



# ANNUAL REPORT 2021-2022

**Prepared by:**

Norbert Carpenter, Director

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Annual Report – 2021-2022 School Year

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October 31, 2022

Honourable Natalie Jameson, Minister  
Education and Lifelong Learning  
Holman Centre, Suite 101  
250 Water Street  
Summerside PE C1N 1B6

Dear Minister Jameson,

On behalf of the Public Schools Branch, I am submitting the Annual Report for the 2021-2022 school year.

This report reflects the work completed by the Public Schools Branch for the school year ending June 30, 2022 and the audited financial statements for the fiscal period ending March 31, 2022.

I wish to thank the staff of the Public Schools Branch for their continued efforts to provide for the educational needs of our students. I also want to thank our many educational partners for their ongoing support of the education system.

Sincerely,

A handwritten signature in blue ink that reads "Bethany MacLeod". The signature is fluid and cursive.

Bethany MacLeod  
Board Chair

# A Message from the Director of the PSB

October 31, 2022

Dear PSB Community,

The 2021-22 school year was once again a very challenging time. Throughout the year, our system continued to deal with the effects of the COVID-19 pandemic. The Public Schools Branch (PSB) was fortunate to be able to offer in-class learning for nearly the entire school year. Of course, this was only possible through the collective efforts of our employees, students and partners.

All staff and students of the Public Schools Branch are to be applauded for their resilient nature during another uncertain school year. The high levels of cooperation were key to keeping teaching and learning at the forefront. No matter what role an employee filled, their efforts contributed to the overall success of the system and allowed our students to learn in safe and welcoming spaces.

The 2021- 22 school year, while demanding, was also very successful. Over the course of the year, many popular customs and events that were lost to the pandemic started to return. Schools hosted assemblies, celebrations, extracurricular events, and our graduating students participated in larger in-person ceremonies. The Public Schools Branch worked to live with the COVID-19 pandemic and strike a balance between overall safety while enjoying some of our meaningful practices and traditions. However, the PSB remained ready to adjust to the challenges and implement changes when required.

The mission of the Public Schools Branch is to foster inclusive, diverse, safe and caring learning environments that inspire a commitment to lifelong learning and community engagement. I am confident that all staff and partners will remain focused on this as we move ahead into the next school year.

I look forward to the continued collaboration and teamwork enjoyed over the past school year as we work together to support our students in achieving their goals.



Norbert Carpenter  
Director of the Public Schools Branch

# About the Public Schools Branch

The Public Schools Branch (PSB) represents all 56 of the Island's English language public schools and serves more than 19,000 students from kindergarten through Grade 12.

Governed by a Board of Directors, the PSB is administered by branch-based staff operating from various sites across the province, including its primary offices in Stratford and Summerside. The Branch's responsibilities are outlined in Section 20 (2) of the *Education Act* (see Appendix A).

The PSB's approximately 4,000 employees work together to ensure school learning environments:

- support the unique needs, strengths, interests and learning styles of our students;
- foster personal development, respect and social responsibility; and
- inspire a passion for lifelong learning that prepares students for the opportunities and challenges ahead.

The PSB is committed to ensuring a safe and caring learning environment in which every student can grow and thrive.

## Board of Directors

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### **Board Chair**

Bethany MacLeod

### **Board Director**

Mary Jane Ready

### **Board Director**

Norman Beck

### **Confidential Secretary**

Sheri Gauthier

## Leadership Team

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*As of June 30, 2022*

### **Director**

Norbert Carpenter

### **Executive Assistant**

Sheri Gauthier

### **Director, Corporate Services**

Becky Chaisson

### **Director, Human Resources, Corporate Planning, and Principal Support**

Kelly Drummond

### **Director, Student Services**

Terri MacAdam

### **Director, Transportation, Risk Management and Records Information Management**

Dave Gillis

### **Director of EAL/FAL Programs and Services**

Janet Perry-Payne

### **Administrator Support Leaders**

Tracy Beaulieu

Dylan Mullaly

Jeff Clow

**Financial Services Coordinator**

Blake Crockett

**IT/Data Consultant**

Sean Cain

**Logistics and Routing Specialist**

Mike Franklin

**Manager of Human Resources**

Paula Annear

**Manager of Human Resources**

Angie MacCaul

**Manager of Policy and Planning and FOIPP Coordinator**

Karen Redmond

**Manager of Student Services**

Alison Campbell

Craig Clark

**Transportation Operations Specialist**

Elmer Stavert

**Transportation Safety and Training Specialist**

Ian Nantes

**Property Services Supervisor - East**

Regan MacLellan

**Property Services Supervisor - West**

Michael Arsenault

**Property Support Services Supervisor**

Jason Guindon

**Teacher Support Specialist**

Vicki Whitlock

**Senior Communications Officer**

Jennifer Redmond

**School Safety Consultant - East**

Vacant

**School Safety Consultant - West**

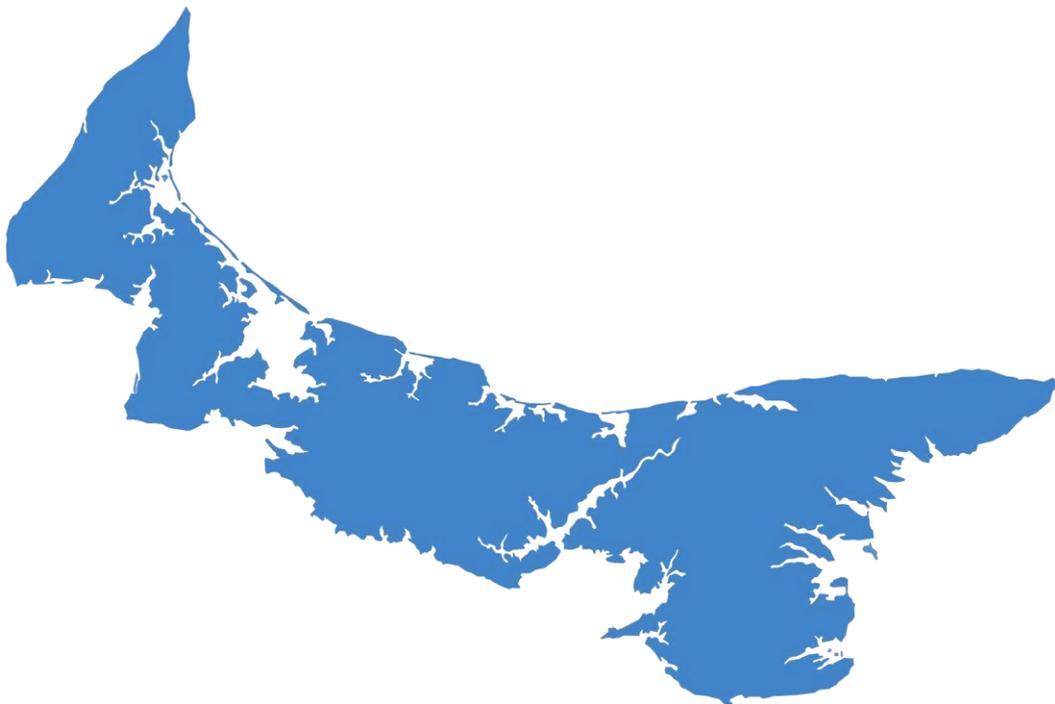
Shiloh Schmidt

The PSB has 56 schools which are organized into nine Families of Schools based on their geographical location and their relationship with one or more of our 10 senior high schools.

## Student Enrolment

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The official student enrolment for the 2021-2022 school year was 19,901 as of September 30, 2021. Kindergarten enrollment increased slightly from 1325 in 2020-2021 to 1441 in 2021-22. Grade 12 had the largest population with 1747 students.



### **Bluefield Family of Schools**

Bluefield Senior High School  
East Wiltshire Intermediate School  
Central Queens Elementary School  
Eliot River Elementary School  
Englewood School  
Gulf Shore Consolidated School  
Westwood Primary School

### **Charlottetown Family of Schools**

Charlottetown Rural Senior High School  
Colonel Gray Senior High School  
Birchwood Intermediate School  
Donagh Regional School  
Glen Stewart Primary School  
L. M. Montgomery Elementary School  
Parkdale Elementary School  
Prince Street Elementary School  
Queen Charlotte Intermediate School  
Sherwood Elementary School  
Spring Park Elementary School  
St. Jean Elementary School  
Stonepark Intermediate School  
Stratford Elementary School  
West Kent Elementary School  
West Royalty Elementary School

### **Kensington Family of Schools**

Kensington Intermediate Senior High School  
Queen Elizabeth Elementary School

### **Kinkora Family of Schools**

Kinkora Regional High School  
Amherst Cove Consolidated School  
Somerset Consolidated School

### **Montague Family of Schools**

Montague Regional High School  
Belfast Consolidated School  
Cardigan Consolidated School  
Georgetown Elementary School  
Montague Consolidated School  
Montague Intermediate School  
Southern Kings Consolidated School  
Vernon River Consolidated School

### **Morell Family of Schools**

Morell Regional High School  
Morell Consolidated School  
Mt. Stewart Consolidated School

### **Souris Family of Schools**

Souris Regional School

### **Three Oaks Family of Schools**

Three Oaks Senior High School  
Athena Consolidated School  
Elm Street Elementary School  
Greenfield Elementary School  
Miscouche Consolidated School  
Parkside Elementary School  
Summerside Intermediate School

### **Westisle Family of Schools**

Westisle Composite High School  
Alberton Elementary School  
Bloomfield Elementary School  
Ellerslie Elementary School  
Hernewood Intermediate School  
M. E. Callaghan Intermediate School  
O'Leary Elementary School  
St. Louis Elementary School  
Tignish Elementary School

# Vision, Mission, and Values

## Vision

Preparing successful global citizens for our ever-changing world.

