



Annual Report 2022-2023



PUBLIC
SCHOOLS
BRANCH



Prepared by:
Tracy Beaulieu, Acting Director

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Annual Report - 2022-2023 School Year

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A Message From The Board Chair

On behalf of the Public Schools Branch, I am submitting the Annual Report for the 2022-2023 school year.

This report reflects the work completed by the Public Schools Branch for the school year ending June 30, 2023 and the audited financial statements for the fiscal period ending March 31, 2023.

I wish to thank the staff of the Public Schools Branch for their continued efforts to provide for the educational needs of our students. I also want to thank our many educational partners for their ongoing support of the education system.

Sincerely,

A handwritten signature in black ink that reads "Heather Mullen". The script is fluid and cursive, with the first letters of each word being capitalized and prominent.

Heather Mullen
Board Chair



A Message From The Acting Director

Change and restructuring are elements of growth and development and the 2022-2023 school year was an example of the evolving educational landscape within the Public Schools Branch. In January, the PSB saw a change in governance with the reinstatement of the Board of Trustees. Due to a vacancy in one of the positions, there was also a by-election held in the fall that resulted in finding a candidate to successfully fill this position. These individuals bring a wealth of diverse experiences, perspectives, and a shared commitment to the betterment of our education system. Their dedication to fostering a positive learning environment and enhancing educational opportunities for all students will undoubtedly have a lasting impact on our community.

The staff of the PSB continues to work diligently and tirelessly to create a positive and nurturing learning environment for students. In the face of challenges, they consistently demonstrate resilience and creativity, finding innovative ways to engage and motivate our students. Whether it is to drive students to and from school, ensure clean and safe buildings, provide support, encouragement, and inspiration, it is evident that you go above and beyond to ensure the academic and personal growth of students. This is truly commendable and does not go unnoticed. Your ability to create a sense of community within our schools is a testament to your exceptional leadership and teamwork.

In closing, I extend my deepest appreciation to the entire Public Schools Branch community – parents, guardians, students, and staff – for your unwavering support. Education is the most important gift we can offer our children in order to grow their minds and our future. Together, we will continue to build a strong foundation for the success of our students and the prosperity of our community.

Sincerely,



Tracy Beaulieu
Acting Director



About The Public Schools Branch

The Public Schools Branch (PSB) represents all 56 of Prince Edward Island's English-language public schools and serves more than 20,000 students from kindergarten through grade 12.

Governed by a Board of Trustees, the PSB is administered by branch-based staff operating from various sites across the province, including its primary offices in Stratford and Summerside. The Branch's responsibilities are outlined in Section 20 (2) of the Education Act (see Appendix A).

The PSB's approximately 4,000 employees work together to ensure school learning environments:

- support the unique needs, strengths, interests and learning styles of our students;
- foster personal development, respect and social responsibility; and
- inspire a passion for lifelong learning that prepares students for the opportunities and challenges ahead.

The PSB is committed to ensuring a safe and caring learning environment in which every student can grow and thrive.



56
SCHOOLS



20K
STUDENTS



4K
STAFF

Vision

Preparing successful global citizens for our ever-changing world.

Mission

The Public Schools Branch fosters inclusive, diverse, safe and caring learning environments that inspire a commitment to lifelong learning and community engagement.

Values

Diversity
Collaboration
Inclusiveness
Respect
Wellness
Resiliency



Board of Trustees



BOARD CHAIR
Heather Mullen
ZONE 5



BOARD VICE CHAIR
Stephanie Arnold
APPOINTED



Beverley Ann Boulter
ZONE 1



Beckie Keezer
ZONE 2



Rachel McCarthy
ZONE 3



Jaclyn Massey
ZONE 4



Amanda Blakeney
ZONE 5



Wade Czank
ZONE 6



Jocelyne Ludgate
ZONE 7



Jacob Jadis
APPOINTED



Jodi Zver
APPOINTED

Leadership Team

Director

Norbert Carpenter

Executive Assistant

Sheri Gauthier

Director, Corporate Services

Becky Chaisson

Director, Human Resources, Corporate Planning, and Principal Support

Kelly Drummond

Director, Student Services

Dominique Lecours

Director, Transportation and Risk Management

Dave Gillis

Director of EAL/FAL Programs and Services

Janet Perry-Payne

Manager of EAL/FAL Programs and Services

Vicki Whitlock

Administrator Support Leaders

Jeff Clow

Tracy Beaulieu

Dylan Mullaly

Financial Services Coordinator

Blake Crockett

IT/Data Consultant

Sean Cain

Transportation - Logistics and Routing

Mike Franklin

Managers of Human Resources

Paula Annear

Angie MacCaull

Manager of Policy and Planning and FOIPP Coordinator

Karen Redmond

Managers of Student Services

Alison Campbell

Craig Clark

Kelly Pike

Transportation - Operations

Elmer Stavert

Transportation - Safety and Training

Ian Nantes

Property Services Supervisor - East

Regan MacLellan

Property Services Supervisor - West

Michael Arsenault

Property Support Services Supervisor

Jason Guindon

Senior Communications Officer

Matt MacLeod

School Safety Consultants

Elise Azar

Our Schools

The PSB has 56 schools which are organized into nine Families of Schools based on their geographical location and their relationship with one or more of our 10 senior high schools.

Student Enrollment

The official student enrolment for the 2022-2023 school year was 20,198 as of September 30, 2022.

Kindergarten enrollment was 1382 in September 2022. Grade 10 had the largest population with 1720 students.



Families of Schools

Bluefield Family of Schools

Bluefield Senior High School
East Wiltshire Intermediate School
Central Queens Elementary School
Eliot River Elementary School
Englewood School
Gulf Shore Consolidated School
Westwood Primary School

Charlottetown Family of Schools

Charlottetown Rural Senior High School
Colonel Gray Senior High School
Birchwood Intermediate School
Donagh Regional School
Glen Stewart Primary School
L. M. Montgomery Elementary School
Parkdale Elementary School
Prince Street Elementary School
Queen Charlotte Intermediate School
Sherwood Elementary School
Spring Park Elementary School
St. Jean Elementary School
Stonepark Intermediate School
Stratford Elementary School
West Kent Elementary School
West Royalty Elementary School

Kensington Family of Schools

Kensington Intermediate Senior High School
Queen Elizabeth Elementary School

Kinkora Family of Schools

Kinkora Regional High School
Amherst Cove Consolidated School
Somerset Consolidated School

Montague Family of Schools

Montague Regional High School
Belfast Consolidated School
Cardigan Consolidated School
Georgetown Elementary School
Montague Consolidated School
Montague Intermediate School
Southern Kings Consolidated School
Vernon River Consolidated School

Morell Family of Schools

Morell Regional High School
Morell Consolidated School
Mt. Stewart Consolidated School

Souris Family of Schools

Souris Regional School

Three Oaks Family of Schools

Three Oaks Senior High School
Athena Consolidated School
Elm Street Elementary School
Greenfield Elementary School
Miscouche Consolidated School
Parkside Elementary School
Summerside Intermediate School

Westisle Family of Schools

Westisle Composite High School
Alberton Elementary School
Bloomfield Elementary School
Ellerslie Elementary School
Hernewood Intermediate School
M. E. Callaghan Intermediate School
O'Leary Elementary School
St. Louis Elementary School
Tignish Elementary School

Partners in Education

Department of Education and Early Years

The Department of Education and Early Years (DEEY) develops and delivers high-quality programs and curriculum in English and French to Island children from birth to Grade 12. The PSB works closely with the DEEY which provides the Branch with funding for infrastructure, personnel and learning resources, to enable the Branch to fulfill its mandate.



