

**Public Schools Branch**  
Twenty Fifth Public Board of Directors Meeting  
June 26, 2019

Minutes

The Board of Directors for the Public Schools Branch met on Wednesday, June 26, 2019 at Westisle Composite High.

Present: Bethany MacLeod, Board Chair  
Harvey MacEwen

Also in Attendance:

Parker Grimmer, Director of Public Schools Branch  
Erin Johnston, Assistant Director  
Becky Chaisson, Director of Corporate Services  
Dave Gillis, Leader of Corporate Services  
Karen Redmond, Manager of Policy and Planning  
Wendy Bernier, Director of Human Resources  
Terri MacAdam, Director of Student Services  
Sheri Gauthier, Confidential Board Secretary

**1. Call to Order and Welcome**

The meeting was called to order at 7:40 p.m. The Board Chair welcomed those in attendance.

**2. Approval of Agenda**

06/26/01 **It was moved by Harvey MacEwen and seconded by Bethany MacLeod that the agenda be approved as presented. Motion carried.**

**3. Westisle Composite High School Presentation**

The Board Chair welcomed Principal, Heidi Morgan to share a few words about her school.

**4. Minutes of the February 20, 2019 and April 12, 2019 Board of Directors Meeting's**

06/26/02 **It was moved by Harvey MacEwen and seconded by Bethany MacLeod that the minutes of the February 20, 2019 and April 12, 2019 Board of Directors Meeting's be adopted as presented. Motion carried.**

**5. Director's Report**

(The complete Director's Report will be filed with the official minutes).

**1. Last Day for Students in the 2018/2019 School Year**

The last of our Public Schools Branch (PSB) students waved goodbye to their teachers and the 2018/2019 school year earlier this afternoon. This was a busy, demanding, and successful year for students and those who worked with them. As our school staff complete their year-end tasks, routines and activities, we also hope they will be able to reflect back on the positive, productive, and successful moments they experienced. Before their well-earned summer break begins, we want to take a

moment to recognize their efforts and thank them for the energy, enthusiasm, ideas, dedication, talent, commitment and care they brought to their work at the PSB. Our success is perhaps best reflected in the accomplishments of our students, which is the greatest reward for all of us as educational professionals. Their success is why our entire PSB staff have so much to be proud of this year.

One of the best parts of the work of the director and assistant director has continued to be the opportunity to visit our 56 PSB schools and see wonderful teaching and learning happening in classrooms. Being provided with a few minutes in so many classes allowed us to see the development and progress in the life of a student from kindergarten to graduation. We thank all staff who welcomed us into their schools and shared their classrooms, buses, offices and work spaces.

## 2. Summer School

2019 Summer School will take place from July 3rd - August 14th at Colonel Gray High School. Classes take place Monday to Friday from 8:30am - 12:00pm.

Courses offered for students completing grade nine include: EAL701A, EAL701B, EAL701C, and EAL701D. Students can select one course and offerings are dependent on registration numbers. Other course offerings are also subject to registration numbers. This year, students registered using MyBlueprint.

## 3. Grade 1-9 EAL Summer Language Program

A Summer Language Program will be offered in the greater Charlottetown area for beginning level EAL Learners in grades 1-9. The program will be divided into three groups of students, grades 1-3, 4-6 and 7-9 with a maximum of fifteen students in each group. Each group will have an EAL teacher and two other staff members. The intent is to boost language skills for beginner level EAL students who have not entered school yet or for those recent arrivals to keep moving forward in their new language acquisition.

Students recommended for the program will be involved in a functional and experiential language program for a three week period which will benefit students as they enter or re-enter school in September. There will be two three week programs offered. The first program will run from July 3rd-July 22nd and the second program will run from July 23rd-August 9th. The program will be held at Spring Park Elementary from 9:00am to 3:00 pm each day. Parents will be responsible for the transportation of their children to and from the school and for providing snacks and lunch.

## 4. Inspire Awards

We delivered over 350 Inspire Awards recognition packages to members of our PSB community this year. Thank you to everyone who nominated someone for an Inspire Award. Nominations are now closed for this year. Nominations will reopen September 4, 2019, to continue recognizing the great contributions of our students, staff, parents, volunteers, and other members of our educational community. The Inspire Award is just one reflection on the positive impact our PSB staff make for our students, families and community.