## Mission

The Public Schools Branch fosters inclusive, diverse, safe and caring learning environments that inspire a commitment to lifelong learning and community engagement.

## Values

- ❖ Diversity
- ❖ Collaboration
- ❖ Inclusiveness
- ❖ Respect
- ❖ Wellness
- ❖ Resiliency

# Partners in Education

## **Department of Education and Lifelong Learning**

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The Department of Education and Lifelong Learning (DELL) develops and delivers high quality programs and curriculum in English and French to Island children from birth to Grade 12. The PSB works closely with the DELL which provides the Branch with funding for infrastructure, personnel and learning resources, to enable the Branch to fulfill its mandate.

## **Home and School Associations/Parent Councils**

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Home and school associations and parent councils provide a critical link between schools and parents and play a key role in reaching out to the broader community. They serve in an advisory role to principals regarding various school matters and help to build awareness among parents. All 56 PSB schools have an active home and school association or parent council that follows a set of guiding principles: to obtain the best for each child in the school; to foster cooperation between parents and teachers, so that every child may grow to their full potential; to be informed, constructive partners with educators; and to promote high standards of well-being in each child's life.

*See Appendix C for a list of home and school associations and parent councils and their presidents.*

## COVID-19

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Throughout the 2021-2022 school year, the Public Schools Branch (PSB) continued to face challenges due to the COVID-19 pandemic. Despite this, PSB staff, administrators, leadership and the Board of Directors were able to deliver on our commitments to provide a safe and caring learning environment for all students.

In collaboration with the Chief Public Health Office, measures to reduce the transmission of COVID-19 and allow for in-person learning were implemented in schools such as daily screening, increased hand washing, masking, physical distancing, cohorting and enhanced cleaning. Through the collaboration with our partners and cooperation with students, caregivers, and staff, students were able to learn in-school and participate in activities for the majority of the year. Island schools experienced a delayed return to in-

person learning after the Christmas Break due to the increase in COVID-19 cases. However, remote learning was provided during this time. Chrome books were deployed, and respite was provided to identified students. In-person learning resumed on January 31, 2022.

During the school year, the Public Schools Branch implemented the COVID-19 Vaccination Information and Testing Policy to comply with the Chief Public Health Office's *Vaccination Information and Testing Policy Order for Front-Line Public Service Providers*. Schools assisted with the efforts of Public Health to promote and provide space for vaccine clinics. The Public Schools Branch established a COVID-19 reporting phone line and email address for caregivers, staff and schools to report positive cases of COVID-19.

As we learn to live with COVID-19, the collective efforts of our students and staff, along with all Islanders, were greatly appreciated and allowed for a return to near normal at the end of the school year.

## Student Services

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Autism support resources have been added to our schools to help reduce caseloads and increase the time available to support students.

The school therapy OT services has continued to develop a series of short videos and handouts throughout the year to support building knowledge capacity amongst educators, school staff, families and students.

All school counsellors, PSB psychologists and counselling consultants completed the DBT (Dialectical Behavior Therapy) training. Schools have also increased Youth Service Worker and Student Well-being staff to complement the work done by school counselors.

All school counselors have also taken part in PREPaRE Workshop 2- Mental Health Responses to Crisis.

In-person access to school psychology services were impacted by public health measures related to the pandemic. In order to reduce the wait time, several psychoeducational assessments were completed over the summer. The wait time is 1.5 year.

Student Services has been working with Beyond the Brim Consulting on a diversity plan. This will involve 5 pilot schools for the 2021-2022 school year.

## EAL/FAL

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The work of the EAL/FAL team supported students, administrators, teachers, support staff and board-based staff through language acquisition instruction, consultation, observation, co-teaching and professional development.

Highlights of the year include:

1. Synchronous EAL courses were offered in 7 high schools; Westisle, TOSH, KISH, Kinkora, Colonel Gray, Montague and Souris, enabling EAL students to engage in the EAL courses they needed on a daily basis. Two teachers were responsible for the delivery of the online EAL courses, 1 for the West and 1 for the East. In total, 43 students completed EAL courses online. Feedback from administrators, students and teachers was very positive leading to the continuation of this online model for the 2022-2023 school year.
2. Three EAL itinerant teachers supported students who were unable to attend school due to Covid in the areas of literacy and language acquisition during February and March using Google meet. Student participation was positive in all instances.
3. In support of our assessment and re-assessment process, our Assessment Specialists designed an oral language assessment with accompanying rubrics for EAL students in grades K-12. This oral component complements the areas of listening, reading and writing.
4. Our EAL/FAL team completed 967 re-assessments of EAL/FAL student's

language acquisition during April and May. These re-assessments helped to determine which EAL/FAL students continued to need language support for the next school year. Feedback from re-assessments were provided to families primarily in person, but when warranted, virtually, by email, by phone or by home visit. Parents/guardians were pleased with the in-person feedback process and have expressed their approval of the new visual representation of their children's language acquisition.

5. We welcomed and supported 18 school-age students from the Ukraine, during the Spring of 2022, from grades K-12 at various schools across PEI. Schools provided much needed structure and care to meet the social/emotional and trauma needs of these very fragile young people.
6. The NUWELCOM app has become an integral component of our day to day communication with families who do not speak either English or French. In addition, we have used NUWELCOM translation services to ensure that important information is being communicated to our new families in their home language.

The work of the EAL/FAL team constantly evolved as new students arrived. The use of evidence-based research and practice insured that the service delivered to new language learners was relevant and progress oriented. Collaboration and cooperation with the Provincial Office of Immigration, Island Investment Development Inc., the Immigrant and Refugee Services Association of PEI, and local organizations involved in service to our newcomer community, helped to provide wrap around services for our newcomer families and their school-age children. The success of EAL/FAL learners in our school system, regardless of the challenges, was the goal. Based on our language assessments, EAL/FAL students learned language in 2021-2022 and that's what we're all about.

## PowerSchool

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The use of PowerSchool has entered its second school year. In 2021-2022, the portal and PowerSchool app were rolled out to parents and grade 7-12 students and parents were invited to opt-in to receive emergency texts which proved useful during situations that can arise. The Public Schools Branch continues to work with schools and other educational partners to explore and implement additional features of the system to enhance delivery of service.

## Transportation

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The Transportation Division of the Public Schools Branch operates one of the largest transportation networks in Atlantic Canada. PSB Transportation Services is responsible for recruiting, training, hiring, and updating the skills of 261 regular drivers and approximately 40 casual drivers who, in a safe and caring manner transport approximately 18,000 students to and from school, co-curricular, and extra-curricular programming daily. PSB buses travel approximately 30,000 KM every single school day (5 million KM per year) and in the process make approximately 14,000 stops daily (2.5 million stops per year) while servicing every KM of the province in which students reside.

PSB Transportation Services was among the first in the world to fully embrace electric school buses. Of our fleet of approximately 300 buses, 39 are now electric. By 2030, the entire PSB fleet is expected to be transitioned to green fuel sources. The implementation of new technology is not short on challenges, we are optimistic that we can orchestrate this change, in the best interest of a better future for our students and our planet.

PSB Transportation Services has developed and implemented one of, if not THE only in-house school bus driver training program in Atlantic Canada. PSB school bus driver demographics indicate that 2/3 of PSB drivers are eligible for retirement within the next 5

years. When Covid-19 forced closure of the province's only school bus driver training program and with bus driver retirements, the PSB had to find a way to maintain an active pool of certified drivers. Transportation Services utilized the skills of seasoned drivers as driver mentors and coaches and is proud to have developed the region's only provincial highway safety certified in-house school bus driver training program.

This year, in conjunction with Home and School, the FLSB, and other provincial partners PSB Transportation Services implemented a School Bus Safety Task Force. Among the first actions was the adoption of the third week of October as School Bus Safety Week in the province. Efforts this year focus on students safely boarding and exiting the bus, and the travelling public obeying flashing school bus signals. In conducting approximately 2.5 million stops a year, PSB school bus drivers reported 163 incidents of drivers going through flashing red school bus lights in 2021-22, down from 197 in 2020-21. With ongoing and enhanced school bus safety awareness, the PSB is proud that, in spite of the massive volumes served daily, the overall number of serious incidents experienced annually remains minimal.



## Major Capital Projects

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### **Stratford High School**

The Province's Capital Budget for 2020-2021 committed \$54 million to construct a net zero ready high school for Stratford. This new school will meet the needs of a growing community and support safe student learning for years to come. The Stratford High School Planning Committee met for the first time in January 2021 and has been working diligently on the design phase of the project. This phase included meeting with various stakeholders and experts to ensure that the final design meets educational needs into the future. We have appreciated the collaboration of parents and educators who are working together on this project to create a modern, state of the art high school that will support student achievement. We anticipate construction to begin in 2023 with the new Stratford High School open in the fall of 2025.