Home and School Associations / Parent Councils

Home and school associations and parent councils provide a critical link between schools and parents and play a key role in reaching out to the broader community. They serve in an advisory role to principals regarding various school matters and help to build awareness among parents. All 56 PSB schools have an active home and school association or parent council that follows a set of guiding principles: to obtain the best for each child in the school; to foster cooperation between parents and teachers, so that every child may grow to their full potential; to be informed, constructive partners with educators; and to promote high standards of well-being in each child's life.

See Appendix C for a list of home and school associations and parent councils and their presidents.



Highlights 2022-2023



PUBLIC
SCHOOLS
BRANCH



French Teacher Recruitment

Despite a nationwide shortage of French teachers, the PSB successfully filled 100% of its French teaching vacancies for the 2022-2023 school year.

Building on the foundation established last year that saw pipelines identified and stronger linkages established with post-secondary institutions, the PSB began its recruitment process early in the calendar year. Key events included participation in several virtual career fairs, targeted outreach to post-secondary institutions and a centralized open French teacher process that allowed the PSB to create a pool of qualified teachers to staff positions in a timely manner.

The PSB filled 65 vacancies throughout the province including full-time, part-time, French Immersion and Core French positions. Recruitment efforts outside of PEI yielded 15 new French teachers to the province, more than 25% of the 56 new teachers. Nearly 90% of the teachers hired held a French Oral Proficiency of the Advanced level or higher. Specialized language training and mentorship was offered to support French teachers to achieve higher proficiency levels.

Recruitment for the 2023-2024 school year began in early 2023 with the open French teacher process being launched in February. The PSB also participated in three in-person career fairs that attracted Bachelor of Education students from all Maritime provinces and offered outreach sessions to targeted post-secondary institutions.



Professional Development for Educators of EAL/FAL Learners

Classrooms are becoming increasingly linguistically and culturally diverse.

We continue to hear from educators and support staff about the challenges this brings. With a limited professional development budget, the EAL/FAL Team determined that virtual professional development needed to be leveraged in order to meet the learning needs of a significant proportion of PSB school-based staff in regard to our EAL/FAL learners.

This professional development plan started to take shape in January of 2023, and was piloted with more than 25 stakeholders in May of 2023. With careful consideration to audience and applicability, Level 1: The Big Picture of Supporting Newcomer Children and Youth in PEI Schools Through Professional Learning, a 2-3 hour module covering immigration and what it means to PEI schools, linguistic and cultural diversity, language acquisition etc., was finalized in June of 2023.



Directors Report on Schools

The Public Schools Branch is committed to the ongoing assessment of school facilities and their utilization to maximize available resources.

The "Public Schools Branch Review of Schools Study Report" dated March 27, 2023, was prepared by Norbert Carpenter, Director of the Public Schools Branch. This report encompasses five schools: Birchwood Intermediate, Queen Charlotte Intermediate, Stonepark Intermediate, East Wiltshire Intermediate, and Bloomfield Elementary. The primary objective of the report is to ensure that students have access to quality educational programs, services, and conducive learning environments.

On June 29, 2022, Director Norbert Carpenter informed the Board of Directors about changes and concerns at the five schools. After presenting the Review of Schools Report on November 16, 2022, which highlighted capacity concerns, the Director recommended a more in-depth study. The study began in December 2022 and concluded in late March 2023. It focused on analyzing enrollment data, both real and projected and examining the functional capacity of the five schools.

The Public Schools Branch collects enrollment data regularly, and the official counts are published by the Department of Education and Early Years. The Public Schools Branch collaborates with Baragar Systems, a software company specializing in school enrollment projections.



The functional capacity of a school can be assessed in various ways, considering factors like classroom numbers, square footage, and targeted utilization rates. The report also highlights that the functional capacity must be viewed in the context of today's teaching and learning environment. Several factors impact space utilization in schools, such as the age of the school, programs offered, inclusive education needs, academic learning supports, student well-being teams, EAL students, kindergarten inclusion, and outside services and agency requests.

The report can be viewed on the Public Schools Branch's website with the recommendations for next steps. Overall the report suggests minor renovations should be made to address a number of the concerns in the short term.

Board of Trustees

In 2023, the Public Schools Branch welcomed an elected board of trustees.

Comprising a diverse group of elected members from their communities, the board is responsible for the oversight and strategic direction of the Public Schools Branch operations. The trustees act as a bridge between the community and our school systems, representing the interests and concerns of parents, guardians, students and staff. The board of trustees is instrumental in ensuring that students receive a quality education in a safe and nurturing environment.



Population

Prince Edward Island is experiencing a notable surge in its population growth in recent years.

This growth can be attributed to various factors, including its reputation as a desirable place to live, work, and raise a family, as well as targeted immigration policies that have attracted newcomers from various parts of the world. The influx of new residents has not only diversified the cultural fabric of the island but has also led to an increased demand for various services, including education.

The rise in PEI's population has had a direct impact on the enrollment numbers in schools across the province. One of the most significant trends has been the increased demand for French immersion programs, reflecting the desire of parents to provide their children with bilingual education opportunities. This surge in demand has necessitated the expansion of classroom spaces, the creation of breakout areas for specialized learning, and the hiring of additional teaching and support staff. Furthermore, with the growing student population, there's an amplified need for support services to cater to diverse learning needs and backgrounds. Schools are now grappling with the challenge of accommodating this growth while ensuring that the quality of education remains high and that every student gets the attention and resources they deserve.



Student Services

The 2022-2023 saw the start of new initiatives in the Student Services Division.

An inter-departmental working group was formed to monitor and address attendance and engagement concerns in our schools, and attendance data across the PSB was collected to support this work. As a strategy to foster the engagement of students, we have also engaged in collaborative work with the Department of Education and Lifelong Learning (DELL) about staff PD related to Social Emotional Learning and Adventure Based Learning to help foster a positive and supportive school climate. On a related note, this also included the hiring of four itinerant School Mental Health Support Workers who were assigned across the province. Schools also continued to work closely with the Student Well-being teams who also provided direct support to students and their families.

