. Funding for the approved number of positions is provided by The Department but the actual dollar value of the approved positions is not included in the identified grant. Since a dollar value was not provided for salaries, the grant associated with this expenditure has been excluded from the financial statements, the following figures are the operational budget allocations provided by the Department compared to the actual results for 2020:

	Grant allocation by category March 31, 2020	Actual expenditures by category March 31, 2020
Administration	\$ 1,576,500	\$ 1,464,242
Renovations and equipment	1,094,800	765,460
Program	2,306,000	2,376,460
Maintenance and operations	12,301,600	12,942,743
Transportation	3,210,100	4,197,494
Professional development	88,200	-

Public Schools Branch

Notes to the financial statements

March 31, 2020

9. Contingency

The Branch has elected to self-insure itself related to collision coverage. During the year, no events were reported in accordance with the policies of the collision contingency fund.

The Branch has received funding from the Department to fund expenditures which qualify for the collision contingency fund. These funds are being deferred on the balance sheet and unspent funds are reported as restricted cash.

10. COVID 19

Since January 31, 2020, the spread of COVID-19 has severely impacted many local economies around the globe. In many countries, including Canada, businesses and organizations are being forced to cease or limit operations for long or indefinite periods of time. Measures taken to contain the spread of the virus, including travel bans, quarantines, social distancing, and closures of non-essential services have triggered significant disruptions to businesses and organizations worldwide, resulting in an economic slowdown. The duration and impact of the COVID-19 pandemic remains unclear at this time.

The outbreak of COVID-19 and related global responses have caused material disruptions to organizations around the world, leading to an economic slowdown. The Branch's schools have been closed since March of 2020. The Branch and the Department of Education, Early Learning and Culture are currently forecasting and planning to reopen schools in September of 2020. Any unanticipated costs related to Covid-19 will be closely monitored as a way to assess if additional funding for the Branch is required.

The duration and impact of the COVID-19 pandemic, as well as the effectiveness of government and central bank responses, remains unclear at this time. It is not possible to reliably estimate the duration and severity of these consequences, as well as their impact on the financial impact on the financial position and results of the Branch for future periods.

Public Schools Branch Schedule of salaries and benefits expenses

Year Ended March 31	2020	2019
Branch administration support	\$ 1,663,898	\$ 1,562,769
Branch management	1,630,067	1,536,175
Instructional	134,840,456	129,247,137
Maintenance and operation	9,030,951	8,723,879
School administration support	3,506,853	3,317,674
Educational assistants and youth service workers	18,410,086	15,876,296
Transportation	7,105,863	6,831,959
Benefits	<u>29,922,981</u>	<u>27,931,841</u>
	206,111,155	195,027,730
Retirement allowance	<u>5,834,374</u>	<u>5,351,982</u>
	<u>\$ 211,945,529</u>	<u>\$ 200,379,712</u>

Note:

Branch administration support includes board office, clerical and secretarial staff.

Branch management includes director of Public Schools Branch; directors and leaders of student services, human resources, corporate services; coordinators for financial services, property services and transportation and property and transportation management and supervisors.

Instructional salaries include consultants, principals, vice-principals, department heads, and teachers.

Maintenance and operations salaries include building, janitorial and maintenance staff.

School administration support includes school secretarial staff.

Transportation salaries include bus driver staff.

Benefits include the employer's share of Canada pension and employment insurance, group insurance, workers' compensation premiums, pension and teacher superannuation premiums.

Public Schools Branch

Schedule of maintenance and operation expenses

Year Ended March 31	2020	2019
Building repairs	\$ 1,679,513	\$ 1,641,174
Electricity	3,098,218	3,156,331
Fire and safety	32,164	52,576
Fuel - heating	4,654,708	4,894,979
Ground maintenance	146,453	195,650
Insurance	617,824	571,046
Miscellaneous	34,463	49,385
Property taxes	35,600	35,872
Rentals	244,841	214,327
Service contracts and professional services	235,579	173,219
Service vehicles	107,514	109,614
Sewer and water	331,604	320,723
Snow removal	821,004	844,098
Supplies	498,391	488,832
Travel	12,450	13,332
Waste disposal	392,416	390,985
	<u>\$ 12,942,742</u>	<u>\$ 13,152,143</u>