### **Sherwood Elementary School**

The Province's Capital Budget for 2021-2022 committed \$35 million to construct a net zero ready school for Sherwood Elementary. The new Sherwood Elementary school will replace the existing school and meet the needs of the community and support safe student learning for years to come. The Sherwood Elementary School Planning Committee met for the first time in November 2018 and this group worked

diligently over a number of months on the design phase of the project. This phase has included meeting with various different stakeholders and experts to ensure that the final design meets educational needs into the future. During the design phase of the project, the Government of Prince Edward Island wanted to ensure that this school was constructed as a Net Zero ready school so the design phase was paused until the new requirements for the school could be determined. In January 2021 the Construction Planning Committee resumed and updated the work that had been previously completed. In the summer of 2022, the construction phase of the new build will begin and this work will continue while students attend the former school on the same site with strict safety measures in place to ensure a safe learning environment for all staff and students. We anticipate the demolition of the old school in the Summer of 2025 with the students attending the new school in the fall of 2025.

### **West Royalty Elementary School**

The addition at West Royalty that included additional classrooms, a multipurpose room and breakout spaces was completed and students are now able to experience and benefit from the additional educational space at this school.

### **Eliot River Elementary and Montague Consolidated**

Based on the results of comprehensive assessments at Eliot River Elementary and Montague Consolidated, planning for major renovation work was undertaken and the work began in the spring of 2021. The renovation work, which includes upgrades to the buildings and their systems and addition of space, is still on going and will be completed over the next two years.

## Nu Wel Com

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The PSB is committed to ensuring that language isn't a barrier for accessing important PSB information. In the 2021- 2022 school year, the PSB will continue to work with Nu Wel Com, a made-in-PEI app that translates public information from government sources, including from the PSB.

Many of the PSB's public announcements are shared via the app's notification messages. At last check, they offered message translation in 12 languages and are adding new languages as a need is identified.

## French Immersion Recruitment

Like the rest of the nation, PSB is experiencing a shortage of French Immersion teachers. In response to addressing this issue, the PSB has hired a dedicated French teacher recruitment resource to focus on early and targeted recruitment activities. A PSB Tactical French Teacher Recruitment Plan was created. This plan outlines the talent pipelines for French immersion teachers which includes all programs in Atlantic Canada as well as education programs in French language post-secondary institutions across Canada, outside of Quebec. Each institution was contacted, and information was gathered on how to connect and reach their students. Job posting channels were identified and used for all French job opportunities. The recruitment plan also includes improvements to the timeliness and quality of hiring, language proficiency testing and onboarding.

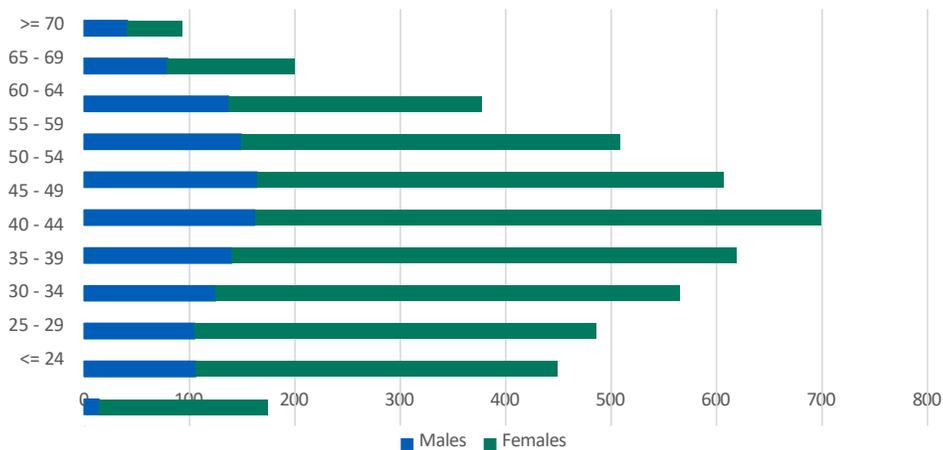
The Public Schools Branch offered outreach sessions to all high schools that offer French immersion programs. Five of the seven schools responded and participated in the sessions. Presentations were made in person to mostly grade 11 and 12 students (one grade 10 class) between December 1 and 16, 2021 by the Francophone HR Consultant. The level of participation by students was high and the sessions were well received by both students and teachers. The objective of these sessions was to increase awareness of post-secondary opportunities in French and the promotion of employment opportunities in the education sector.



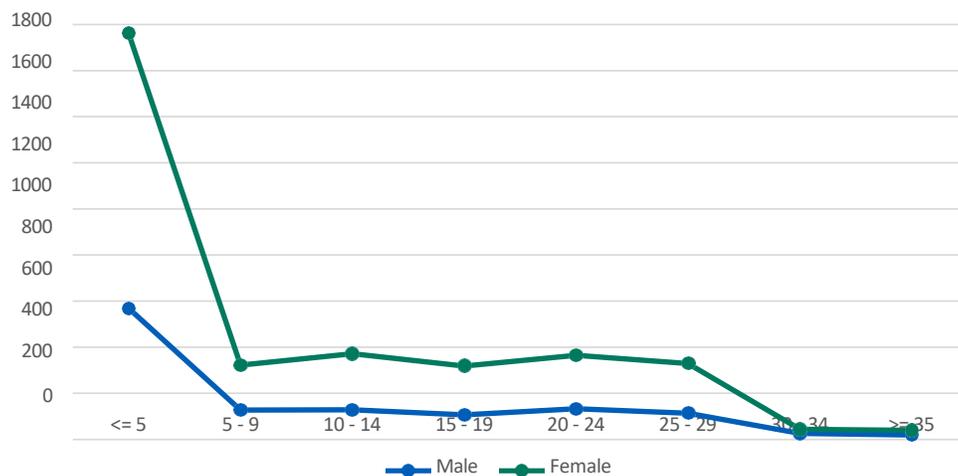
# Staffing Overview

## Age Profile

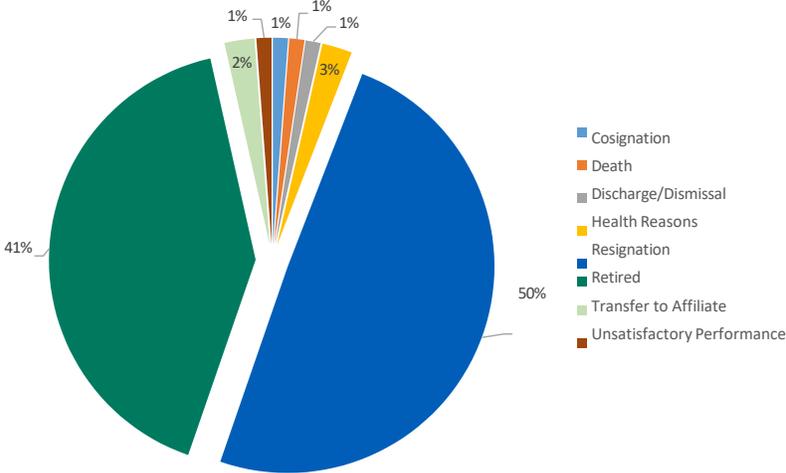
Average age: (F) 45; (M) 48



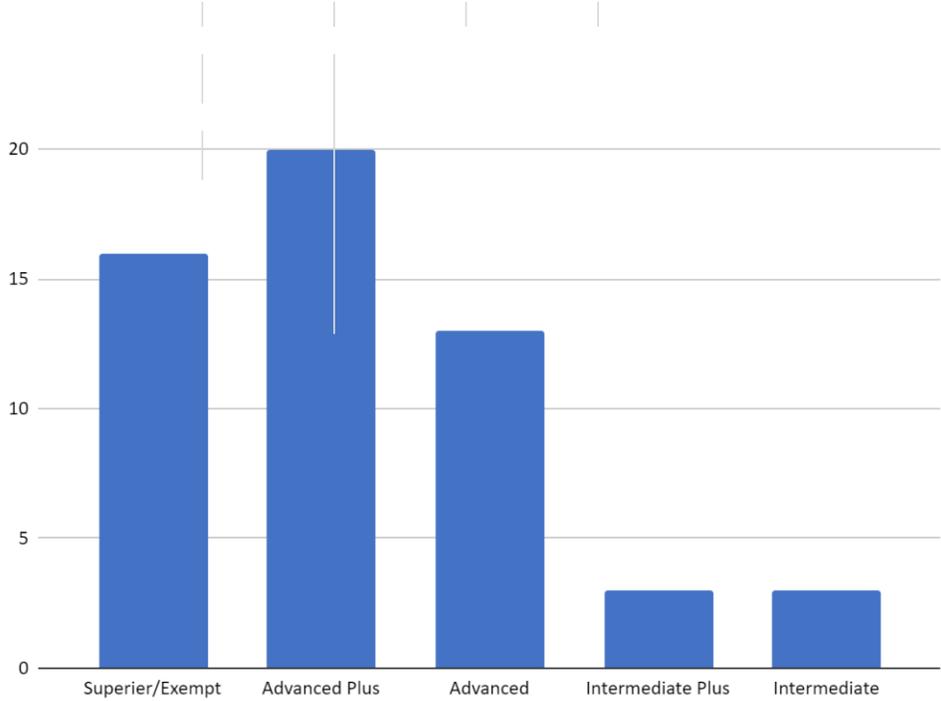
## Years of Service



## Turnover Rates



## New Hires French Language Proficiency Assessments





# Financial Statements



Financial Statements

Public Schools Branch

March 31, 2022

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# Management's Responsibility For Financial Reporting

March 31, 2021

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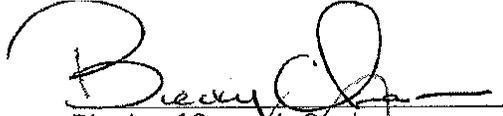
The financial statements have been prepared by management in accordance with Canadian public sector accounting standards, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements. A summary of the significant accounting policies are described in Note 2 to the financial statements.