The 2022-2023 school year also saw a new pilot project with the addition of a school physiotherapist, an initiative from the Department of Health and Wellness. The main goal was to assess the needs in schools and to provide recommendations and therapeutic interventions that could be supported at the school level.

The pilot project on Diversity, Equity and Inclusion, started in 2021-22 with Beyond the Brim, continued in the original five schools and was expanded to other schools as needed. Evelyn Bradley continued her consultative work with the PSB for both students and staff.



Two staff members from the Student Services division were seconded to the DELL, one to work on early literacy interventions and the other on a review of the provincial inclusive education model. This work will continue into the next school year.

Finally, as we are further removed from the Covid pandemic, its effects are still being felt in schools as needs are increasing. As such, we remain committed to having and retaining a full complement of staff for all our consultant groups and advocating for support for students in all 56 schools and our alternative education sites.

Fiona

On September 23, 2022, Prince Edward Island experienced the impacts of Post Tropical Storm Fiona.

The Public Schools Branch had several schools that experienced damage to their buildings and the surrounding property. The schools that experienced the most damage were Cardigan Consolidated, Queen Charlotte Intermediate, East Wiltshire Intermediate, West Royalty Elementary and Westwood Primary. Many of our schools returned to in-class learning on October 3 but eight schools remained closed due to power outages, damages and/or safety concerns in the surrounding city area of the schools. These schools slowly resumed in-class learning over the week of October 3-7, 2022.

Cardigan Consolidated had significant damage which resulted in the students being temporarily relocated to Montague Regional High school until January 2023.



Queen Charlotte Intermediate also had significant damage to one section of their roof. The school was able to work with community partners to relocate some of the learning spaces needed to function and contractors to close the damaged area. The school was able to be operational for students to return on October 7, 2022.

The Public Schools Branch staff, along with many community and business partners, worked diligently to get staff and students safely back into schools in a very short time frame considering the impacts experienced to so many buildings within our system.



Transportation

During the summer months, as COVID restrictions were lifted, the Public Schools Branch saw a resurgence of camps, conferences, and summer programs.

With restrictions being altered, this led to an increased demand for transportation. The electric bus fleet played a pivotal role, especially in supporting employment initiatives in the Cavendish Area. Recognizing the importance of preparedness for the school year, school bus driver training programs were launched. Furthermore, in an unexpected turn of events, our buses and drivers provided emergency evacuation services during the Holiday Island Ferry fire in July 2022. This year saw an unprecedented number of route changes, over 8,000, due to various factors including Post Tropical Storm Fiona, childcare provider shortages, and significant immigration.

As students returned to school, safety guidelines associated with COVID underwent restructuring. Masks, contact tracing, and other measures were repealed. Many younger students experienced their first ride without masks. The fall of 2022 also marked a reclassification of the school bus driver position, leading to a pay scale adjustment. Moreover, contract negotiations in the spring of 2023 brought further changes to the collective agreement.



Hurricane Fiona brought substantial challenges. Many buses suffered damage, with one completely out of service. Several schools faced extended closures, leading to route alterations. Cardigan Consolidated students' routes were altered allowing them to attend Montague High – 12 KM away until the end of January. The damage at Queen Charlotte Intermediate forced the school to transport students for 7 months to Murphy Centre, UPEI and Holland College to facilities where gym access was gained.

The Canada Games was another significant event that our transportation system supported. The games required the scheduling and booking of 849 trips to support 16 days of events. Many of our drivers were involved, undergoing special training for the 43 electric buses that were used. The games were hailed for their transportation support, thanks to our dedicated drivers and the logistical teams working behind the scenes.

The introduction and operation of electric buses across the province marked a significant milestone. While they present a sustainable future, we continue to work to adapt our processes when challenges arise. Understanding appropriate routing, charging and maintenance schedules to ensure the highest efficiencies. One such stride is with innovations like installing chargers in drivers' yards.

On the extracurricular front, our buses supported over 850 trips across PEI for various events, highlighting the role of transportation beyond regular school hours. In terms of human resources, the Public School Branch boasts 261 permanent drivers and 50 casual/substitute drivers. A demographic insight reveals that many are nearing retirement, emphasizing the importance of continuous recruitment. Despite the challenges of a tumultuous school year, the qualities of adaptability, patience, and dedication stand out among our drivers, forming the backbone of our transportation success.



Financial Statements 2022-2023





Financial Statements

Public Schools Branch

March 31, 2023

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Management's Responsibility For Financial Reporting

March 31, 2023

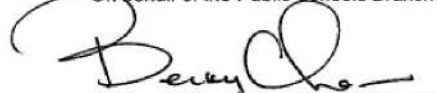
The financial statements have been prepared by management in accordance with Canadian public sector accounting standards, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements. A summary of the significant accounting policies are described in Note 2 to the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements.


The Board of Directors is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control, and exercises these responsibilities through the Board. The Board reviews internal financial statements on a quarterly basis and external audited financial statements yearly. The Board also discusses any significant financial reporting or internal control matters prior to their approval of the financial statements.

The external auditors, Grant Thornton LLP, conduct an independent examination, in accordance with Canadian auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of the Public Schools Branch and meet when required. The accompanying Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the financial statements.

On behalf of the Public Schools Branch



Director of Corporate Services



Coordinator of Corporate Services



Independent auditors' report

Grant Thornton LLP
2nd Floor, Royal Bank Building
220 Water Street, PO Box 1660
Summerside, PE
C1N 2V5
T +1 902 436 9155
F +1 902 436 6913

To the Board of Directors
of the Public Schools Branch

Opinion

We have audited the financial statements of the Public Schools Branch ("the Entity"), which comprise the statement of financial position as at March 31, 2023, and the statements of operations, change in net financial assets and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly in all material respects, the financial position of the Public Schools Branch as at March 31, 2023, and its results of operations, its changes in its net assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Audit | Tax | Advisory
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Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Summerside, Prince Edward Island
June 28, 2023

Grant Thornton LLP

Chartered Professional Accountants

Audit | Tax | Advisory
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Public Schools Branch
Statements of operations and changes in net financial assets