Public Schools Branch Schedule of transportation expenses

Year Ended March 31	2020	2019
Bus parts and repairs	\$ 2,100,835	\$ 1,937,870
Communications	71,638	35,862
Contracted services	113,602	111,181
Extra-curricular transportation	(142)	(1,977)
Fuel	1,615,837	1,672,104
Insurance	200,965	188,663
Professional services	5,025	4,960
Snow removal	72,073	91,300
Supplies	7,719	2,301
Travel	9,942	10,879
	<u>\$ 4,197,494</u>	<u>\$ 4,053,143</u>

Public Schools Branch Schedule of instructional expenses

Year Ended March 31	2020	2019
Academic supplies	\$ 509,069	\$ 458,090
Art	33,477	31,614
Computer literacy	504	2,540
Curriculum programs	562,732	535,432
Duplicating supplies	442,775	410,502
English and language arts	11,925	7,911
French	13,592	12,872
Guidance and resource	1,502	931
Home economics and family living	48,413	54,120
Industrial arts	32,068	33,854
Library and resource centres	156,788	148,499
Mathematics	11,345	11,620
Music	81,090	124,903
Physical education	91,098	115,802
Science	47,935	46,613
Student services	117,020	102,725
Vocational education	215,127	193,642
	<u>\$ 2,376,460</u>	<u>\$ 2,291,670</u>

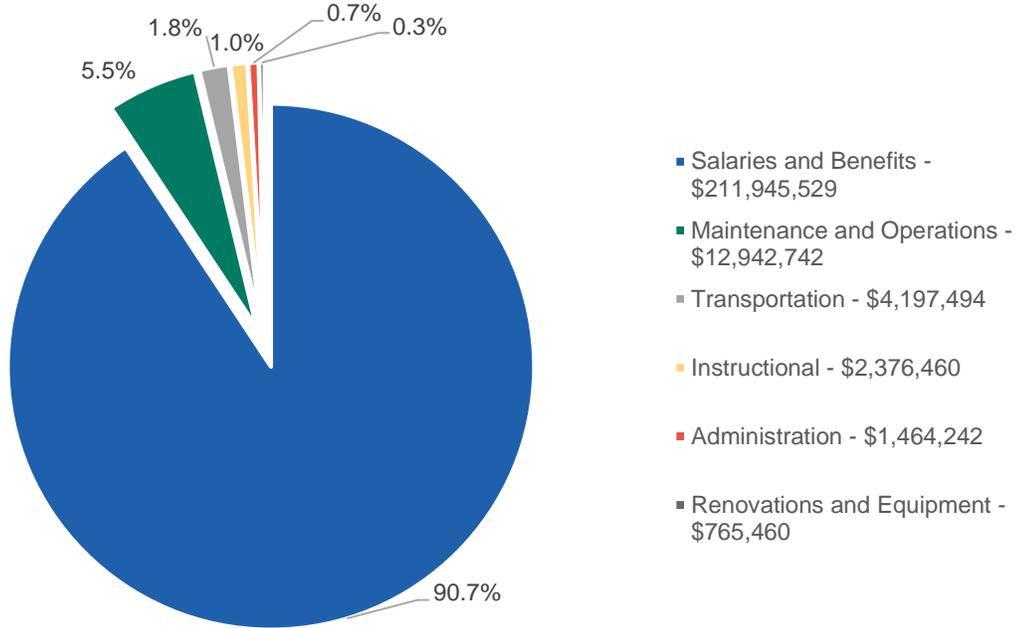
Public Schools Branch Schedule of administration expenses

Year Ended March 31	2020	2019
Advertising	\$ 8,215	\$ 8,358
Courier services	28,372	30,063
Equal chances for learning	10,054	17,419
Graduation	27,778	30,020
Insurance	410,301	383,514
Miscellaneous	36,389	27,038
Office supplies	76,442	66,239
Postal services	21,945	25,815
Professional development	85,523	60,347
Professional services	54,154	236,787
Public, staff and student relations	84,248	83,343
Telephone	297,907	267,995
Travel	309,731	290,462
Trustees remuneration	11,744	16,745
Trustees travel and other	1,439	4,061
	<u>\$ 1,464,242</u>	<u>\$ 1,548,206</u>