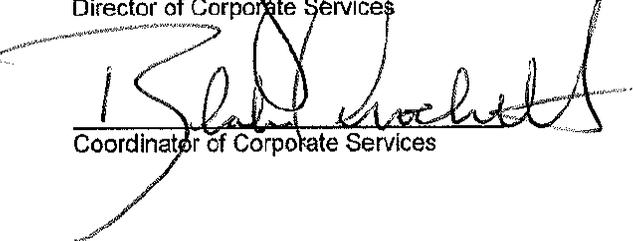
Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements.

The Board of Directors is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial statements on a quarterly basis and external audited financial statements yearly. The Board also discusses any significant financial reporting or internal control matters prior to their approval of the financial statements.

The external auditors, Grant Thornton LLP, conduct an independent examination, in accordance with Canadian auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of the Public Schools Branch and meet when required. The accompanying Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the financial statements.

On behalf of the Public Schools Branch

  
Director of Corporate Services

  
Coordinator of Corporate Services



# Independent auditors' report

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**Grant Thornton LLP**  
2nd Floor, Royal Bank Building  
220 Water Street, PO Box 1660  
Summerside, PE  
C1N 2V5  
T +1 902 436 9155  
F +1 902 436 6913

## To the Board of Directors of the Public Schools Branch

### Opinion

We have audited the financial statements of the Public Schools Branch (“the Entity”), which comprise the statement of financial position as at March 31, 2021, and the statements of operations, change in net debt and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly in all material respects, the financial position of the Public Schools Branch as at March 31, 2021, and its results of operations, its changes in its net assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Summerside, Prince Edward Island  
June 28, 2021

The logo for Grant Thornton LLP, featuring the company name in a stylized, cursive script font.

Chartered Professional Accountants

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Audit | Tax | Advisory  
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## Public Schools Branch Statements of operations and changes in net financial assets

Year Ended March 31	2021		2020		
Revenue		%		%	
Transfers from the Department of Education					
Salaries and benefits	\$ 225,684,131	91.5	\$ 212,244,814	90.8	
Maintenance and operation	12,313,998	5.0	11,892,421	5.1	
Transportation	3,021,298	1.2	3,878,103	1.6	
Instructional supplies	2,343,096	0.9	2,305,997	1.0	
Administration	1,644,498	0.7	1,576,500	0.7	
Renovations and equipment	1,152,600	0.5	1,094,798	0.5	
Special program funding and recoveries	110,463	0.1	272,249	0.1	
Other revenue (Note 3)	<u>124,611</u>	<u>0.1</u>	<u>428,136</u>	<u>0.2</u>	
	<b><u>246,394,695</u></b>	<b><u>100.0</u></b>	<b><u>233,693,018</u></b>	<b><u>100.0</u></b>	
Expenses (Note 4)					
Salaries and benefits	13	224,798,813	91.2	211,945,529	90.7
Maintenance and operation	14	12,299,793	4.8	12,942,742	5.6
Transportation	15	3,593,578	1.5	4,197,494	1.8
Instructional	16	2,878,211	1.2	2,376,460	1.0
Administration	17	1,465,640	0.6	1,464,242	0.6
Renovations and equipment	18	<u>1,345,331</u>	<u>0.7</u>	<u>765,460</u>	<u>0.3</u>
		<b><u>246,381,366</u></b>	<b><u>100.0</u></b>	<b><u>233,691,927</u></b>	<b><u>100.0</u></b>
Excess revenues (expenses)		\$ <u>13,329</u>		\$ <u>1,091</u>	
Net financial assets, beginning of period		\$ 4,941		\$ 3,850	
Excess revenues (expenses)		<u>13,329</u>		<u>1,091</u>	
Net financial assets, end of period		\$ <u>18,270</u>		\$ <u>4,941</u>	

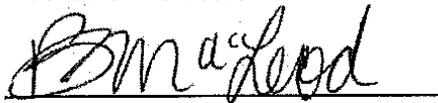
See accompanying notes to the financial statements.

# Public Schools Branch Statement of financial position

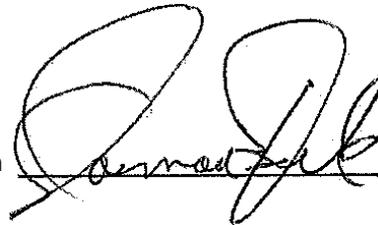
March 31	2021	2020
<b>Financial assets</b>		
Cash	\$ 9,885,210	\$ 5,239,193
Receivables		
Department of Education	6,887,756	8,389,112
Trade and other	1,148,296	1,234,111
Department of Education - post-employment benefits	56,537,624	52,257,211
Department of Education - deferred salary plan	1,579,263	1,422,207
Restricted cash	350,000	100,000
Trust funds (Note 5)	270,662	266,020
	<u>76,658,811</u>	<u>68,907,854</u>
<b>Financial liabilities</b>		
Payables and accruals		
General	3,780,619	2,522,211
Salaries and benefits	5,468,638	6,356,788
Department of Education	1,302,309	1,913,168
Deferred revenue (Note 6)	7,351,426	4,065,308
Post-employment benefits (Note 7)	56,537,624	52,257,211
Deferred salary program	1,579,263	1,422,207
Deferred revenue	350,000	100,000
Trust funds (Note 5)	270,662	266,020
	<u>76,640,541</u>	<u>68,902,913</u>
Net assets	\$ <u>18,270</u>	\$ <u>4,941</u>

Contingency (Note 9)  
Impacts of COVID-19 (Note 10)

On behalf of the Board



Chairperson



Trustee

See accompanying notes to the financial statements.

## Public Schools Branch Statement of cash flows

Year Ended March 31

2021

2020

### (Decrease) increase in cash and cash equivalents

#### Operating activities

Excess expenses	\$ 13,329	\$ 1,091
Change in non-cash working capital:		
Receivables	(2,660,709)	(3,283,863)
Payables	4,011,921	2,341,802
Deferred revenue	3,536,118	1,197,117
Net increase in cash and cash equivalents	4,900,659	256,147
Cash and cash equivalents,		
Beginning of period	5,605,213	5,349,066
End of period	<u>\$ 10,505,872</u>	<u>\$ 5,605,213</u>

#### Components of cash and cash equivalents:

Unrestricted cash and cash equivalents	\$ 9,885,210	\$ 5,239,193
Restricted cash and cash equivalents	620,662	366,020
	<u>\$ 10,505,872</u>	<u>\$ 5,605,213</u>

See accompanying notes to the financial statements.

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# Public Schools Branch

## Notes to the financial statements

March 31, 2021

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### 1. Nature of operations

The Branch has the responsibility to provide primary and secondary education requirements for English speaking students in Prince Edward Island. The Entity is funded by the Department of Education and Lifelong Learning (the Department).

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### 2. Summary of significant accounting policies

#### Basis of accounting

The Entity prepares its financial statements in accordance with Canadian Public Sector Accounting Standards.

#### Revenue recognition

The Entity follows the deferral method of accounting for grants for special projects. Grants restricted for special projects are recognized as revenue in the year in which the related expenses are incurred. The unexpended portion of grants received for specific purchases is deferred and used for the related future purchases. Unrestricted amounts are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Government transfers are recognized as revenues when the transfer is authorized and any eligibility criteria are met. To the extent that transfer stipulations give rise to an obligation that meets the definition of a liability, transfers are recognized as deferred revenue.

#### Retirement allowances

The Public Schools Branch records an annual expense based on the change in the actuarially determined obligation for retirement allowance benefits, net of payments during the year. Funds to settle the obligation which are a liability of the Entity will be reimbursed by the Department at the time of payment. Therefore, a receivable from the Department is recorded for the entire retirement allowance amount.

Retirement allowances are provided to employees on death or retirement if the employee has 10 years of continuous service (5 years for excluded member). The retirement allowance is for so many days per year of service with maximums which vary based on union affiliation.

#### Vacation pay

Vacation entitlements are expensed as earned.

#### Cash and cash equivalents

Cash and cash equivalents include cash on hand and balances with banks, net of bank overdraft.

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## Public Schools Branch

### Notes to the financial statements

March 31, 2021

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#### 2. Summary of significant accounting policies (cont'd)

##### **Pension plans**

Instructional employees of the Entity are members of the Teacher Superannuation Pension Plan of the Province of Prince Edward Island. The expense of the Entity is limited to current year contributions as any shortfall in funding of the pension plan is the responsibility of the Province of Prince Edward Island. Amounts paid to this plan during the year were \$12,611,884 (2020 - \$12,109,771).

Non-instructional employees are members of the Prince Edward Island Education Sector Pension Plan with both defined benefit/defined contribution components. The expense of the Entity is limited to a matching contribution equal to the employee's portion.