Year Ended March 31		2023 Budget	2023	2022
Revenue				
Transfers from the Department of Education				
Salaries and benefits		\$ 232,563,900	\$ 245,142,022	\$ 241,455,833
Maintenance and operation		13,048,000	14,298,000	12,549,398
Transportation		4,151,500	6,651,504	3,919,800
Instructional supplies		3,125,300	3,225,304	2,325,697
Administration		1,914,200	1,914,200	1,770,397
Renovations and equipment		1,169,900	1,169,904	1,148,903
Special program funding and recoveries		676,803	2,618,939	5,432,415
Other revenue (Note 3)		190,000	595,064	238,563
		<u>256,839,603</u>	<u>275,614,937</u>	<u>268,841,006</u>
Expenses (Note 4)				
Salaries and benefits	Page 14	232,563,900	245,964,994	241,446,487
Maintenance and operation	15	13,372,749	16,633,560	15,317,216
Transportation	16	4,085,065	6,813,910	5,474,064
Instructional	17	3,425,822	3,593,661	2,778,977
Administration	18	2,589,789	1,743,659	1,876,431
Renovations and equipment	19	822,500	861,109	1,957,061
		<u>256,839,805</u>	<u>275,610,893</u>	<u>268,850,236</u>
Excess revenues (expenses)		\$ <u>(202)</u>	\$ <u>4,044</u>	\$ <u>(9,230)</u>
Net financial assets, beginning of period				
			\$ 9,040	\$ 18,270
Excess revenues (expenses)			<u>4,044</u>	<u>(9,230)</u>
Net financial assets, end of period			<u>\$ 13,084</u>	<u>\$ 9,040</u>

See accompanying notes to the financial statements.

Public Schools Branch Statement of financial position

March 31	2023	2022
Financial assets		
Cash	\$ 6,442,407	\$ 6,456,640
Receivables		
Department of Education	8,838,245	10,637,958
Trade and other	1,681,774	1,110,843
Department of Education - post-employment benefits	62,487,963	60,491,782
Department of Education - deferred salary plan	943,782	1,647,926
Restricted cash	350,000	350,000
Trust funds (Note 5)	273,581	264,191
	<u>81,017,752</u>	<u>80,959,340</u>
Financial liabilities		
Payables and accruals		
General	4,226,181	8,009,146
Salaries and benefits	5,241,413	4,706,874
Department of Education	5,600,911	2,117,873
Deferred revenue (Note 6)	1,880,837	3,362,508
Post-employment benefits (Note 7)	62,487,963	60,491,782
Deferred salary program	943,782	1,647,926
Deferred liability	350,000	350,000
Trust funds (Note 5)	273,581	264,191
	<u>81,004,668</u>	<u>80,950,300</u>
Net assets	<u>\$ 13,084</u>	<u>\$ 9,040</u>

Contingency (Note 8)

On behalf of the Board

 Chairperson
  Trustee

See accompanying notes to the financial statements.

Public Schools Branch Statement of cash flows

Year Ended March 31	2023	2022
Increase (decrease) in cash and cash equivalents		
Operating activities		
Excess revenues (expenses)	\$ 4,044	\$ (9,230)
Change in non-cash working capital:		
Receivables	1,228,782	(3,712,749)
Payables	244,002	4,275,856
Deferred revenue	(1,481,671)	(3,988,918)
Net (decrease) in cash and cash equivalents	(4,843)	(3,435,041)
Cash and cash equivalents,		
Beginning of period	7,070,831	10,505,872
End of period	\$ 7,065,988	\$ 7,070,831
Components of cash and cash equivalents:		
Unrestricted cash and cash equivalents	\$ 6,442,407	\$ 6,456,640
Restricted cash and cash equivalents	623,581	614,191
	\$ 7,065,988	\$ 7,070,831

See accompanying notes to the financial statements.

Public Schools Branch

Notes to the financial statements

March 31, 2023

1. Nature of operations

The Entity has the responsibility to provide primary and secondary education requirements for English speaking students in Prince Edward Island. The Entity is funded by the Department of Education and Lifelong Learning (the Department).

2. Summary of significant accounting policies

Basis of accounting

The Entity prepares its financial statements in accordance with Canadian Public Sector Accounting Standards.

Revenue recognition

The Entity follows the deferral method of accounting for grants for special projects. Grants restricted for special projects are recognized as revenue in the year in which the related expenses are incurred. The unexpended portion of grants received for specific purchases is deferred and used for the related future purchases. Unrestricted amounts are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Government transfers are recognized as revenues when the transfer is authorized and any eligibility criteria are met. To the extent that transfer stipulations give rise to an obligation that meets the definition of a liability, transfers are recognized as deferred revenue.

Retirement allowances

The Public Schools Branch records an annual expense based on the change in the actuarially determined obligation for retirement allowance benefits, net of payments during the year. Funds to settle the obligation which are a liability of the Entity will be reimbursed by the Department at the time of payment. Therefore, a receivable from the Department is recorded for the entire retirement allowance amount.

Retirement allowances are provided to employees on death or retirement if the employee has 10 years of continuous service (5 years for excluded member). The retirement allowance is for so many days per year of service with maximums which vary based on union affiliation.

Vacation pay

Vacation entitlements are expensed as earned.

Cash and cash equivalents

Cash and cash equivalents include cash on hand and balances with banks, net of bank overdraft.

Public Schools Branch

Notes to the financial statements

March 31, 2023

2. Summary of significant accounting policies (cont'd)

Pension plans

Instructional employees of the Entity are members of the Prince Edward Island Teachers' Pension Plan. The expense of the Entity is limited to current year contributions as any shortfall in funding of the pension plan is the responsibility of the Province of Prince Edward Island. Amounts paid to this plan during the year were \$13,951,088 (2022 - \$13,128,718).

As a result of a pension plan merger, former members of the Prince Edward Island Education Sector Pension Plan were automatically enrolled into the Prince Edward Island Public Sector Pension Plan on December 25, 2022. The former plan had both defined benefit/defined contribution components and the expense of the Entity was limited to a matching contribution equal to the employee portion.

Currently, all members of the support staff of the Entity are members of the Prince Edward Island Public Sector Pension Plan. The expense of the Entity is limited to current year contributions as any shortfall in funding of the pension plan is the responsibility of the Province of Prince Edward Island. Amounts paid to the former Prince Edward Island Education Sector Pension Plan as well as the Prince Edward Island Public Sector Pension Plan during the year were \$3,414,384 (2022 - \$3,059,386).

Workers' compensation claims

The Public Schools Branch is a registered employer with the Worker's Compensation Entity of Prince Edward Island for instructional and non-instructional staff. The Entity records an annual expense based on payroll assessments in accordance with the Workers' Compensation Act.

Deferred salary plan

Teachers employed with the Public Schools Branch can participate in a program that allows them to defer a portion of their annual salary and take a paid leave of absence. The deferral results in a liability to the teachers, which is satisfied during the paid leave of absence. Funds to settle the obligation, which are a liability of the Board, will be reimbursed by the Department, and therefore there is an offsetting receivable due from the Department.