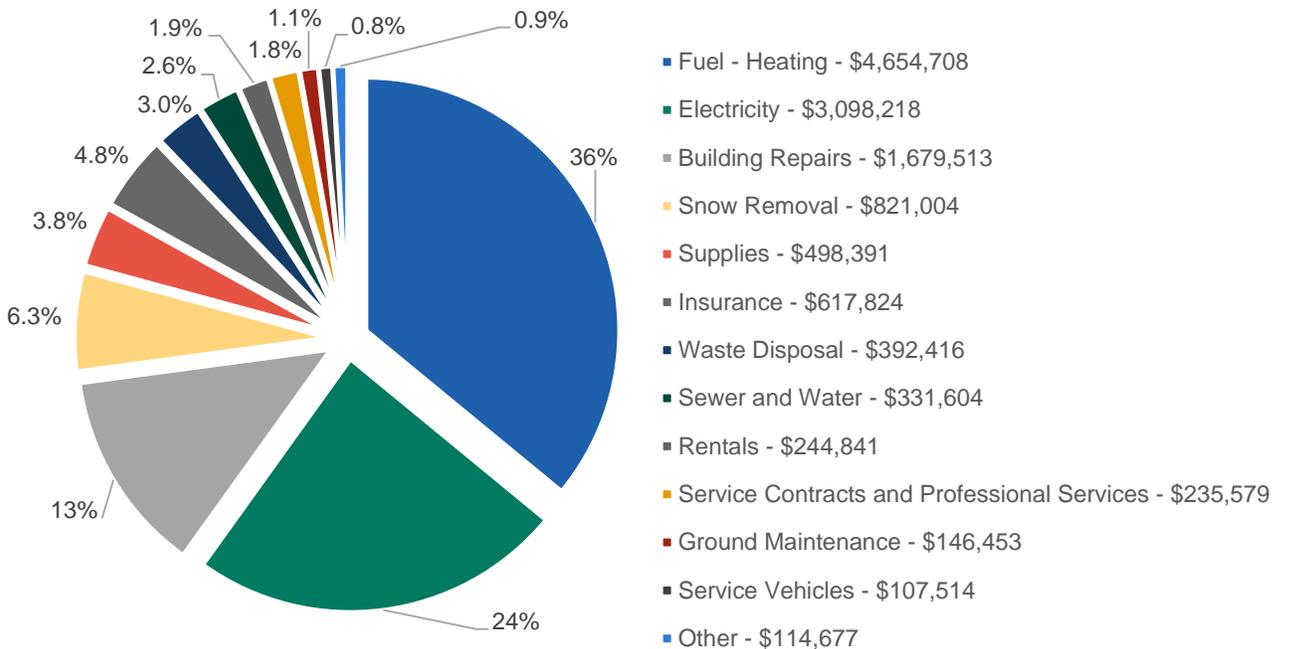
Public Schools Branch
Schedule of renovations and equipment expenses

Year Ended March 31	2020	2019
Audio-visual equipment	\$ 100,852	\$ 139,391
Classroom furniture and equipment	143,506	173,949
Computer equipment	241,576	291,202
Maintenance equipment	72,474	61,672
Miscellaneous equipment	114,419	249,302
Musical instruments	21,520	9,240
Office furniture and equipment	29,244	69,994
Playground	41,869	29,271
	\$ 765,460	\$ 1,024,021