5. Retiring Administrators

The PSB wants to extend congratulations to Seana Evans-Renault, Norman Beck, Ron Carragher, Windsor White, Anne Marie Murphy, Anne Marie MacDonaid, and Terri Bontempo, as they celebrate their retirement from their administrative roles in our education system after wonderful careers. Their efforts, commitment, and professionalism to improve their schools and serve their students, staff, and parents is very much appreciated. The PSB wants to send condolences to the family of Linda Blackett, recently retired vice-principal of Morell Consolidated, who passed away after an illness earlier this month.

6. 2019 High School Graduations

It was a great pleasure for members of our Leadership Team to be able to attend all the PSB High School graduations that recognized and celebrated the learning and accomplishments of students. Our grade 12 high school students were recognized for their achievements and success during graduations ceremonies that took place earlier this month including:

- Bluefield Senior High - Thursday, June 20 - UPEI - 7:00 p.m.
- Charlottetown Rural Senior High - Monday, June 24 – UPEI – 3:00 p.m.
- Colonel Gray Senior High – Friday, June 21 - UPEI - 2:00 p.m.
- Kensington Intermediate Senior High - Thursday, June 20 - KISH gym - 7:00 p.m.
- Kinkora Regional High - Thursday, June 20 - Kinkora gym - 7:00 p.m.
- Montague Regional High - Thursday, June 20 - Cavendish Wellness Centre - 7:00 p.m.
- Morell Regional High- Thursday, June 20 - Morell gym - 7:00 p.m.
- Souris Regional - Thursday, June 20 - Eastern Kings Sportsplex - 8:00 p.m.
- Three Oaks Senior High - Thursday, June 20 – Credit Union Place – 6:30 p.m.
- Westisle Composite High- Monday, June 24 - Westisle gym – 7:00 p.m.

7. School Play/Playground Equipment Committee

A School Play/Playground Equipment Committee has recently been formed to address concerns about student play during recess activity, the state of school playgrounds, and the needs for facility equipment improvements. This committee is bringing together several partners in government and community to work together including John Morrison, Director of Sport Recreation and Physical Activity, Department of Health & Wellness, Sterling Carruthers, Healthy Schools Specialist, DELL, Maribeth Rogers Neale, K-12 Health and Physical Education Leader, DELL, Dany MacDonald, UPEI Applied Human Sciences, and Parker Grimmer. The committee has met twice since early May and it is expected that there will be representation from the school level on this committee moving forward.

This committee is gathering information from school principals about their school recess/break times and their resources. This information will be used to inform upcoming discussions with our partners and our advocacy for Play/Playground resources in preparation for the next school year.

8. Update on Stratford Elementary and L.M. Montgomery Elementary Additions

Stratford Elementary

The work on the Stratford Elementary addition is progressing well and the forecasted substantial completion date is July 26, 2019. This date would not include the commission of all mechanical and electrical systems, however activities such as cleaning and moving in furniture can be completed while the final commissioning is being completed. PSB maintenance staff will be working to have everything moved in and ready for the start of school in September. Many areas of the work are already 100% complete such as masonry, rough carpentry, aluminum windows and doors, drywall and ceilings as well as the elevator installation. All other areas such as mechanical, electrical, millwork, roofing siding, flooring and painting will be worked on and substantially completed by the July 26th date, included the outside landscaping.

L.M. Montgomery Elementary

The work on the L.M. Montgomery addition was significantly impacted by the plumbers' union strike. The forecasted substantial completion date of this project is now October 15, 2019. This date would not include the commission of all mechanical and electrical systems, however activities such as cleaning and moving in furniture can be completed while the final commissioning is being completed. Also, due to the labour disruption, the central parking lot cannot be completed until summer 2020 as the school will be required to keep the mobile units located at the school functional, for extra classrooms use while the work is being completed. PSB maintenance staff will work with the school to determine the best time to move the students into the new addition, once the work is completed. The areas of the work that are already 100% complete include the foundation, the slab on grade and the structural steel. All other areas will be substantially completed by the October 15th, 2019 date.

9. Summer Capital Spending/Projects

The PSB maintenance staff will be very busy completing many projects over the summer months which include many different general maintenance items. Some of the capital projects planned for this summer include but are not limited to: gym floor resurfacing, a school siding project, some paving projects, oil tank replacements, window replacements, a new air handling system install, roof repairs, painting and an EMS system upgrade.