Measurement uncertainty and the use of estimates

Canadian public sector accounting standards require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the year.

Measurement uncertainty that may be material to these financial statements exists for the liability for employee future benefits of \$62,546,184 (2022 - \$60,491,782) because actual experience may differ significantly from actuarial assumptions.

Public Schools Branch

Notes to the financial statements

March 31, 2023

2. Summary of significant accounting policies (cont'd)

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the periods in which they become known. While best estimates are used for reporting items to subject to measurement uncertainty, it is reasonably possible that changes in future conditions, occurring within one fiscal year, could require material changes in the amounts recognized or disclosed.

Financial instruments

All financial instruments are recorded at their cost or amortized cost except for portfolio investments in equity instruments quoted in an active market and derivatives which are recorded at their fair value with unrealized remeasurement gains and losses recorded in the statement of remeasurement gains and losses. Once realized, remeasurement gains and losses are transferred to the statement of operations. Changes in the fair value on restricted assets are recognized as a liability until the criterion attached to the restrictions has been met, upon which the gain or loss is recognized in the statement of operations. Transaction costs related to financial instruments measured at cost or amortized cost are added to the carrying value of the financial instrument. Transaction costs related to financial instruments recorded at their fair values are expensed as incurred. Financial liabilities are removed from the statement of financial position when, and only when, they are discharged or cancelled or expire.

The following items provide the carrying amount information of the Entity's financial instruments by category. All financial instruments listed below are recorded at cost or amortized cost. The maximum exposure to credit risk for the financial assets would be the carrying values shown below:

- Cash - \$6,442,407
- Receivables - \$10,520,019
- Payables - \$15,068,505

The Entity did not have any financial instruments with unrealized remeasurement gains or losses. A statement of remeasurement gain or loss was not presented in these financial statements.

The following information provides an analysis of financial instruments that are subsequently measured at fair value, grouped into Levels 1 to 3 based on the degree to which the fair value is observable:

- Level 1 fair value measurements are those derived from quoted prices in active markets for identical assets or liabilities using the last bid price;
- Level 2 fair value measurements are those derived from inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly; and
- Level 3 fair value measurements are those derived from valuation techniques that include inputs for the asset or liability that are not based on observable market data.

All of the Entity's financial instruments are classified as level 1.

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Public Schools Branch
Notes to the financial statements
March 31, 2023

3. Other revenue	<u>2023</u>	<u>2022</u>
Recoverable salaries	\$ 301,866	\$ 123,917
Miscellaneous	1,596	8,675
Rentals	67,743	23,081
School overage reimbursements	223,860	82,890
	<u>\$ 595,064</u>	<u>\$ 238,563</u>

4. Expenses by department

The following is a summary of the expenses reported on the statement of operations by department excluding employee benefits:

	<u>2023</u>	<u>2022</u>
Instructional	\$ 208,384,161	\$ 204,545,843
Administration	1,743,659	1,876,431
Transportation	6,813,910	5,474,064
Maintenance and operations	16,633,560	17,274,277
Employee benefits	42,035,603	39,679,621
	<u>\$ 275,610,893</u>	<u>\$ 268,850,236</u>

5. Trust funds

Trust funds are comprised of contributions from various sources that are administered by the Entity. The interest that is earned on the contributions may be disbursed for specified educational purposes. Investments are recorded at cost and are comprised of GIC's. Cost approximates fair market value.

Public Schools Branch
Notes to the financial statements
March 31, 2023

6. Deferred revenue	<u>2023</u>	<u>2022</u>
Funds designated for:		
Capital funding	\$ 390,742	\$ 447,308
Special program funding	1,351,922	2,766,684
Staff professional development	137,973	130,854
Maintenance work	200	6,484
Student leadership and school development	-	11,178
	<u>\$ 1,880,837</u>	<u>\$ 3,362,508</u>

7. Post-employment benefits

An analysis of the components of, and changes in, post-employment benefits liabilities is as follows:

	<u>2023</u>	<u>2022</u>
Retirement allowance		
Balance, April 1, 2022 (2022 - April 1, 2021)	\$ 59,167,150	\$ 55,346,986
Amortization of actuarial gain (loss)	(598,693)	635,618
Current service cost	3,756,507	3,947,300
Interest accrued	1,861,390	1,486,080
Less: payments made	(2,976,048)	(2,248,834)
Balance, March 31, 2023 (2022 - March 31, 2022)	<u>61,210,306</u>	<u>59,167,150</u>
Vacation pay	<u>1,277,657</u>	<u>1,324,632</u>
	<u>62,487,963</u>	<u>60,491,782</u>
Unamortized actuarial adjustment	<u>\$ 10,096,822</u>	<u>\$ 7,238,982</u>

Public Schools Branch

Notes to the financial statements

March 31, 2023

7. Post-employment benefits (cont'd)

The retirement allowance balances are based on an independent actuarial valuation dated April 1, 2020, provided to the Pension and Benefits Division of the Province of Prince Edward Island Civil Service Commission. The report was amended for a change in the discount rate to be used in the valuation of the liability, the amendment was dated April 1, 2022. The Province of Prince Edward Island projects the total liability in the years between the tri-annual actuarial valuations. The amendment dated April 1, 2023 is reflected in the 2023 projection prepared by the Province of Prince Edward Island.

The economic assumptions used in determining the actuarial value of accrued retirement allowances were developed by reference to expected long term market conditions. Significant actuarial assumptions used in the valuations and projections are:

Discount rate	4.31% per annum
Expected inflation rate	2.05% per annum
Expected average remaining service life	8 to 13 years

8. Contingency

The Entity has elected to self-insure itself related to collision coverage. During the year, no events were reported in accordance with the policies of the collision contingency fund.

The Entity has received funding from the Department to fund expenditures which qualify for the collision contingency fund. These funds are being deferred on the balance sheet and unspent funds are reported as restricted cash.

The Entity has a number of ongoing legal claims. The Entity defends against all of these claims as they feel they are without any merit. The possible outcomes for any settlement are not determinable at year end. No provision has been made in the financial statements for these claims.

Public Schools Branch Notes to the financial statements

March 31, 2023

9. Financial instruments

The Entities' main financial risk exposure is detailed as follows:

Credit risk

Credit risk is the risk of financial loss to the Entity if a debtor fails to discharge their obligation. The Entity is exposed to this risk arising from its cash and receivables. The Entity holds its cash accounts with a federally regulated chartered bank who is insured. Accounts receivable is primarily due from government. The Entity measures its exposure to credit risk based on how long the amounts have been outstanding. There were no changes in exposures to credit risk during the period. All the amounts outstanding at year-end are current.