Certain non-instructional employees of the Entity are members of the Civil Service Superannuation Pension Plan of the Province of Prince Edward Island. The expense of the Entity is limited to current year contributions as any shortfall in funding of the pension plan is the responsibility of the Province of Prince Edward Island. Amounts paid to this plan during the year were \$2,936,579 (2020 - \$2,626,277)

##### **Workers' compensation claims**

The Public Schools Branch is a registered employer with the Worker's Compensation Entity of Prince Edward Island for instructional and non-instructional staff. The Entity records an annual expense based on payroll assessments in accordance with the Workers' Compensation Act.

##### **Deferred salary plan**

Teachers employed with the Public Schools Branch can participate in a program that allows them to defer a portion of their annual salary and take a paid leave of absence. The deferral results in a liability to the teachers, which is satisfied during the paid leave of absence. Funds to settle the obligation, which are a liability of the Board, will be reimbursed by the Department, and therefore there is an offsetting receivable due from the Department.

##### **Measurement uncertainty and the use of estimates**

Canadian public sector accounting standards require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the year.

Measurement uncertainty that may be material to these financial statements exists for the liability for employee future benefits of \$56,478,888 (2020 - \$52,257,211) because actual experience may differ significantly from actuarial assumptions.

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## Public Schools Branch Notes to the financial statements

March 31, 2021

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### 2. Summary of significant accounting policies (cont'd)

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the periods in which they become known. While best estimates are used for reporting items to subject to measurement uncertainty, it is reasonably possible that changes in future conditions, occurring within one fiscal year, could require material changes in the amounts recognized or disclosed.

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<b>3. Other revenue</b>	<b><u>2021</u></b>	<b><u>2020</u></b>
Recoverable salaries	\$ 83,594	\$ 258,801
Miscellaneous	1,833	45,560
Rentals	12,136	52,898
School overage reimbursements	<u>27,048</u>	<u>70,877</u>
	<b><u>\$ 124,611</u></b>	<b><u>\$ 428,136</u></b>

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### 4. Expenses by department

The following is a summary of the expenses reported on the statement of operations by department excluding employee benefits:

	<b><u>2021</u></b>	<b><u>2020</u></b>
Instructional	\$ 189,138,605	\$ 178,564,633
Administration	1,465,640	1,464,242
Transportation	3,593,578	4,197,494
Maintenance and operations	13,645,124	13,708,203
Employee benefits	<u>38,538,419</u>	<u>35,757,355</u>
	<b><u>\$ 246,381,366</u></b>	<b><u>\$ 233,691,927</u></b>

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### 5. Trust funds

Trust funds are comprised of contributions from various sources that are administered by the Entity. The interest that is earned on the contributions may be disbursed for specified educational purposes. Investments are recorded at cost and are comprised of GIC's. Cost approximates fair market value.

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## Public Schools Branch Notes to the financial statements

March 31, 2021

<b>6. Deferred revenue</b>	<b><u>2021</u></b>	<b><u>2020</u></b>
Funds designated for:		
Capital funding	\$ 675,000	\$ 525,000
Special program funding	3,028,419	1,178,419
Staff professional development	11,178	11,178
Maintenance work	3,528,400	2,259,618
Student leadership and school development	108,429	91,093
	<u>\$ 7,351,426</u>	<u>\$ 4,065,308</u>

### 7. Post-employment benefits

An analysis of the components of, and changes in, post-employment benefits liabilities is as follows:

	<b><u>2021</u></b>	<b><u>2020</u></b>
<b>Retirement allowance</b>		
Balance, April 1, 2020 (2020 - April 1, 2019)	\$ 51,272,940	\$ 48,152,112
Amortization of actuarial gain	675,363	840,032
Current service cost	3,912,288	3,501,343
Interest accrued	1,355,345	1,492,999
Less: payments made	<u>(1,868,950)</u>	<u>(2,713,546)</u>
Balance, March 31, 2021 (2020 – March 31, 2020)	55,346,986	51,272,940
Vacation pay	<u>1,190,638</u>	<u>984,271</u>
	<u>56,537,624</u>	<u>52,257,211</u>
Unamortized actuarial adjustment	<u>\$ 2,855,236</u>	<u>\$ (2,031,820)</u>

# Public Schools Branch

## Notes to the financial statements

March 31, 2021

### 7. Post-employment benefits (cont'd)

The retirement allowance balances are based on an independent actuarial valuation dated April 1, 2020, provided to the Pension and Benefits Division of the Province of Prince Edward Island Civil Service Commission. The report was amended for a change in the discount rate to be used in the valuation of the liability, the amendment was dated April 1, 2021. The Province of Prince Edward Island projects the total liability in the years between the tri-annual actuarial valuations. The amendment was dated April 1, 2021 is reflected in the 2021 projection prepared by the Province of Prince Edward Island.

The economic assumptions used in determining the actuarial value of accrued retirement allowances were developed by reference to expected long term market conditions. Significant actuarial assumptions used in the valuations and projections are:

Discount rate	2.67% per annum
Expected inflation rate	2.05% per annum
Expected average remaining service life	13 years

### 8. Grant allocations figures

The Entity's activities are funded by the Department. The annual grant allocation from the Department provides details as to the funding allocations for each operational area with the exception of salaries. The grant for salaries is for an approved number of full time employees for the Entity. Funding for the approved number of positions is provided by The Department but the actual dollar value of the approved positions is not included in the identified grant. Since a dollar value was not provided for salaries, the grant associated with this expenditure has been excluded from the financial statements, the following figures are the operational budget allocations provided by the Department compared to the actual results for 2021:

	Grant allocation by category March 31, 2021	Actual expenditures by category March 31, 2021
Administration	\$ 1,644,500	\$ 1,464,594
Renovations and equipment	1,152,600	1,676,461
Program	2,343,100	2,878,211
Maintenance and operations	12,975,500	11,968,663
Transportation	3,587,300	3,593,578
Professional development	100,100	-

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## Public Schools Branch

### Notes to the financial statements

March 31, 2021

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#### 9. Contingency

The Branch has elected to self-insure itself related to collision coverage. During the year, no events were reported in accordance with the policies of the collision contingency fund.

The Branch has received funding from the Department to fund expenditures which qualify for the collision contingency fund. These funds are being deferred on the balance sheet and unspent funds are reported as restricted cash.

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#### 10. Impacts of COVID-19

Since January 31, 2020, the spread of COVID-19 has severely impacted many local economies around the globe. In many countries, including Canada, businesses and organizations are being forced to cease or limit operations for long or indefinite periods of time. Measures taken to contain the spread of the virus, including travel bans, quarantines, social distancing, and closures of non-essential services have triggered significant disruptions to businesses and organizations worldwide, resulting in an economic slowdown. The duration and impact of the COVID-19 pandemic remains unclear at this time.

The outbreak of COVID-19 and related global responses have caused material disruptions to organizations around the world, leading to an economic slowdown. The Branch's schools reopened in September of 2020 and are running as planned with COVID-19 protocols in place. There were additional costs incurred in the year due to public health measures and school reopening plans which has resulted in additional funding. COVID-19 has not had a material impact on the valuation of the Company's assets and liabilities as of March 31, 2021.

The duration and impact of the COVID-19 pandemic, as well as the effectiveness of government and central bank responses, remains unclear at this time. It is not possible to reliably estimate the duration and severity of these consequences, as well as their impact on the financial impact on the financial position and results of the Branch for future periods.

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## Public Schools Branch Schedule of salaries and benefits expenses

Year Ended March 31	2021	2020
Branch administration support	\$ 1,767,844	\$ 1,663,898
Branch management	1,675,273	1,630,067
Instructional	142,145,177	134,840,456
Maintenance and operation	10,041,534	9,030,951
School administration support	3,895,158	3,506,853
Educational assistants and youth service workers	19,593,749	18,410,086
Transportation	7,141,655	7,105,863
Benefits	<u>32,642,203</u>	<u>29,922,981</u>
	<b>218,902,593</b>	206,111,155
Retirement allowance	<u>5,896,220</u>	<u>5,834,374</u>
	<b>\$ <u>224,798,813</u></b>	<b>\$ <u>211,945,529</u></b>

Note:

Branch administration support includes board office, clerical and secretarial staff.

Branch management includes director of Public Schools Branch; directors and leaders of student services, human resources, corporate services; coordinators for financial services, property services and transportation and property and transportation management and supervisors.

Instructional salaries include consultants, principals, vice-principals, department heads, and teachers.

Maintenance and operations salaries include building, janitorial and maintenance staff.

School administration support includes school secretarial staff.

Transportation salaries include bus driver staff.

Benefits include the employer's share of Canada pension and employment insurance, group insurance, workers' compensation premiums, pension and teacher superannuation premiums.