10. Watch the Heritage Fair Videos from our 2019 Young Citizens

The PEI Heritage Fair was held on May 2nd. Over 200 students (French & English) participated with 140 projects with 15 finalists. The finalists will now be asked to submit a video of their project for the Young Citizen Video Challenge. Congratulations to all participating students and best of luck to the finalists.

Voting is now taking place for PEI student heritage fair videos on Canada's History's [www.YoungCitizens.ca](http://www.YoungCitizens.ca) website. Voting is open until July 1 and six students from across Canada will be selected to go to Ottawa in the fall.

PSB Heritage Fair finalists participating in the 2019 edition of Canada's History's Young Citizens video contest include:

- Ava Clark, Gr. 5, "The History of Lucy Maud Montgomery" L.M. Montgomery Elementary
- Séamus Studer, Gr. 5, "Bops", Athena Consolidated
- Nadia Carr, Gr. 5, "My Oma's Move to Canada: Post WWII", West Kent Elementary
- Alivia Johnston, Gr. 6, "Les premières femmes médecins canadiennes", Greenfield Elementary
- Paige Thompson, Gr. 6, "Honourable George Coles – Not your ordinary politician", Athena Consolidated
- Lauryn Monkley, Gr. 6, "Hayley Wickenheiser", Greenfield Elementary
- Avery Curry, Gr. 6, "Hayley Wickenheiser", Greenfield Elementary
- Myah Shea, Gr. 6, "Save the Bees", St. Louis Elementary
- Jayden Paul, Gr. 7, "St. Mary's First Nation", Stonepark Intermediate
- Jae Millar Farley, Gr. 9, "Operation Soap", Englewood School

Best of luck to all the students!

## 11. Good Things Happening in Island Schools

### Great News for Westwood Primary

Congratulations are sent to Westwood Primary for the great news that they were able to share about the school being the recipient of a \$90,000 Indigo Love of Reading Foundation Literacy Fund grant.

The Indigo Love of Reading Foundation gives the grant to Canadian elementary schools to purchase the books and educational resources they need. Principal Sherry Flynn and her staff are thrilled by this news and can't wait to further develop their library and classroom collections over the next three years. The funding will also help the school purchase French literature for their French Immersion program. Principal Flynn said books will start to be ordered in September, but at the Community Celebration on May 30<sup>th</sup>, ordering began as students were all allowed to pick out books they wanted.

### Prime Minister's Award for Teaching Excellence

Congratulations to Birchwood Intermediate teacher Frances Squire on being this year's recipient of the Prime Minister's Award for Teaching Excellence. Frances is a valued and appreciated member of her school and the Public Schools Branch. Frances always demonstrates a genuine interest in the well-being of all the students she serves on a daily basis, and she has earned their trust and respect. Over her distinguished career, she has remained steadfast and focused on the learning opportunities for students and for their well-being. She believes in offering every opportunity for students to reach their full potential. While she would say her greatest awards and distinctions come from her every day interactions within her students and other members of her school community, being the recipient of the PMA is a tremendous and well-earned honour. Frances recently returned from Ottawa where she received her award from Prime Minister Justin Trudeau. Congratulations, Frances!

### Golden Apple Award Winners

Congratulations to PEITF Golden Apple Award winners: Seana Evans-Renaud, Montague Regional High School; Sylvia Andrew, Queen Charlotte Intermediate; Paul Muisse, Bloomfield Elementary; and Jessica Reeves, Kinkora Regional High

School. These individuals are most deserving of this wonderful recognition for their commitment to students and their educational success.

### Book Ends

Two PSB educators have recently authored books. Charlottetown Rural Senior High teacher Ryan Keliher published *The Superstar Curriculum*. This book is an empowering and transformational read for all teenage students. Written with the reluctant reader in mind, the book's short, motivational chapters will unlock new ways for teens to strengthen relationships, improve self-confidence, heighten emotional intelligence, lead by example, and inspire others. It is a small book that sets teenagers up for big success.

Each chapter offers reflection and self-awareness opportunities that help the reader tailor the book's advice to her/his life, and these questions also serve as a wonderful teacher resource when the book is used at the classroom level. With an increased focus in education on personal wellness, social and emotional learning, and employment skills, *The Superstar Curriculum* aims to instill habits and qualities that will always be in demand in our ever-changing world. For more information about the book or the author, please visit [www.ryankeliher.com](http://www.ryankeliher.com).