Liquidity risk

Liquidity risk is the risk that the Entity will not be able to meet all cash outflow obligations as they come due. The Entity mitigates this risk by monitoring cash activities and expected outflows through extensive budgeting. There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk. All payables and accruals are due within 1 year.

Public Schools Branch Schedule of salaries and benefits expenses

Year Ended March 31	2023	2022
Branch administration support	\$ 1,665,273	\$ 1,899,967
Branch management	1,909,385	1,866,768
Instructional	156,425,492	154,235,126
Maintenance and operation	9,917,339	10,646,725
School administration support	3,870,476	4,084,673
Educational assistants and youth service workers	22,097,086	21,428,249
Transportation	8,044,340	7,605,360
Benefits	36,958,178	33,610,623
	240,887,589	235,377,491
Retirement allowance	5,077,425	6,068,996
	<u>\$ 245,964,994</u>	<u>\$ 241,446,487</u>

Note:

Branch administration support includes board office, clerical and secretarial staff.

Branch management includes director of Public Schools Branch; directors and leaders of student services, human resources, corporate services; coordinators for financial services, property services and transportation and property and transportation management and supervisors.

Instructional salaries include consultants, principals, vice-principals, department heads, and teachers.

Maintenance and operations salaries include building, janitorial and maintenance staff.

School administration support includes school secretarial staff.

Transportation salaries include bus driver staff.

Benefits include the employer's share of Canada pension and employment insurance, group insurance, workers' compensation premiums, pension and teacher superannuation premiums.

Public Schools Branch
Schedule of maintenance and operation expenses

Year Ended March 31	2023	2022
Building repairs	\$ 2,191,909	\$ 2,576,774
Electricity	3,297,985	3,142,577
Fire and safety	5,998	13,656
Fuel - heating	5,878,143	4,829,631
Ground maintenance	308,553	286,671
Insurance	1,171,493	965,608
Miscellaneous	62,505	43,217
Property taxes	39,572	39,421
Rentals	265,769	245,829
Service contracts and professional services	199,016	197,913
Service vehicles	190,851	157,381
Sewer and water	366,201	377,088
Snow removal	1,312,375	1,126,632
Supplies	775,000	888,646
Travel	28,690	18,188
Waste disposal	539,500	407,984
	<u>\$ 16,633,560</u>	<u>\$ 15,317,216</u>

Public Schools Branch
Schedule of transportation expenses

Year Ended March 31	2023	2022
Bus parts and repairs	\$ 3,065,738	\$ 2,930,419
Communications	52,155	54,861
Contracted services	140,574	112,331
Fuel	3,102,888	1,981,767
Insurance	390,609	322,357
Professional services	4,936	5,790
Snow removal	35,782	44,550
Supplies	2,586	8,435
Travel	18,642	13,554
	<u>\$ 6,813,910</u>	<u>\$ 5,474,064</u>

Public Schools Branch Schedule of instructional expenses

Year Ended March 31	2023	2022
Academic supplies	\$ 539,880	\$ 462,103
Art	32,577	35,471
Computer literacy	1,372	407
Curriculum programs	1,603,300	836,340
Duplicating supplies	456,870	454,749
English and language arts	6,521	5,778
French	32,721	12,076
Guidance and resource	3,914	698
Home economics and family living	55,171	55,022
Industrial arts	48,983	58,736
Library and resource centres	150,350	193,856
Mathematics	22,468	15,819
Music	65,576	65,320
Physical education	152,205	154,577
Science	59,416	60,249
Student services	100,836	118,575
Vocational education	261,501	249,201
	<u>\$ 3,593,661</u>	<u>\$ 2,778,977</u>

Public Schools Branch
Schedule of administration expenses

Year Ended March 31	2023	2022
Advertising	\$ 11,119	\$ 4,991
Courier services	33,179	32,427
Equal chances for learning	6,636	3,599
Graduation	24,239	18,900
Insurance	767,363	638,782
Miscellaneous	90,399	19,751
Office supplies	103,170	82,661
Postal services	17,344	13,945
Professional development	29,051	91,343
Professional services	56,806	434,131
Public, staff and student relations	80,809	75,651
Telephone	157,327	171,531
Travel	344,338	278,130
Trustees remuneration	19,683	10,589
Trustees travel and other	2,196	-
	<u>\$ 1,743,659</u>	<u>\$ 1,876,431</u>

Public Schools Branch
Schedule of renovations and equipment expenses

Year Ended March 31	2023	2022
Audio-visual equipment	\$ 205,691	\$ 515,416
Classroom furniture and equipment	161,328	520,263
Computer equipment	223,448	269,209
Maintenance equipment	44,714	207,217
Miscellaneous equipment	107,542	329,033
Musical instruments	19,270	21,866
Office furniture and equipment	70,302	63,506
Playground	28,814	30,551
	<u>\$ 861,109</u>	<u>\$ 1,957,061</u>



Appendices 2022-2023



Appendix A: Public Schools Branch Responsibilities

(Legislation: Education Act, Section 20 (2))

An education authority has the following responsibilities:

- 1.to deliver the courses of study and education programs prescribed, approved or authorized pursuant to this Act to meet the needs of all students enrolled in a school operated by the education authority and to enable their success;
- 2.to be accountable and provide assurances to students, parents, the community and the Minister for performance of duties and responsibilities conferred on the education authority by this Act and the regulations;
- 3.ensure that each student enrolled at a school operated by the education authority and each staff member employed by the education authority is provided with a welcoming, caring, respectful and safe learning environment that respects diversity and a sense of belonging;
- 4.to provide a continuum of specialized supports and services to students that is consistent with the principles of inclusive education;
- 5.to collaborate with municipalities, the other education authority and community-based service agencies in order to effectively address the needs of all students and manage the use of public resources;
- 6.to collaborate with post-secondary institutions and the community to enable smooth transitions for students from secondary to post-secondary education;
- 7.to establish and maintain governance and organizational structures that promote student well-being and success;
- 8.to ensure effective management of the education authority's resources;
- 9.to recruit the Director and entrust the day-to-day management of the education authority to the staff through the Director;
- 10.to comply with all applicable Acts and regulations;
- 11.to establish appropriate dispute resolution processes;
- 12.to carry out any other responsibility that is prescribed by regulation.

Appendix B: Policies and Procedures

Policies		
505 Respectful Workplace	October 7, 2020	Replaced January 26, 2023
610 Lockdown Policy	ESD May 12, 2009WSB #27 January 2008	Replaced December 11, 2022
Operational Guidelines		
105.1 Social Media and Digital Messaging	August 23, 2021	Replaced April 4, 2023
Operational Procedures		
402.1 Student Travel	December 17, 2015	Replaced May 16, 2023
406.1 Attendance and Engagement	October 18, 2016	Replaced September 1, 2022
Access to Information Files Opened		
25		

Appendix C: School Enrollments

PEI Enrolment, K-12, Public Schools Branch, by School and Grade, September 2022.