## Public Schools Branch Schedule of maintenance and operation expenses

Year Ended March 31	2021	2020
Building repairs	\$ 1,819,018	\$ 1,679,513
Electricity	2,700,927	3,098,218
Fire and safety	30,378	32,164
Fuel - heating	3,462,863	4,654,708
Ground maintenance	181,102	146,453
Insurance	741,389	617,824
Miscellaneous	54,856	34,463
Property taxes	38,533	35,600
Rentals	239,493	244,841
Service contracts and professional services	212,332	235,579
Service vehicles	104,269	107,514
Sewer and water	363,400	331,604
Snow removal	760,948	821,004
Supplies	1,279,710	498,391
Travel	7,772	12,450
Waste disposal	<u>302,803</u>	<u>392,416</u>
	<b>\$ <u>12,299,793</u></b>	<b>\$ <u>12,942,742</u></b>

## Public Schools Branch Schedule of transportation expenses

Year Ended March 31	2021	2020
Bus parts and repairs	\$ 2,043,806	\$ 2,100,835
Communications	52,582	71,638
Contracted services	81,869	113,602
Extra-curricular transportation	48	(142)
Fuel	1,085,406	1,615,837
Insurance	245,006	200,965
Professional services	18,538	5,025
Snow removal	40,731	72,073
Supplies	7,029	7,719
Travel	<u>18,563</u>	<u>9,942</u>
	<b>\$ <u>3,593,578</u></b>	<b>\$ <u>4,197,494</u></b>

## Public Schools Branch Schedule of instructional expenses

Year Ended March 31	2021	2020
Academic supplies	\$ 502,496	\$ 509,069
Art	29,781	33,477
Computer literacy	657	504
Curriculum programs	912,590	562,732
Duplicating supplies	359,746	442,775
English and language arts	8,342	11,925
French	11,053	13,592
Guidance and resource	2,314	1,502
Home economics and family living	93,278	48,413
Industrial arts	39,667	32,068
Library and resource centres	174,467	156,788
Mathematics	19,566	11,345
Music	171,757	81,090
Physical education	110,041	91,098
Science	45,488	47,935
Student services	84,252	117,020
Vocational education	312,716	215,127
	<u>\$ 2,878,211</u>	<u>\$ 2,376,460</u>

## Public Schools Branch Schedule of administration expenses

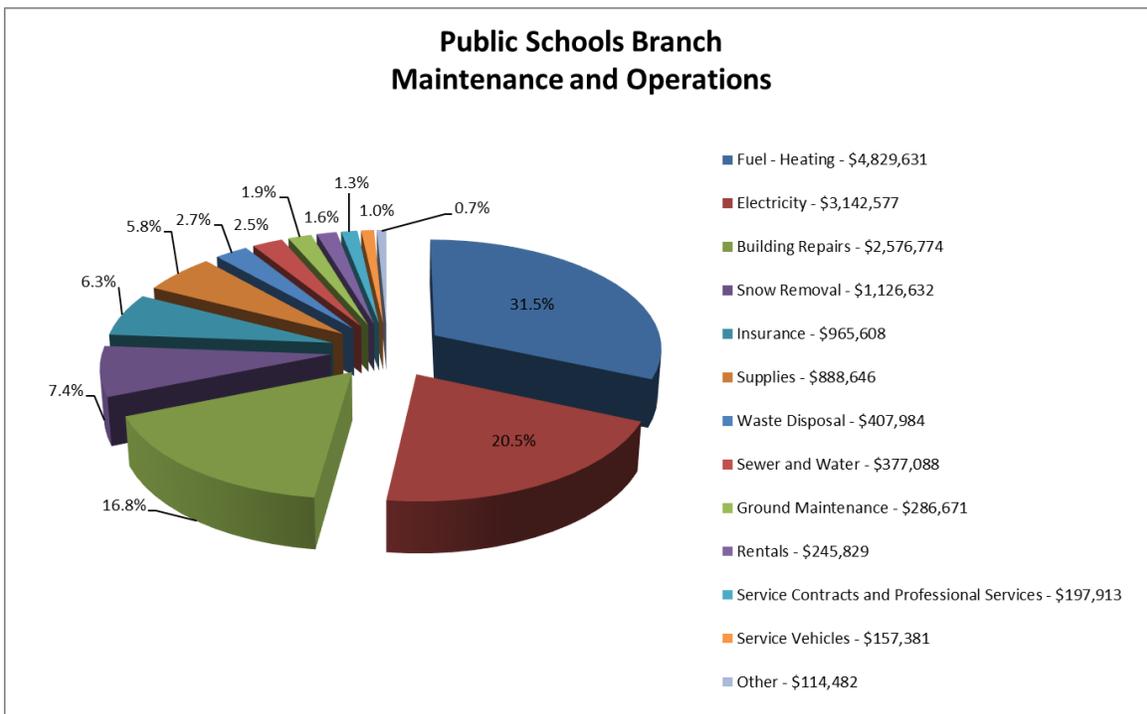
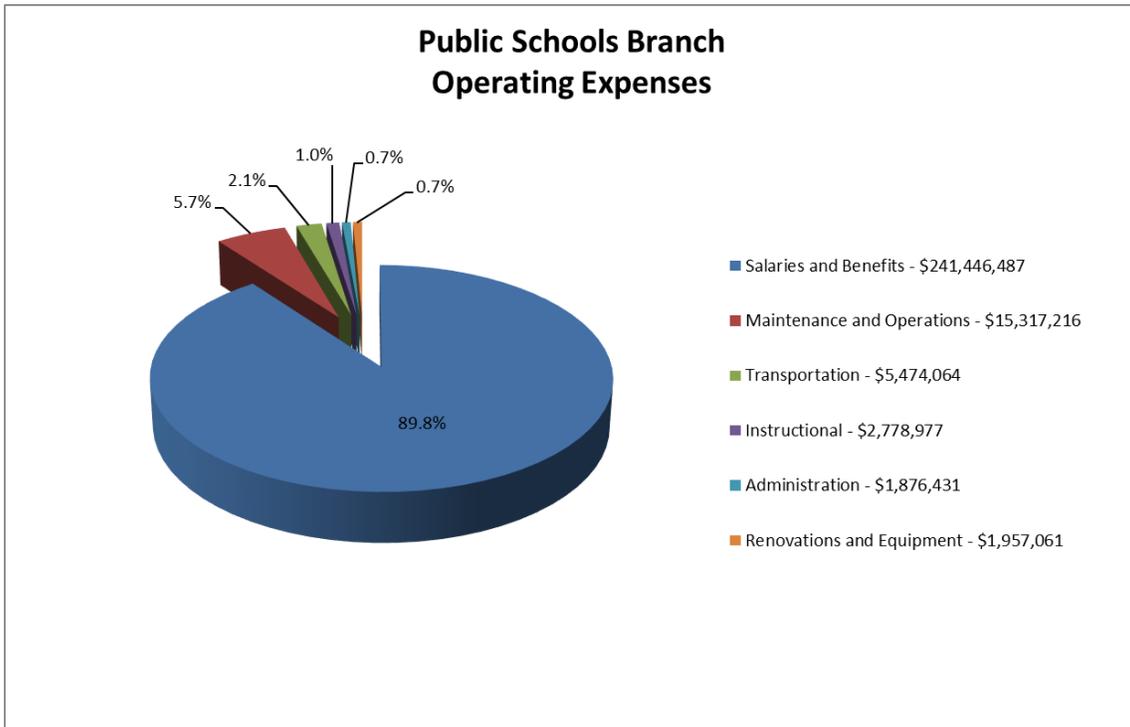
Year Ended March 31	2021	2020
Advertising	\$ 8,255	\$ 8,215
Courier services	24,267	28,372
Equal chances for learning	1,917	10,054
Graduation	26,269	27,778
Insurance	492,196	410,301
Miscellaneous	36,520	36,389
Office supplies	66,046	76,442
Postal services	15,490	21,945
Professional development	27,129	85,523
Professional services	47,473	54,154
Public, staff and student relations	76,953	84,248
Telephone	434,906	297,907
Travel	193,635	309,731
Trustees remuneration	13,822	11,744
Trustees travel and other	<u>762</u>	<u>1,439</u>
	<b>\$ <u>1,465,640</u></b>	<b>\$ <u>1,464,242</u></b>