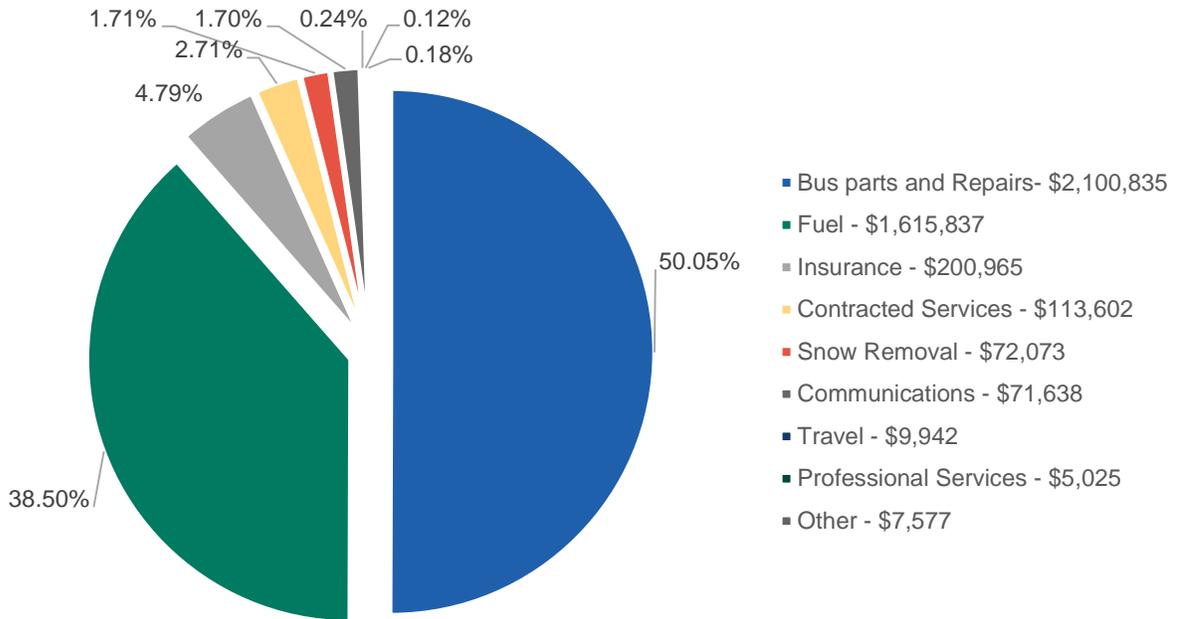
Operating Expenses



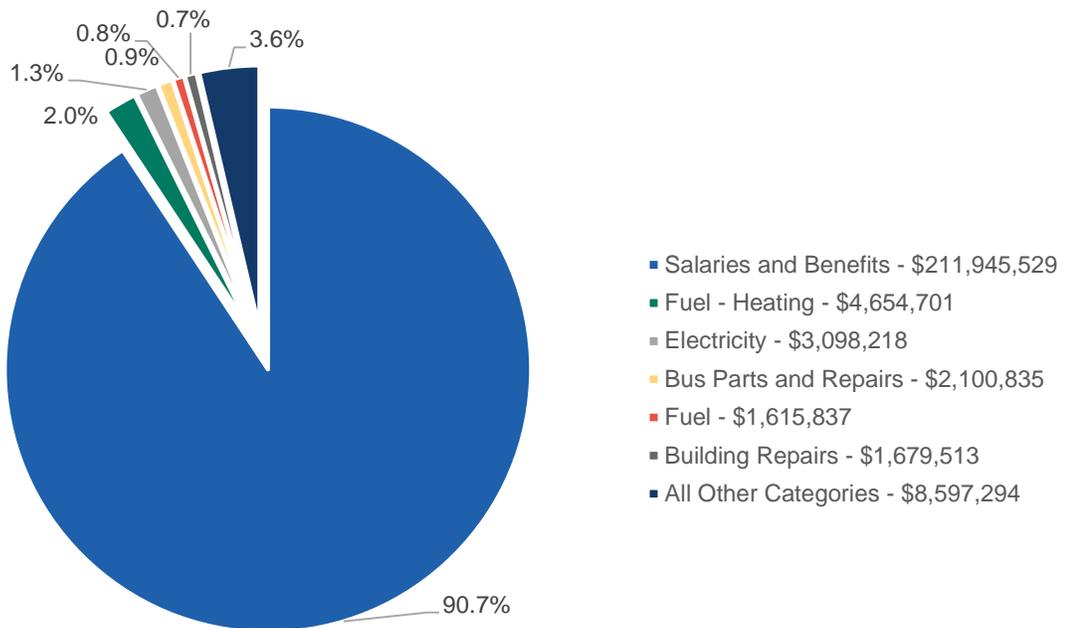
Maintenance and Operations



Transportation



Largest Expense Categories



Public Schools Branch Responsibilities

(Legislation: *Education Act*, Section 20 (2))

An education authority has the following responsibilities:

- a) to deliver the courses of study and education programs prescribed, approved or authorized pursuant to this Act to meet the needs of all students enrolled in a school operated by the education authority and to enable their success;
- b) to be accountable and provide assurances to students, parents, the community and the Minister for performance of duties and responsibilities conferred on the education authority by this Act and the regulations;
- c) ensure that each student enrolled at a school operated by the education authority and each staff member employed by the education authority is provided with a welcoming, caring, respectful and safe learning environment that respects diversity and a sense of belonging;
- d) to provide a continuum of specialized supports and services to students that is consistent with the principles of inclusive education;
- e) to collaborate with municipalities, the other education authority and community based service agencies in order to effectively address the needs of all students and manage the use of public resources;
- f) to collaborate with post-secondary institutions and the community to enable smooth transitions for students from secondary to post-secondary education;
- g) to establish and maintain governance and organizational structures that promote student well-being and success;
- h) to ensure effective management of the education authority's resources;
- i) to recruit the Director and entrust the day-to-day management of the education authority to the staff through the Director;
- j) to comply with all applicable Acts and regulations;
- k) to establish appropriate dispute resolution processes;
- l) to carry out any other responsibility that is prescribed by regulation.