Greenfield Elementary Vice-Principal David Costello published *Using What Works - Strategies for Developing Literacy-Rich Environments in Math*. The book is about creating math literacy in students through leveraging literacy practices. This is a significant accomplishment that can also benefit the entire PSB learning community as the book is loaded with strategies teachers can use for any classroom.

Congratulations for your success Ryan and David.

### Tommy Smallman Honoured for Life-Saving CPR

PSB bus driver for Hernewood Intermediate, Tommy Smallman, was one of two Prince Edward Islanders who were awarded Canadian Red Cross Rescuer Awards for saving a man who collapsed during an auction in Kensington two years ago. Tommy, a trained firefighter, performed CPR with Marlene Lawrence, an auction house employee, until the paramedics arrived. Smallman said most people at the event froze when the man collapsed. "No one was really doing anything," said Smallman. "So we proceeded to do CPR and within a couple of minutes I started to see some colour."

Tommy contributes his actions to a refresher first aid course previously taken to the rescue in saving this gentleman's life. We want to acknowledge Tommy for saving a life and receiving this award. We are proud that he is a member of our PSB team. Thank you and congratulations, Tommy.

## **6. Policy Report**

Karen Redmond, Manager of Policy and Planning, presented the following policies for approval.

### 6.1 Proposed Policy - School Review

**proposed policy be approved as presented. Motion carried.**

6.2 Proposed Policy – Naming of a School

06/26/04 **It was moved by Harvey MacEwen and seconded by Bethany MacLeod that the proposed policy be approved as presented. Motion carried.**

6.3 Proposed Policy – Digital Citizenship and Technology in Schools

Procedures will also be required for this policy when BYOD is implemented.

06/26/05 **It was moved by Harvey MacEwen and seconded by Bethany MacLeod that the proposed policy be approved as presented. Motion carried.**

6.4 Proposed Policy – Students Requiring Medical Assistance at Schools

06/26/06 **It was moved by Harvey MacEwen and seconded by Bethany MacLeod that the proposed policy be approved as presented. Motion carried.**

6.5 Proposed Interim Policy/Extension – Harassment in the Workplace

Ms. Redmond is seeking approval beyond the interim date of June 30, 2019.

06/26/07 **It was moved by Harvey MacEwen and seconded by Bethany MacLeod that the interim policy be approved until June 30, 2020. Motion carried.**

6.6 Proposed Interim Policy/Extension – Student Investigations and Searches

Ms. Redmond is seeking approval beyond the interim date of June 30, 2019.

06/26/08 **It was moved by Harvey MacEwen and seconded by Bethany MacLeod that the interim policy be approved until June 30, 2020. Motion carried.**

6.7 Proposed Interim Policy/Extension – Relations with Law Enforcement and Child Protection

Ms Redmond noted that work continues with this policy. Requesting that the interim policy be extended until June 30, 2020.

06/26/09 **It was moved by Harvey MacEwen and seconded by Bethany MacLeod that the interim policy be approved as presented. Motion carried.**

**7. Financial Services Invoices**

**7.1 Invoice 307135 January Fleet Costs from the Charlottetown Depot**

Ms. Chaisson presented Invoice 307135 – January Fleet Costs from the Charlottetown Depot in the amount of \$118,257.45 to be approved.

06/26/10      **It was moved by Harvey MacEwen and seconded by Bethany MacLeod that Invoice #307135 - January Fleet Costs from the Charlottetown Depot be approved as presented. Motion carried.**

**7.2 Invoice 307530 February Fleet Costs from the Charlottetown Depot**

Ms. Chaisson presented Invoice 307530 – February Fleet Costs from the Charlottetown Depot in the amount of \$119,018.20 to be approved.

06/26/11      **It was moved by Harvey MacEwen and seconded by Bethany MacLeod that invoice #307530 for February Fleet Costs from the Charlottetown Depot be approved as presented. Motion carried.**

**7.3 Invoice 308482 March Fleet Costs from the Charlottetown Depot**

Ms. Chaisson presented Invoice 308482 – March Fleet Costs from the Charlottetown Depot in the amount of \$122,694.27 to be approved.

06/26/12      **It was moved by Harvey MacEwen and seconded by Bethany MacLeod that invoice 308482 – March Fleet Costs from the Charlottetown Depot be approved as presented.**

**Motion carried.**

**8. Public Input**

Kelly Herget provided a presentation on behalf of the Westisle Parent Council.

**9. Other Business**

Nothing to report at this time.

**10. Adjournment**

The meeting adjourned at 8:45 p.m.