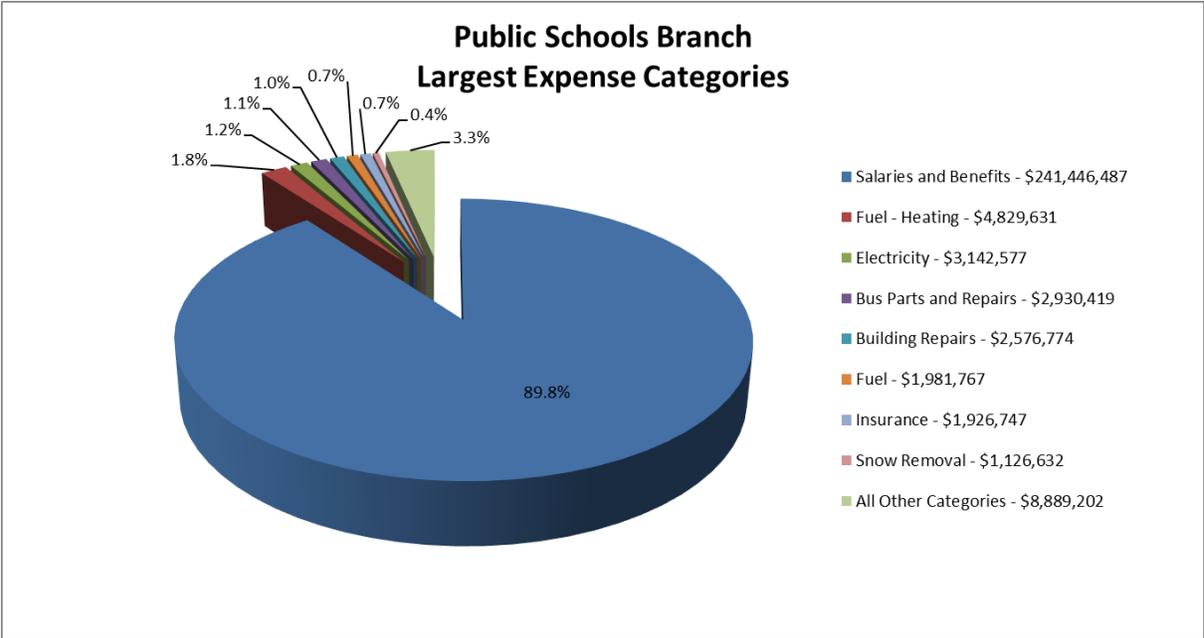
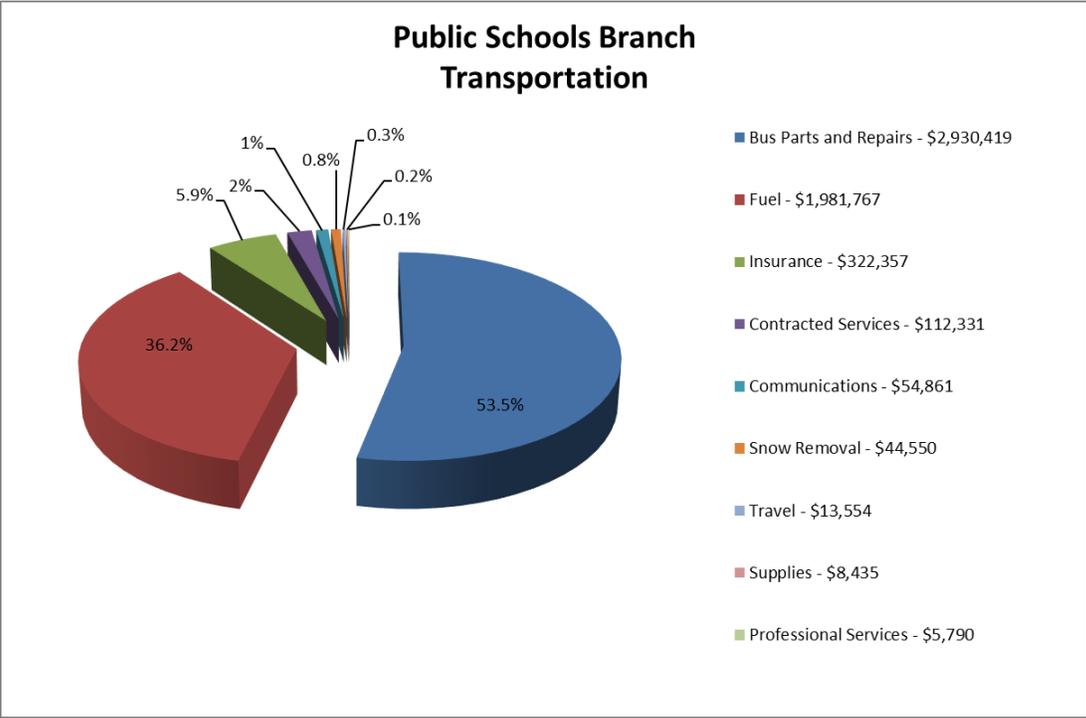
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## Public Schools Branch Schedule of renovations and equipment expenses

Year Ended March 31	2021	2020
Audio-visual equipment	\$ 192,684	\$ 100,852
Classroom furniture and equipment	358,521	143,506
Computer equipment	280,315	241,576
Maintenance equipment	141,121	72,474
Miscellaneous equipment	199,636	114,419
Musical instruments	60,950	21,520
Office furniture and equipment	86,564	29,244
Playground	25,540	41,869
	<u>\$ 1,345,331</u>	<u>\$ 765,460</u>

# Financial Charts





## Public Schools Branch Responsibilities

(Legislation: *Education Act*, Section 20 (2))

An education authority has the following responsibilities:

- a) to deliver the courses of study and education programs prescribed, approved or authorized pursuant to this Act to meet the needs of all students enrolled in a school operated by the education authority and to enable their success;
- b) to be accountable and provide assurances to students, parents, the community and the Minister for performance of duties and responsibilities conferred on the education authority by this Act and the regulations;
- c) ensure that each student enrolled at a school operated by the education authority and each staff member employed by the education authority is provided with a welcoming, caring, respectful and safe learning environment that respects diversity and a sense of belonging;
- d) to provide a continuum of specialized supports and services to students that is consistent with the principles of inclusive education;
- e) to collaborate with municipalities, the other education authority and community-based service agencies in order to effectively address the needs of all students and manage the use of public resources;
- f) to collaborate with post-secondary institutions and the community to enable smooth transitions for students from secondary to post-secondary education;
- g) to establish and maintain governance and organizational structures that promote student well-being and success;
- h) to ensure effective management of the education authority's resources;
- i) to recruit the Director and entrust the day-to-day management of the education authority to the staff through the Director;
- j) to comply with all applicable Acts and regulations;
- k) to establish appropriate dispute resolution processes;
- l) to carry out any other responsibility that is prescribed by regulation.

## Policies and Procedures

### POLICIES

505 Respectful Workplace	October 7, 2020	Replaced 505 Harassment in the Workplace
ESD EE Rental of Transportation	June 26, 2009	Rescinded October 7, 2020
WSB 14 Trespass to Property	March 26, 1998	Rescinded October 7, 2020
WSB 17 Student Access	NA	Rescinded October 7, 2020
WSB 22 Security Cameras	June 2005	Rescinded October 7, 2020
WSB 33 School Fundraising	November 17, 2010	Rescinded October 7, 2020

### PROCEDURES

508.1 Telework	March 24, 2021	New
508.1 Telework	May 5, 2021	Replaced March 24, 2021
607.7 Non-medical Masks	September 2, 2020	New
607.1 Non-medical Masks	November 30, 2020	Replaced September 2020
607.1 Non-medical Masks	December 7, 2020	Replaced November 30, 2020
607.1 Non-medical Masks	January 6, 2021	Replaced December 7, 2020
ESD JLIA-R Supervision of Students	May 15, 2003	Rescinded October 27, 2020
ESD EEED-R Bus Parking Requests	April 15, 2004	Rescinded October 27, 2020
ESD EE-R Rental of Transportation Vehicles	June 27, 2008	Rescinded October 27, 2020

*Fifteen (15) access to information files opened.*

## School Enrolments

PEI Enrolment, K-12, Public Schools Branch, by School and Grade, September 2021

School Code	School Name	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
131	Alberton Elementary	21	13	19	20	20	18	13							124
231	Amherst Cove	20	14	6	16	11	22	23	14	19					145
221	Athena Consolidated	28	20	23	33	32	32	34	31	45	36				314
440	Belfast Consolidated	21	11	19	16	13	15	21	14	12	14				156
320	Birchwood Intermediate								179	181	175				535
132	Bloomfield Elementary	35	52	33	36	31	35	36							258
314	Bluefield											251	220	232	703
441	Cardigan Consolidated	15	17	17	13	11	14	14							101
341	Central Queens Elementary	37	25	29	36	31	45	38							241
310	Charlottetown Rural											365	321	395	1081
311	Colonel Gray											314	239	312	865
344	Donagh Regional	34	37	29	37	36	29	33							235
324	East Wiltshire Intermediate								216	221	213				650
342	Eliot River Elementary					139	166	144							449
134	Ellerslie Elementary	27	19	39	26	20	36	38							205
232	Elm St. School	54	51	53	51	59	69	60							397
345	Englewood	17	21	22	20	22	16	24	12	12	20				186
445	Georgetown Consolidated	7	7	10	8	10	10	4	9	6					71
340	Glen Stewart Primary	168	133	173											474
237	Greenfield Elementary	54	53	56	63	34	58	46							364
348	Gulf Shore Consolidated	23	28	26	23	26	22	18	27	30	30				253
122	Hernewood								85	97	78				260

211	Kensington Int/Snr High								52	72	58	53	56	58	349
212	Kinkora High										32	23	35	39	129
343	L.M. Montgomery Elementary	63	69	71	62	60	71	72							468
123	M.E. Callaghan								56	59	69				184
222	Miscouche Consolidated	21	15	27	23	21	20	22	22	26	22				219
446	Montague Consolidated	78	62	57	65	53	66	58							439
420	Montague Intermediate								79	86	103				268
410	Montague Regional High											151	122	155	428
447	Morell Consolidated	26	26	19	16	22	20	25	17	24					195
411	Morell Regional High										48	50	42	45	185
448	Mt. Stewart Consolidated	23	18	25	24	26	23	14	24	16					193
133	O'Leary Elementary	17	18	15	14	15	18	20							117
346	Parkdale Elementary	17	18	24	18	23	33	20							153
236	Parkside Elementary	45	46	55	46	58	42	41							333
347	Prince St. Elementary	21	18	27	26	27	31	27							177
321	Queen Charlotte								216	187	221				624
233	Queen Elizabeth Elementary	46	52	52	56	37	47	50							340
349	Sherwood Elementary	68	63	80	75	68	64	84							502
234	Somerset	19	24	14	15	23	18	15	19	17					164
412	Souris Regional	25	37	29	41	31	42	33	40	43	49	45	50	49	514
451	Southern Kings Consolidated	21	17	22	29	28	24	20	15	16					192
351	Spring Park Elementary	59	48	59	77	55	66	63							427
354	St. Jean Elementary	13	16	21	10	16	12	16							104
135	St. Louis Elementary	18	18	14	18	14	15	24							121
323	Stonepark Intermediate								246	263	253				762
358	Stratford Elementary				156	141	172	163							632
220	Summerside Intermediate								185	201	163				549
215	Three Oaks Senior High											243	250	276	769
130	Tignish Elementary	27	27	32	30	20	19	29							184
455	Vernon River Consolidated	22	25	18	23	17	22	20	19	22	15				203
355	West Kent Elementary	41	57	42	42	44	39	37							302