Policy and Planning

Procedure Changes

205.1	School Cancellations Procedure	November 5, 2019	Replaced August 21, 2018
205.1	School Cancellations Procedures	December 2019	Update Appendix B and C
405.1	Physical Restraint Procedure	October 17, 2019	Update to section 7.4 Documentation
409.1	Student Investigations and Searches (Interim Procedure)	September 17, 2019	Procedure extended to June 30, 2020
410.1	Students Requiring Medical Assistance at School Procedure	September 24, 2019	Replaces interim procedure
703.1	Relations with Law Enforcement and Child Protection Authorities (Interim) Procedure	September 17, 2019	Extended to June 30 2020
	Evacuation Guides	September 2019	Updated

Fifteen (15) access to information files opened.

Appendix C

School Enrolments

PEI Enrolment, K-12, Public Schools Branch, by School and Grade, September 2019

School Code	School Name	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
131	Alberton Elementary	19	16	18	15	14	16	20							118
231	Amherst Cove	6	14	10	19	19	13	18	13	6					118
221	Athena Consolidated	24	27	25	30	31	25	36	32	37	35				302
440	Belfast Consolidated	12	14	9	12	16	12	11	10	8	5				109
320	Birchwood Intermediate								182	205	167				554
132	Bloomfield Elementary	37	40	33	40	36	36	30							252
314	Bluefield											266	261	214	741
441	Cardigan Consolidated	16	12	12	13	14	12	21							100
341	Central Queens Elementary	25	38	30	47	37	42	34							253
310	Charlottetown Rural											412	364	280	1056
311	Colonel Gray											325	278	310	913
344	Donagh Regional	27	34	32	27	27	29	30							206
324	East Wiltshire Intermediate								216	192	188				596
342	Eliot River Elementary					135	159	172							466
134	Ellerslie Elementary	39	26	19	33	42	26	31							216
232	Elm St. School	54	41	49	59	58	76	76							413
345	Englewood	21	18	22	17	24	21	17	19	12	26				197
445	Georgetown Consolidated	7	5	10	9	3	8	6	4	5					57
340	Glen Stewart Primary	163	148	136											447
237	Greenfield Elementary	52	68	35	53	44	50	56							358
348	Gulf Shore Consolidated	25	19	31	23	18	25	28	31	28	23				251
122	Hernewood								79	89	105				273
211	Kensington Int/Snr High								57	50	49	55	51	36	298
212	Kinkora High										34	42	44	36	156
343	L.M. Montgomery Elementary	73	54	54	71	60	73	82							467
123	M.E. Callaghan								62	76	69				207
222	Miscouche Consolidated	24	23	21	21	24	24	25	25	23	28				238
446	Montague Consolidated	55	67	52	71	58	61	61							425
420	Montague Intermediate								78	84	101				263
410	Montague Regional High											158	130	134	422
447	Morell Consolidated	16	17	22	19	23	15	24	16	23					175
411	Morell Regional High										33	48	35	33	149
448	Mt. Stewart Consolidated	23	20	24	21	11	22	16	27	24					188
133	O'Leary Elementary	16	15	14	16	16	18	14							109
346	Parkdale Elementary	20	19	23	32	19	27	34							174
236	Parkside Elementary	54	44	58	44	44	54	62							360
347	Prince St. Elementary	33	28	27	36	31	37	37							229

PEI Enrolment, K-12, Public Schools Branch, by School and Grade, September 2019 (cont.)

