

Public Schools Branch
Third Annual Public Schools Branch Board Meeting
December 16, 2019

Minutes

The Board of Directors for the Public Schools Branch met on Monday, December 16, 2019 at Glen Stewart Primary to conduct the third annual meeting of the Public Schools Branch.

Present: Bethany MacLeod, Board Chair
 Norman Beck
 Mary Jane Ready

Also in Attendance:

Parker Grimmer, Director of Public Schools Branch
Erin Johnston, Assistant Director
Becky Chaisson, Director of Corporate Services
Dave Gillis, Leader of Corporate Services
Karen Redmond, Manager of Policy and Planning
Kelly Drummond, Director of Human Resources
Terri MacAdam, Director of Student Services
Janet Perry-Payne, EAL Program Administrator
Paula Annear, Manager of Human Resources
Sheri Gauthier, Confidential Board Secretary

The meeting was called to order by the Chair at 6:34 p.m.

1. Approval of Agenda

12/16/01 **It was moved by Mary Jane Ready and seconded by Norman Beck that the agenda be accepted as presented. Motion carried.**

2. Minutes of the Second Annual School Board Meeting – December 12, 2018

12/16/02 **It was moved by Mary Jane Ready and seconded by Norman Beck that the minutes of the Second Annual Public Schools Branch Board of Directors Meeting on December 12, 2018 be adopted as presented. Motion carried.**

3. Highlights from the Annual Report
3.1 Director of Public Schools Branch

Director Grimmer welcomed new Board members Norman Beck and Mary Jane Ready to the Board. Director Grimmer shared highlights from the 2018-2019 Public Schools Branch Annual Report.

Director Grimmer showed his appreciation for PSB staff involved with developing the Annual Report.

12/16/03 **It was moved by Norman Beck and seconded by Mary Jane Ready that the 2018-2019 Public Schools Branch Annual Report be adopted as presented. Motion carried.**

4. Annual Report Financial Statements Approval

Becky Chaisson, Director of Corporate Services, provided an overview of the Audited Financial Statements for the period of April 1, 2018 to March 31, 2019.

12/16/04 **It was moved by Norman Beck and seconded by Mary Jane Ready that the audited financial statements of the Public Schools Branch for fiscal year April 1, 2018 to March 31, 2019 be adopted as presented. Motion carried.**

4.1 Appointment of the Auditor for 2019-2020 Fiscal Year

Becky Chaisson, Director of Corporate Services, put forth a motion to appoint Grant Thornton LLP as the auditor for the 2019-2020 fiscal year.

12/16/05 **It was moved by Mary Jane Ready and seconded by Norman Beck that Grant Thornton LLP be appointed as Auditor for the Public Schools Branch for the 2019-2020 fiscal year contingent on a signed contract by both parties and at a remuneration determined by the management of the PSB. Motion carried.**

5. Comments from the Board Chair

No additional comments at this time.

6. Adjournment

The meeting adjourned at 6:51 p.m.