356	West Royalty Elementary	62	70	69	81	76	71	91							520
113	Westisle Composite										175	179	186	540	
350	Westwood Primary	148	121	143	136										548
	All PSB	1441	1366	1469	1481	1370	1522	1490	1577	1655	1599	1670	1514	1747	19901

PEI Enrolment, K-12, Public Schools Branch, by Age, September 2021

		Grade														
Age		0	1	2	3	4	5	6	7	8	9	10	11	12	Total	
	5	943														943
	6	495	863	1											1359	
	7	4	501	951	1										1457	
	8		2	515	958	1									1476	
	9			3	516	871	1								1391	
	10				7	495	995	1							1498	
	11					3	523	960							1486	
	12						4	529	102	8	2				1563	
	13							1	542	105	3	2			1598	
	14								7	597	100	7	1		1612	
	15									4	585	9	3		1611	
	16										5	598	883	3	1489	
	17											40	596	968	1604	
	18											10	27	716	753	
	19											2	5	54	61	
		Total	144	136	147	148	137	152	149	157	165	159	167	151	174	1990
		l	2	6	0	2	0	3	1	7	6	9	0	4	1	1

## School Principals

School	Principal
Alberton Elementary (Westisle Family)	Shanna Perry
Amherst Cove Consolidated (Kinkora Family)	Randy Gallant
Athena Consolidated (Three Oaks Family)	Jerry McAulay
Belfast Consolidated (Montague Family)	John Munro
Birchwood Intermediate (Charlottetown Family)	Rob MacAdam
Bloomfield Elementary (Westisle Family)	Andrew Stewart
Bluefield Senior High (Bluefield Family)	Stephen Wenn
Cardigan Consolidated (Montague Family)	Lisa Myers-Roche
Central Queens Consolidated (Bluefield Family)	
Charlottetown Rural Senior High (Charlottetown Family)	Dale McIsaac
Colonel Gray Senior High (Charlottetown Family)	Dominique Lecours
Donagh Regional (Charlottetown Family)	Jason Kielly
East Wiltshire Intermediate (Bluefield Family)	Jaime Cole
Eliot River Elementary (Bluefield Family)	Terra Doucette
Ellerslie Elementary (Westisle Family)	Jason Cormier
Elm Street Elementary (Three Oaks Family)	Erin Johnson
Englewood School (Bluefield Family)	Randy Reardon
Georgetown Elementary (Montague Family)	Sheryll O'Hanley
Glen Stewart Primary (Charlottetown Family)	Lynn Hufnagel
Greenfield Elementary (Three Oaks Family)	David Costello/Sandra Jay
Gulf Shore Consolidated (Bluefield Family)	Maria Lavoie
Hernewood Intermediate (Westisle Family)	Patti Sweet
Kensington Intermediate Senior High (Kensington Family)	Donald Mulligan
Kinkora Regional (Kinkora Family)	Ryan McAleer/ Matt Killeen
LM Montgomery Elementary (Charlottetown Family)	Tara Deglan-Gallant
ME Callaghan Intermediate (Westisle Family)	Mary Lee Doucette
Miscouche Consolidated (Three Oaks Family)	Scott MacDonald
Montague Consolidated (Montague Family)	Shelly King Compton
Montague Intermediate (Montague Family)	Luanne Inman
Montague Regional High (Montague Family)	Robyn MacDonald
Morell Consolidated (Morell Family)	Michaela Oliver
Morell Regional High (Morell Family)	J. B. Crawford

Mount Stewart Consolidated (Morell Family)	Mary Kendrick
O'Leary Elementary (Westisle Family)	Susan Trail
Parkdale Elementary (Charlottetown Family)	Kristen Moore
Parkside Elementary (Three Oaks Family)	Nick Martin
Prince Street Elementary (Charlottetown Family)	Natasha Bromley
Queen Charlotte Intermediate (Charlottetown Family)	K.J. White
Queen Elizabeth Elementary (Kensington Family)	Rodney MacArthur
Sherwood Elementary (Charlottetown Family)	Parker Grimmer
Somerset Elementary (Kinkora Family)	Derik Arsenault
Souris Regional (Souris Family)	Anna MacKenzie
Southern Kings Consolidated (Montague Family)	Sandra Walker
Spring Park Elementary (Charlottetown Family)	Terry MacIsaac
St. Jean Elementary (Charlottetown Family)	Maureen Cassivi
St. Louis Elementary (Westisle Family)	Marsha Costello
Stonepark Intermediate (Charlottetown Family)	George Trevor
Stratford Elementary (Charlottetown Family)	Janet Cameron
Summerside Intermediate (Three Oaks Family)	Doug Doyle
Three Oaks Senior High (Three Oaks Family)	Jacqueline Reeves
Tignish Elementary (Westisle Family)	Mike Ellsworth
Vernon River Consolidated (Montague Family)	Dave Wood
West Kent Elementary (Charlottetown Family)	Tracy Ellsworth
West Royalty Elementary (Charlottetown Family)	Marilyn MacLean
Westisle Composite (Westisle Family)	Brian Gard
Westwood Primary (Bluefield Family)	Sherry Flynn

## Home & School Association and Parent Council Presidents

*As of October 31, 2021*

School	President
Alberton Elementary School	Tasha Ashley
Amherst Cove Consolidated School	Mary MacDonald Pickering (contact)
Athena Consolidated School	Sally Bernard & Jennifer Lynch
Belfast Consolidated School	Sylvie De Sousa
Birchwood Intermediate School	Paula Pollard
Bloomfield Elementary School	Julie Ramsay and Brandy Rogers
Bluefield High School	Catherine Enman
Cardigan Consolidated School	Twila Palmer
Central Queens Elementary School	Rayanne Frizzell
Charlottetown Rural High School	Patricia Callaghan
Colonel Gray Senior High School	David Schult & Heather Mullen
Donagh Regional School	Nancy Power
East Wiltshire Intermediate School	Andrea Kelly
Eliot River Elementary School	Kelly MacDonald
Ellerslie Elementary School	Erin Veale
Elm Street Elementary School	Naomi Harvey
Englewood School	Rose MacFarlane
Georgetown Elementary School	Jeanna Kernazitskas
Glen Stewart Elementary School	Andrea Richard & Sita Guild
Greenfield Elementary School	Sara Buckley
Gulf Shore Consolidated School	Marsha LeBlanc
Hernewood Junior High School	Vanessa Mallett
Kensington Intermediate Senior High	Angi Mclver
Kinkora Regional High School	Tracey Nichol
L.M. Montgomery Elementary School	Cara Dempsey & Gail Edgett
M.E. Callaghan Intermediate School	Carrie Ann Dunbar
Miscouche Consolidated School	Erynn Cormier
Montague Consolidated School	Paula O'Brien
Montague Intermediate School	Lindsay Hume

Montague Regional High School	Chrissy Czank
Morell Consolidated School	Natasha Wilson Steele
Morell Regional High	Vacant
Mount Stewart Consolidated School	Leanne Feehan
O'Leary Elementary School	Samantha Shaw-Veniot
Parkdale Elementary	Vacant
Parkside Elementary School	Jana Newsome
Prince Street Elementary School	Leslie Dowling
Queen Charlotte Intermediate School	Karma McCallum
Queen Elizabeth Elementary School	Amy Bysterveldt
Sherwood Elementary School	Sarah Borsos
Somerset Consolidated	Vacant
Souris Regional School	Krystal Jamieson
Southern Kings Consolidated School	Krista Bell-Sheppard
Spring Park Elementary School	Vacant
St. Jean Elementary School	Vacant
St. Louis Elementary School	Raenne Arsenault
Stonepark Intermediate School	Eleanor Keilly
Stratford Elementary	Vacant
Summerside Intermediate School	Vacant
Three Oaks Senior High School	Jacqueline Reeves
Tignish Elementary School	Miranda MacLeod
Vernon River Consolidated School	Aleida Tweten
West Kent Elementary School	Nancy Taylor
West Royalty Elementary School	Vanessa Ford
Westisle Composite High School	Dionne Tuplin
Westwood Primary School	Laura Steeves/ Sara Beaton



## Public Schools Branch

### Telephone

Stratford: (902) 368-6990  
Summerside: (902) 888-8400  
Toll Free: 1-800-280-7965

### Fax

Stratford: (902) 368-6960  
Summerside: (902) 888-8449

### Address

Stratford Office:  
2-234 Shakespeare Drive  
Stratford, PE C1B 2V8

Summerside Office:  
250 Water Street, Suite 201  
Summerside, PE C1N 1B6

### Mailing Address:

PO Box 8600  
Charlottetown, PE C1A 8V7

<https://edu.princeedwardisland.ca/psb/>