School code	School Name	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
321	Queen Charlotte								209	204	197				610
233	Queen Elizabeth Elementary	49	52	36	41	48	45	66							337
349	Sherwood Elementary	75	78	63	62	85	84	69							516
234	Somerset	14	16	23	18	13	19	16	18	14					151
412	Souris Regional	28	39	25	44	34	40	45	48	46	50	48	44	33	524
451	Southern Kings Consolidated	23	24	25	25	19	16	15	21	20					188
351	Spring Park Elementary	60	70	73	61	74	80	85							503
354	St. Jean Elementary	15	12	12	12	13	29	14							107
135	St. Louis Elementary	14	14	14	16	17	14	23							112
323	Stonepark Intermediate								237	213	183				633
358	Stratford Elementary				179	163	146	158							646
220	Summerside Intermediate								157	163	176				496
215	Three Oaks Senior High											293	238	226	757
130	Tignish Elementary	29	30	20	20	29	26	20							174
455	Vernon River Consolidated	15	24	21	21	17	19	20	17	15	14				183
355	West Kent Elementary	40	46	47	44	42	44	37							300
356	West Royalty Elementary	60	70	65	67	80	80	83							505
113	Westisle Composite											179	173	182	534
350	Westwood Primary	140	131	131	156										558
	All PSB	1403	1413	1321	1494	1438	1523	1592	1558	1537	1483	1826	1618	1484	19690

PEI Enrolment, K-12, Public Schools Branch, by Age, September 2019

Age	Grade													Grand Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
4	431													431
5	963	436												1399
6	9	969	399											1377
7		9	913	465										1387
8			7	1015	426									1448
9				14	1007	484								1505
10					5	1031	490							1526
11						8	1090	479		1				1578
12							12	1059	456					1527
13								20	1065	410	4	2		1501
14									15	1058	475	2		1550
15									1	14	1258	271		1544
16											65	1243	197	1505
17											21	90	1167	1278
18											3	12	103	118
19													15	15
20													1	1
Total	1403	1414	1319	1494	1438	1523	1592	1558	1537	1483	1826	1620	1483	19690

School Principals

School	Principal
Alberton Elementary (Westisle Family)	Shanna Perry
Amherst Cove Consolidated (Kinkora Family)	Randy Gallant
Athena Consolidated (Three Oaks Family)	Jerry McAulay
Belfast Consolidated (Montague Family)	John Munro
Birchwood Intermediate (Charlottetown Family)	Rob MacAdam
Bloomfield Elementary (Westisle Family)	Andrew Stewart
Bluefield Senior High (Bluefield Family)	Stephen Wenn
Cardigan Consolidated (Montague Family)	Lisa Myers-Roche
Central Queens Consolidated (Bluefield Family)	Tara Deglan-Gallant
Charlottetown Rural Senior High (Charlottetown Family)	Dale McIsaac
Colonel Gray Senior High (Charlottetown Family)	Dominique Lecours
Donagh Regional (Charlottetown Family)	Jason Kielly
East Wiltshire Intermediate (Bluefield Family)	Jaime Cole
Eliot River Elementary (Bluefield Family)	Terra Doucette
Ellerslie Elementary (Westisle Family)	Jason Cormier
Elm Street Elementary (Three Oaks Family)	Jacqueline Reeves
Englewood School (Bluefield Family)	Randy Reardon
Georgetown Elementary (Montague Family)	Sheryll O'Hanley
Glen Stewart Primary (Charlottetown Family)	Ann Hall
Greenfield Elementary (Three Oaks Family)	Sandra Jay
Gulf Shore Consolidated (Bluefield Family)	Maria Lavoie
Hernewood Intermediate (Westisle Family)	Patti Sweet
Kensington Intermediate Senior High (Kensington Family)	Donald Mulligan
Kinkora Regional (Kinkora Family)	Ryan McAleer
LM Montgomery Elementary (Charlottetown Family)	Heather Cudmore
ME Callaghan Intermediate (Westisle Family)	Mary Lee Doucette
Miscouche Consolidated (Three Oaks Family)	Scott MacDonald
Montague Consolidated (Montague Family)	Betty MacDonald
Montague Intermediate (Montague Family)	Luanne Inman
Montague Regional High (Montague Family)	Robyn MacDonald
Morell Consolidated (Morell Family)	Michaela Oliver
Morell Regional High (Morell Family)	J. B. Crawford