SCHOOL NAME	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
Alberton Elementary	23	23	16	20	20	20	19							141
Amherst Cove	11	20	16	4	18	13	22	26	15					145
Athena Consolidated	18	27	24	23	36	37	33	35	33	43				309
Belfast Consolidated	14	22	12	17	14	15	14	19	15	14				156
Birchwood Intermediate								183	180	189				552
Bloomfield Elementary	38	38	51	37	40	29	37							270
Bluefield											268	237	228	733
Cardigan Consolidated	21	15	18	17	13	11	12							107
Central Queens Elementary	30	38	26	30	36	31	46							237
Charlottetown Rural											416	365	336	1117
Colonel Gray											309	318	266	893
Donagh Regional	26	35	35	30	38	33	30							227
East Wiltshire Intermediate								190	222	222				634
Eliot River Elementary					145	138	170							453
Ellerslie Elementary	24	28	22	40	27	22	34							197
Elm St. School	46	52	53	56	51	52	76							386
Englewood	17	19	21	23	18	22	17	12	11	13				173
Georgetown Consolidated	6	7	8	9	10	11	10	4	8					73
Glen Stewart Primary	138	166	142											446
Greenfield Elementary	49	54	54	58	65	34	56							370
Gulf Shore Consolidated	24	27	29	26	27	30	26	27	28	31				275
Hernewood								106	87	101				294
Kensington Int/Snr High								53	54	76	61	52	62	358
Kinkora High										38	34	25	35	132
L.M. Montgomery Elementary	71	66	74	76	73	70	77							507
M.E. Callaghan								69	67	61				197
Miscouche Consolidated	22	23	20	30	20	25	18	27	23	25				233
Montague Consolidated	65	78	64	59	67	55	68							456
Montague Intermediate								77	79	114				270

Appendix C: School Enrollments

SCHOOL NAME	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
Montague Regional High											141	151	130	422
Morell Consolidated	18	24	26	17	15	21	19	24	14					178
Morell Regional High										43	47	46	41	177
Mt. Stewart Consolidated	26	22	16	22	26	26	23	13	23					197
O'Leary Elementary	13	18	19	14	16	15	18							113
Parkdale Elementary	19	17	21	25	19	23	32							156
Parkside Elementary	54	45	44	52	45	58	41							339
Prince St. Elementary	32	22	27	29	29	25	40							204
Queen Charlotte								214	220	209				643
Queen Elizabeth Elementary	50	50	58	53	53	39	47							350
Sherwood Elementary	79	67	67	81	76	71	67							508
Somerset	19	22	22	15	15	24	19	14	20					170
Souris Regional	33	27	39	28	44	33	44	33	42	39	52	44	55	513
Southern Kings Consolidated	19	23	17	25	28	30	25	23	17					207
Spring Park Elementary	73	63	51	68	70	64	67							456
St. Jean Elementary	12	15	16	21	11	16	13							104
St. Louis Elementary	16	18	18	14	16	15	14							111
Stonepark Intermediate								257	261	265				783
Stratford Elementary				177	160	151	176							664
Summerside Intermediate								155	188	200				543
Three Oaks Senior High											234	235	252	721
Tignish Elementary	29	29	28	33	33	22	19							193
Vernon River Consolidated	17	21	23	18	24	17	21	20	17	22				200
West Kent Elementary	41	43	56	40	42	45	35							302
West Royalty Elementary	71	67	82	82	82	81	75							540
Westisle Composite											158	166	183	507
Westwood Primary	118	158	130	150										556
All PSB	1382	1489	1445	1519	1522	1424	1560	1581	1624	1705	1720	1639	1588	20198

Appendix C: School Enrollments

PEI Enrolment, K-12, Public Schools Branch, by Age, September 2022.

AGE	GRADE													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
5	176													176
6	1192	155												1347
7	14	1314	171	1										1500
8		20	1250	169	1									1440
9			24	1326	178									1528
10				23	1317	174	1							1515
11					26	1227	190							1443
12						23	1343	176						1542
13							26	1377	202	1				1606
14								28	1399	214				1641
15									23	1450	213	1		1687
16										40	1411	172	1	1624
17											72	1358	168	1598
18											19	94	1288	1401
19											3	14	113	130
20											1	1	17	19
21													1	1
Total	1382	1489	1445	1519	1522	1424	1560	1581	1624	1705	1719	1640	1588	20198

Appendix D: School Principals

SCHOOL	PRINCIPAL
Alberton Elementary (Westisle Family)	SHANNA PERRY
Amherst Cove Consolidated (Kinkora Family)	RANDY GALLANT
Athena Consolidated (Three Oaks Family)	JERRY MCAULAY
Belfast Consolidated (Montague Family)	JOHN MUNRO
Birchwood Intermediate (Charlottetown Family)	LUANNE INMAN
Bloomfield Elementary (Westisle Family)	ANDREW STEWART
Bluefield High (Bluefield Family)	STEPHEN WENN
Cardigan Consolidated (Montague Family)	LISA MYERS-ROCHE
Central Queens Elementary (Bluefield Family)	LISA PAYNTER-CRAIG
Charlottetown Rural (Charlottetown Family)	DALE MCISAAC
Colonel Gray Senior (Charlottetown Family)	ROB MACADAM
Donagh Regional (Charlottetown Family)	JASON KIELLY
East Wiltshire Intermediate (Bluefield Family)	JOHN CUSACK
Eliot River Elementary (Bluefield Family)	TERRA DOUCETTE
Ellerslie Elementary (Westisle Family)	JASON CORMIER
Elm Street Elementary (Three Oaks Family)	ERIN JOHNSTON
Englewood (Bluefield Family)	RANDY REARDON
Georgetown Elementary (Montague Family)	SHERYL O'HANLEY
Glen Stewart Primary (Charlottetown Family)	LYNN HUFNAGEL
Greenfield Elementary (Three Oaks Family)	THOMAS WAUGH
Gulf Shore Consolidated (Bluefield Family)	MARIA LAVOIE
Hernewood Intermediate (Westisle Family)	PATTI SWEET
Kensington Intermediate Senior High (Kensington Family)	DONALD MULLIGAN
Kinkora Regional High (Kinkora Family)	MATTHEW KILLEEN
L. M. Montgomery (Charlottetown Family)	TARA DEGLAN-GALLANT
M.E. Callaghan Intermediate (Westisle Family)	KELLY PITRE
Miscouche Consolidated (Three Oaks Family)	JASON GALLANT
Montague Consolidated (Montague Family)	SHELLY KING-COMPTON
Montague Intermediate (Montague Family)	ERHAYAT OZCAN

