



# Student Search Form

The purpose of this form is to document a search of a student conducted under the *Student Investigation and Search* policy and procedure.

To be completed by the principal/designate. Please attach a separate sheet if needed.

School _____	Student _____	Grade _____	DOB _____	Month _____	Day _____	Year _____
Parent(s)/Guardian(s) _____		Email _____		Cell Phone _____		
<b>SEARCH DETAILS</b>						
Date _____	Month _____	Day _____	Year _____	Time _____	Location _____	
Person Conducting Search _____				Position _____		
Person(s) witnessing search _____				Position _____		
Search Details (Outline the allegation, investigation, search and reasonable grounds for search. Include details about the outcome.)						
<b>Witnesses/relevant parties leading to search</b>						
Name _____		Email _____		Phone _____		
Information provided _____						
Parent/Guardian contacted? Yes <input type="checkbox"/> No <input type="checkbox"/>						
Details _____						
Search initiated by police Yes <input type="checkbox"/> No <input type="checkbox"/>			School contacted police Yes <input type="checkbox"/> No <input type="checkbox"/>			
From submitted by _____			Position _____			
Signature _____				Date _____		

Provide a copy of this form to the Director of Student Services.

Personal information on this form is collected under section 31(c) of the *Freedom of Information and Protection of Privacy Act* as it relates directly to and is necessary for the activities of the Public Schools Branch. If you have any questions about this collection and sharing of information, please contact the Director of Student Services at 902-368-6842 or toll free 1-800-280-7965.