Mount Stewart Consolidated (Morell Family)	Mary Kendrick
O'Leary Elementary (Westisle Family)	Susan Trail
Parkdale Elementary (Charlottetown Family)	Lynn Hufnagel
Parkside Elementary (Three Oaks Family)	Nick Martin
Prince Street Elementary (Charlottetown Family)	Natasha Bromley
Queen Charlotte Intermediate (Charlottetown Family)	K.J. White
Queen Elizabeth Elementary (Kensington Family)	Rodney MacArthur
Sherwood Elementary (Charlottetown Family)	Jean Boudreau
Somerset Elementary (Kinkora Family)	Anita Conohan
Souris Regional (Souris Family)	Anna MacKenzie
Southern Kings Consolidated (Montague Family)	John Van Dyke
Spring Park Elementary (Charlottetown Family)	Terry MacIsaac
St. Jean Elementary (Charlottetown Family)	Maureen Cassivi
St. Louis Elementary (Westisle Family)	Marsha Costello
Stonepark Intermediate (Charlottetown Family)	George Trevor
Stratford Elementary (Charlottetown Family)	Janet Cameron
Summerside Intermediate (Three Oaks Family)	Doug Doyle
Three Oaks Senior High (Three Oaks Family)	Jeff Clow
Tignish Elementary (Westisle Family)	Mike Ellsworth
Vernon River Consolidated (Montague Family)	Dave Wood
West Kent Elementary (Charlottetown Family)	Tracy Ellsworth
West Royalty Elementary (Charlottetown Family)	Marilyn MacLean
Westisle Composite (Westisle Family)	Heidi Morgan
Westwood Primary (Bluefield Family)	Sherry Flynn

Home & School Association and Parent Council Presidents

School	President
Alberton Elementary School	Kelly Butler
Amherst Cove Consolidated School	Vacant
Athena Consolidated School	Kim Studer
Belfast Consolidated School	Sylvie De Sousa
Birchwood Intermediate School	Paula Pollard
Bloomfield Elementary School	JJ MacNeill
Bluefield High School	Catherine Enman
Cardigan Consolidated School	Twila Palmer
Central Queens Elementary School	Rayanne Frizzell
Charlottetown Rural High School	Patricia Callaghan
Colonel Gray Senior High School	Sandy Nicholson
Donagh Regional School	Patti David
East Wiltshire Intermediate School	Gayle Stuart & Laura Hagen
Eliot River Elementary School	Tanya Murphy
Ellerslie Elementary School	Erin Veale
Elm Street Elementary School	Terri-Lynn Gallant & Naomi Harvey
Englewood School	Rose MacFarlane
Georgetown Elementary School	Jeanna Kernazitskas
Glen Stewart Elementary School	Andrea Richard & Sita Guild
Greenfield Elementary School	Angela Carpenter
Gulf Shore Consolidated School	Jen Covello
Hernewood Junior High School	Dionne Tuplin
Kensington Intermediate Senior High	Vacant
Kinkora Regional High School	Donna MacLeod
L.M. Montgomery Elementary School	Cathy Hennessey & Raeanne Sheehan
M.E. Callaghan Intermediate School	Carrie Ann Dunbar
Miscouche Consolidated School	Erynn Cormier
Montague Consolidated School	Paula O'Brien
Montague Intermediate School	Robin Davidson
Montague Regional High School	Chrissy Czank
Morell Consolidated School	Natasha Wilson-Steele & Shara Kenny

Morell Regional High	Vacant
Mount Stewart Consolidated School	Leanne Feehan
O'Leary Elementary School	Jeannie Burden
Parkdale Elementary	Karu Bate
Parkside Elementary School	Krista Ward
Prince Street Elementary School	Sharlene Gallant-Hambley
Queen Charlotte Intermediate School	Karma McCallum
Queen Elizabeth Elementary School	Bev Campbell
Sherwood Elementary School	Jennifer Spencer & Amy Bysterveldt
Somerset Consolidated	Vacant
Souris Regional School	Krystal Jamieson
Southern Kings Consolidated School	Krista Bell-Sheppard & Gena Miller
Spring Park Elementary School	Angela Lawlor & Leslie Cudmore
St. Jean Elementary School	Janna-Lynne Durant
St. Louis Elementary School	Rebecca Ellsworth
Stonepark Intermediate School	Giselle Dalton
Stratford Elementary	Jodi Zver
Summerside Intermediate School	Vacant
Three Oaks Senior High School	Saralie Vriends
Tignish Elementary School	Teena Callaghan
Vernon River Consolidated School	Miranda MacLeod
West Kent Elementary School	Nancy Taylor
West Royalty Elementary School	Allan King & Dawn Sprake
Westisle Composite High School	Kelly Herget
Westwood Primary School	Angela Campbell

Public Schools Branch

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