Appendix D: School Principals

SCHOOL	PRINCIPAL
Montague Regional High (Montague Family)	ROBYN MACDONALD
Morell Consolidated (Morell Family)	MICHAELA OLIVER
Morell Regional High (Morell Family)	J. B. CRAWFORD
Mt. Stewart Consolidated (Morell Family)	MARY KENDRICK
O'Leary Elementary (Westisle Family)	DAVID COSTELLO
Parkdale Elementary (Charlottetown Family)	KRISTEN MOORE
Parkside Elementary (Three Oaks Family)	NICK MARTIN
Prince Street Elementary (Charlottetown Family)	NATASHA BROMLEY
Queen Charlotte Intermediate (Charlottetown Family)	K. J. WHITE
Queen Elizabeth Elementary (Kensington Family)	RODNEY MACARTHUR
Sherwood Elementary (Charlottetown Family)	PARKER GRIMMER
Somerset Consolidated (Kinkora Family)	ANITA CONOHAN
Souris Regional (Souris Family)	LYNNE MACPHEE
Southern Kings Consolidated (Montague Family)	SANDRA WALKER
Spring Park Elementary (Charlottetown Family)	TERRY MACISAAC
St. Jean Elementary (Charlottetown Family)	MAUREEN CASSIVI
St. Louis Elementary (Westisle Family)	MARSHA COSTELLO
Stonepark Intermediate (Charlottetown Family)	GEORGE TREVOR
Stratford Elementary (Charlottetown Family)	JANET CAMERON
Summerside Intermediate (Three Oaks Family)	DOUG DOYLE
Three Oaks Senior High (Three Oaks Family)	JAQUELINE REEVES
Tignish Elementary (Westisle Family)	MIKE ELLSWORTH
Vernon River Consolidated (Montague Family)	DAVE WOOD
West Kent Elementary (Charlottetown Family)	TRACY ELLSWORTH
West Royalty Elementary (Charlottetown Family)	MARILYN MACLEAN
Westisle Composite High (Westisle Family)	BRIAN GARD
Westwood Primary (Bluefield Family)	SHERRY FLYNN

Appendix E: Home and School Association and Parent Council Presidents

SCHOOL	PRESIDENT
Alberton Elementary (Westisle Family)	Tasha Ashley
Amherst Cove Consolidated (Kinkora Family)	Vacant
Athena Consolidated (Three Oaks Family)	Sally Bernard & Jennafer Lynch
Belfast Consolidated (Montague Family)	Sylvie De Sousa
Birchwood Intermediate (Charlottetown Family)	Michael Redmond
Bloomfield Elementary (Westisle Family)	Julie Ramsay & Brandy Rogers
Bluefield High (Bluefield Family)	Amanda Doherty Kirby
Cardigan Consolidated (Montague Family)	Twila Palmer
Central Queens Elementary (Bluefield Family)	Patty Jo Godfrey
Charlottetown Rural (Charlottetown Family)	Patricia Callaghan
Colonel Gray Senior (Charlottetown Family)	David Schult & Heather Mullen
Donagh Regional (Charlottetown Family)	Nancy Power
East Wiltshire Intermediate (Bluefield Family)	Vacant
Eliot River Elementary (Bluefield Family)	Jacinta Andrews & Laura Steeves
Ellerslie Elementary (Westisle Family)	Christina Sidwell & Jessica Gillis
Elm Street Elementary (Three Oaks Family)	Amanda DesRoches & Brye Caissie
Englewood (Bluefield Family)	Rachael Cameron
Georgetown Elementary (Montague Family)	Sarah Sampson
Glen Stewart Primary (Charlottetown Family)	Heather MacAulay & Jennifer Bevan
Greenfield Elementary (Three Oaks Family)	Sarah Boeker & Heather Sheen
Gulf Shore Consolidated (Bluefield Family)	Marsha LeBlanc
Hernewood Intermediate (Westisle Family)	Vanessa Mallett & Sabrina Sharpe
Kensington Intermediate Senior High (Kensington Family)	Angi McIver
Kinkora Regional High (Kinkora Family)	Tracey Nichol
L. M. Montgomery (Charlottetown Family)	Cara Dempsey & Katheryn MacKay
M.E. Callaghan Intermediate (Westisle Family)	
Miscouche Consolidated (Three Oaks Family)	Erynn Cormier
Montague Consolidated (Montague Family)	
Montague Intermediate (Montague Family)	

Appendix E: Home and School Association and Parent Council Presidents

SCHOOL	PRESIDENT
Montague Regional High (Montague Family)	
Morell Consolidated (Morell Family)	Kelsey MacIntyre
Morell Regional High (Morell Family)	
Mt. Stewart Consolidated (Morell Family)	Leanne Feehan
O'Leary Elementary (Westisle Family)	Katelyn Good
Parkdale Elementary (Charlottetown Family)	Myra Barquilla
Parkside Elementary (Three Oaks Family)	
Prince Street Elementary (Charlottetown Family)	Leslie Dowling
Queen Charlotte Intermediate (Charlottetown Family)	
Queen Elizabeth Elementary (Kensington Family)	Coreen Pickering
Sherwood Elementary (Charlottetown Family)	
Somerset Consolidated (Kinkora Family)	Vacant
Souris Regional (Souris Family)	Krystal Jamieson
Southern Kings Consolidated (Montague Family)	
Spring Park Elementary (Charlottetown Family)	Sjors Reijers & Jen Howard
St. Jean Elementary (Charlottetown Family)	Michelle Dunlop
St. Louis Elementary (Westisle Family)	Raenne Arsenault
Stonepark Intermediate (Charlottetown Family)	
Stratford Elementary (Charlottetown Family)	Femke Hakkers & Vanessa Campbell
Summerside Intermediate (Three Oaks Family)	
Three Oaks Senior High (Three Oaks Family)	Vacant
Tignish Elementary (Westisle Family)	Stephanie Gaudet
Vernon River Consolidated (Montague Family)	Aleida Tweten
West Kent Elementary (Charlottetown Family)	
West Royalty Elementary (Charlottetown Family)	Stephanie Chaloner
Westisle Composite High (Westisle Family)	Brian Gard
Westwood Primary (Bluefield Family)	Vacant

Public Schools Branch

Telephone

Stratford: (902) 368-6990
Summerside: (902) 888-8400
Toll Free: 1-800-280-7965

Fax

Stratford: (902) 368-6960
Summerside: (902) 888-8449

Address

Stratford Office:
2-234 Shakespeare Drive
Stratford, PEI
C1B 2V8

Summerside Office:
250 Water Street, Suite 201
Summerside, PEI
C1N 1B6

Mailing Address:
PO Box 8600
Charlottetown, PE C1A 8V7

psb.edu.pe.ca

